

Board of Trustees

District no. 15

Meeting Notice

April 19, 2023

Wenatchee Valley College, Wenatchee Campus
1300 Fifth Street, Wenatchee, WA 98801

OUR MISSION

Wenatchee Valley College enriches North Central Washington by serving educational and cultural needs of communities and residents throughout the service area. The college is committed to diversity, equity and inclusion for all students and employees and provides high-quality transfer, liberal arts, professional/technical, basic skills and continuing education for students of diverse ethnic and economic backgrounds.

TRUSTEES

Tamra Jackson, Chair
Steve Zimmerman, Vice Chair
Wilma Cartagena
Paula Arno Martinez
Phylcia Hancock Lewis

PRESIDENT

Faimous Harrison, PhD.





BOARD OF TRUSTEES MEETING

April 19, 2023

3:00 P.M. – The Lucy Covington Government Center, Nespalem, WA

Zoom: <https://wvc.zoom.us/j/85485160089>

AGENDA

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CALL TO ORDER

LAND ACKNOWLEDGEMENT

APPROVAL OF MINUTES

- 1. March 15, 2023, Regular Board Meeting16

CELEBRATING SUCCESS

- 2. “Older Than the Crown” Film Screening.....19

SPECIAL REPORTS

- 3. Alexandra “Lexi” Aspen, ASWVC Wenatchee President
- 4. Abigail Steinshouer, ASWVC Omak President
- 5. Wendy Glenn, WPEA Chief Shop Steward
- 6. Patrick Tracy, AHE President
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PUBLIC COMMENT

Persons wishing to address the board must sign up and limit their remarks to three minutes.

ADJOURNMENT

NOTE: An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)

WORK SESSION

Supporting Documents

FOUNDATION REPORT – April 2023

Rachel Evey, Executive Director

WVC Foundation Strategic Planning

- WVCF board of directors completed SWOT analysis after beginning the process at their retreat in September. Based on available records, this is the first time WVCF has done a SWOT.
- SWOT analysis results:
 - Wenatchee Valley College Foundation has a compelling mission and a powerful strategy to share that mission with audiences.
 - Staff and board members are skilled at building and maintaining relationships with donors and stakeholders.
 - Cultivation of strategic partnerships, alumni engagement, and estate gifts should be a top priority to grow the organization.
 - More resources should be allocated to marketing efforts to raise awareness of the foundation's role and importance to the region.
 - The foundation can best support Wenatchee Valley College's enrollment efforts by allocating funds to recruitment and retention efforts already in place.

Community Engagement

- Representative Schrier Visit
 - I was a part of the group that hosted Representative Schrier during her visit to WVC on April 9. The visit included a overview presentation on WVC programs, students, and upcoming projects then a brief tour of Mish ee twie.
- Service Clubs
 - President Harrison and I made presentations to Sunrise Rotary, Wenatchee Kiwanis, and Lake Chelan Lions.
- Malaga Microsoft Data Center Project
 - President Harrison, Brett Riley, and I attended the community open house regarding the Malaga Microsoft data center project. A good introductory for President Harrison and networking opportunity.
- Partners in Economic Development – 2023 Economic Outlook
 - Attended the Chelan Douglas Regional Port Authority's bi-annual Partners in Economic Development event. Included an update from CDRPA and keynote speaker on economic outlook.
 - Excellent networking opportunity, well attended by elected officials and local business leaders.
- Apple Blossom Grand Parade
 - Foundation is partnering with Karina Mendoza-Flores and ASWVC to have WVC featured in the Apple Blossom Grand Parade on May 6.
 - Parade entry will be walkers with two decorated trucks. Anticipate having strong representation from programs and athletics. Omak has been invited to participate as well.

Numerica Charitable Fund

Letter of intent for the Numerica Charitable Fund's 2023 grant cycle was accepted. I will be working with colleagues in Transitional Studies, Educational Planning, and Financial Aid to prepare the grant application. Collaboration across departments will be necessary for the success of the pilot program funded by the grant. Funding will launch "WVC Bridge," an initiative to cover tuition, fees, and books for students transitioning from ABE to college-credit courses.

This is a student demographic that the foundation does not currently serve. If we are invited to submit a full application and we are selected, the Numerica grant will act as a pilot of WVC Bridge.

