# 600.115 TRAVEL POLICY

The college shall provide its employees opportunity to travel on official business at college expense. The board delegates to the president or designee the responsibility to develop and implement travel procedures in accordance with state regulations.

Approved by the president’s cabinet: 6/28/22

Adopted by the board of trustees: 5/10/00

Last reviewed: 6/28/22

Policy contact: Administrative Services

Related policies and procedures

1600.115 [Travel Procedure](https://www.wvc.edu/humanresources/policies-procedures/600-administrative-services/600.115-travel.html)