Piatigorsky Foundation Concert

The WVC Foundation hosted the bi-annual Piatigorsky Foundation Concert on April 6 in the Music and Art Center's Grove Recital Hall. Estimated 60 people attended, half of which the foundation did not have a prior relationship with.

Positive feedback from those in attendance. Thank you to President Harrison and his wife Stacey for attending. Thank you also to Dr. Tod Treat and board members Jordan Jessup, Bianca Ebreo, Brenda Alcala, and Danielle Marchant for attending.

The concert series is sponsored by the Woods Family. They continue to be grateful for the support of the foundation and the college for hosting the concert series.

Upcoming Events

- Donor Appreciation Event – May 11
 - A stewardship event featuring foundation scholarship recipients and the 2023 WVC Distinguished Alumni.
- Knight at the AppleSox – June 8
 - A community engagement event and food collection drive for the Knights Kupboard. A limited number of tickets will be available for free to WVC employees, students, and alumni. The 2023 Distinguished Alumni Award recipient will be invited to throw the first pitch.
- Food Truck Knight – September 29
 - A fundraising event designed to bring visibility and guests to WVC.
 - This year, the foundation is offering business sponsorship opportunities for the event.

2023-2024 STUDENT FEE SCHEDULE

Brett Riley, Vice President of Admin Services

The Board of Trustees of each community college district is authorized to establish incidental fees and to receive revenues from the sale of items that are by-products of an educational program (RCW 28B-15-140 and WAC 131-28-025). The fees presented here will be implemented fall quarter unless otherwise noted. All Wenatchee Valley College proposed fees comply with legislative directives.

LOCAL FEES AND SALES FOR 2023-24

PROPOSED

The Board of Trustees of each community college district is authorized to establish incidental fees and to receive revenues from the sale of items that are by-products of an educational program (RCW 28B-15-140 and WAC 131-28-025). The fees presented here will be implemented fall quarter unless otherwise noted. All Wenatchee Valley College proposed fees comply with legislative directives.

I. CLASSIFICATION OF FEES AND SALES

Fees may be established to cover the cost of a service or goods required of all students (or all students within a specific program). Lab and material fees are established to cover the cost of materials that are consumed or used while performing class or laboratory work, for maintaining a healthy lab or class environment, for transportation to field trips, and for the repair, replacement or use of equipment used by the students.

The following fees are approved by the Wenatchee Valley College Board of Trustees.

		Approved FY 2022-23	Proposed FY 23-24	Per	Wenatchee	Omak	Item Type
A. LAB, MATERIAL AND INSTRUCTIONAL FEES							
1.	Art						
	Ceramics	\$43.00	\$60.00	class	148.011.LG031 LH		220001500740
	Printmaking	\$22.00	\$60.00	class	148.011.LG031 LP		220040010704
	Painting & Drawing	\$17.00	\$60.00	class	148.011.LG031 LY		220001500760
	Figure Drawing	\$88.00	\$60.00	class	148.011.LG031 LD		220001500720
	Graphic Design	\$53.00	\$60.00	class	148.012.LK038 CU		220001501140
	2D Art	\$35.00	\$60.00	class	148.011.LG031 ND		220001500680
	3D Art & Sculpture	\$35.00	\$60.00	class	148.011.LG031 NJ		220001500700
	Digital Design	\$58.00		class	148.012.LK022 CS		220001501930
2.	Automotive Technology	\$60.00		class	148.012.LK021 LA		
3.	Computer Technology & Systems	\$50.00		quarter	148.012.LK017 L5		220001500880
4.	Environmental Systems & Refrigeration Technology	\$160.00		class	148.012.LK028 LR		220001501020
5.	Industrial Technology	\$95.00		class	148.012.LK034 LM		220001501800
6.	Machining	\$16.00		credit	148.012.LK033 ML		220001501060
7.	Medical Laboratory Technology	\$100.00		class	148.012.LK062 LT		220001501280
8.	Welding	\$75.00		class	148.012.LK020 LW		220001500960
9.	Instructional Technology*	\$65.00		quarter	148.041.1A012 CL		200000019125
	*Dedicated to the cost of supplies and maintenance of the computer labs, campus wide print services and general student technology infrastructure.	\$30.00	\$65.00	quarter		148.041.2A012 QC	200000019125
10.	Emergency Medical Training	\$100.00		class	148.012.LK066 LE		220001501340
11.	Nursing Programs	\$100.00		class	148.012.LK047 LN		220001501260
	CNA	\$100.00		class	148.012.LK068 LB		220001501360
12.	Nursing BSN—RN to BSN	\$100.00		class	148.012.LK065 AE		220001501880
	LPN to BSN	\$100.00		class	148.012.LK065 AE		220001501880

13. Physical Education							
	Fitness Center	\$12.00		quarter	148.011.LG020 FC		220001500660
	Yoga, Weights, Pilates	\$12.00		class	148.011.LG020 LG		220001500640
14. Outdoor Recreation Equipment Fee		\$15.00		class	148.012.LK019 AM		220040011011
15. Radiologic Technology		\$100.00	per class	quarter	148.012.LK063 LK		220001501300
16. Science and Other Labs							
	Biology Lab	\$37.00		class/2 hr lab	148.011.LG051 LS		220001500840
	Chemistry Lab	\$37.00			148.001.LG052		220001500830
	Physics Lab	\$37.00			148.011.LG055		220001500850
	Earth Science Lab	\$37.00			148.011.LG053		220001500870
	Chemistry	\$63.00		class/4 hr lab	148.011.LG052 SG		220001500800
	Chemistry	\$90.00		class/6 hr lab	148.011.LG052 SH		220001500820
	Anthroplogy Lab	\$37.00		class	148.011.LG039		220001500780
17. HOEEP		\$150.00		quarter	148.012.LK011 BH		220001501680
18. Technical Professional Software							
	BCT Software	\$14.00		class	148.012.LK016 L8		220001500900
	Industrial Electronics Software Fee	\$75.00		class	148.012.LK034 CI		220001501100
19. Technical Professional Labs							
	Agriculture/Tree Fruit	\$29.00		class	148.012.LK025 L6		220001501000
	Criminal Justice	\$29.00		class	148.012.LK014 CJ		220001500920
	Natural Resources	\$33.00	\$40.00	class	148.012.LK057 LU		220001501200
20. Engineering Software		\$75.00		quarter	148.012.LK034 LI		220001501120
21. BAS Engineering Equipment Fee		\$100.00		quarter	148.012.LK056 BK		220001501720
22. ABE/ESL Materials Fee		\$10.00		quarter	148.018.LH084 AC		220001501950
23. Private Music Instruction		\$350.00		credit	148.011.LG033 NP		220001501840
25. Athletic Training Equipment/Supplies		\$25.00		class	148.011.LG020 AK		220001500620
26. Robotics		\$75.00		class	148.012.LK039 LZ		220001501160
27. BAS-T Fee				\$100.00	class	148.012.LK055	220001502097
28. Pharmacy Tech Lab Fee			\$100.00	\$110.00	class	148.012.LK069	220001501940

29. Medical Assistant Lab Fee			\$100.00	class	148.012.LK015	220001501920
30. Per Course Fee		\$2.00	credit			
Course Fee Comp/ Tech Systems				148.012.LK017		220001502051
Course Fee Economics				148.011.LG017		220001502052
Course Fee PEH				148.011.LG020		220001502053
Course Fee Humanities				148.011.LG032		220001502055
Course Fee Music				148.011.LG033		220001502056
Course Fee Theater Arts				148.011.LG034		220001502057
Course Fee Geog				148.011.LG035		220001502058
Course Fee English				148.011.LG036		220001502059
Course Fee World Languages				148.011.LG037		220001502060
Course Fee Communications				148.011.LG038		220001502061
Course Fee Anthropology				148.011.LG039		220001502062
Course Fee Education				148.011.LG040		220001502063
Course Fee AIIS				148.011.LG041		220001502064
Course Fee Political Science				148.011.LG042		220001502065
Course Fee History				148.011.LG043		220001502066
Course Fee Psychology				148.011.LG044		220001502067
Course Fee Sociology				148.011.LG045		220001502068
Course Fee Philosophy				148.011.LG046		220001502069
Course Fee Chicano Studies				148.011.LG047		220001502070
Course Fee Biology				148.011.LG051		220001502071
Course Fee Chemistry				148.011.LG052		220001502072
Course Fee Earth Sciences				148.011.LG053		220001502073
Course Fee Math				148.011.LG054		220001502074
Course Fee Physics				148.011.LG055		220001502075
Course Fee Dev Education				148.016.LH086		220001502076
Course Fee ACCT BUS				148.012.LK013		220001502077
Course Fee Criminal Justice				148.012.LK014		220001502078
Course Fee Medical Assistant				148.012.LK015		220001502079
Course Fee BCT				148.012.LK016		220001502080
Course Fee Outdoor Rec				148.012.LK019		220001502081
Course Fee Automotive				148.012.LK021		220001502082
Course Fee Agriculture				148.012.LK025		220001502083
Course Fee Refrigeration				148.012.LK028		220001502084
Course Fee Industrial Tech				148.012.LK034		220001502085
Course Fee ADN Nursing				148.012.LK047		220001502086
Course Fee BAS Teaching				148.012.LK055		220001502087
Course Fee BAS Engineering				148.012.LK056		220001502088
Course Fee Natural Resources				148.012.LK057		220001502089
Course Fee MLT				148.012.LK062		220001502090
Course Fee RadTech				148.012.LK063		220001502091
Course Fee Practical Nursing				148.012.LK064		220001502092
Course Fee BSN Nursing				148.012.LK065		220001502093
Course Fee Chemical Dependency				148.012.LK067		220001502094
Course Fee Pharm Tech				148.012.LK069		220001502095
Course Fee Early Childhood Edu				148.012.LK071		220001502096
Course Fee Digital Design				148.012.LK022		220001502099
Course Fee Graphic Design				148.012.LK038		220001502098
31. Course Fee Art			\$17.00	148.011.LG031		220001502054

B. MISCELLANEOUS SERVICE FEES							
1.	ASWVC Identification Card Replacement Fee*	\$8.00	each	522.264.1P009	19		300001501580
2.	ABE/ESL Identification Card	\$10.00	each	522.264.1P009	1C		300001501620
3.	International Student Application Fee	\$50.00	each	148.061.1D024	AI		290000000040
5.	Service Fees						
	NSF Check Processing Fee	\$40.00	each	148.082.1B086	NS		300000151675
	Lost Keys/Other WVC Items	up to \$10.00	each	148.092.1F006	MR		300001502020
	Business Office Invoice Fee	\$12.00	quarter	145.182.1B086	BO		300001501260
	Duplicate Copies (W2, 1099, 1098T)	\$8.00	each	145.182.1B086	CA		300001501940
6.	Parking Fees (\$2-\$40 quarter; \$70-\$150 annual)*	variable					
	*Wenatchee campus only.						
	New Permit		quarter	528.252.1B092	PN		300001501020
	Permit Renewal		quarter	528.252.1B092	PP		300001501060
	Evening Permit		quarter	528.252.1B092	P5		300001501100
	Reserved Permit		quarter	528.252.1B092	PR		300001501120
	Parking Permit Staff		quarter	528.252.1B092	PS		300001501080
	Parking Fine		each	528.252.1B092	PF		300001501040
7.	Registration Fee*	\$30.00	quarter	148.066.1D001	FY		200000000040
	*Used to support registration.						
8.	Transcript Fee	\$10.00	each	148.500.14040	FT		300000173525
	Same day transcript processing fee	\$20.00	each	148.500.14040	FS		300001501220
9.	Payment Plan Charge -Enrollment	\$25.00	quarter	148.082.1B081	PC		380000000500
10.	Payment Plan Late Charge	\$40.00	each	148.082.1B081	PL		380000000600
11.	Application Acceptance Fee - Limited Enrollment Programs	\$50.00	each	148.043.1K045	AG		290000000150
	Nursing	\$50.00	each	148.043.1K045	AG		290000000150
	Rad Tech	\$50.00	each	148.043.1K045	AG		290000000150
	Medical Assistant	\$50.00	each	148.043.1K045	AG		290000000150
	Pharmacy Tech	\$50.00	each	148.043.1K045	AG		290000000150
	Medical Lab	\$50.00	each	148.043.1K045	AG		290000000150
	Chemical Dependency	\$50.00	each	148.043.1K045	AG		290000000150
12.	Allied Health Key/ID/Certificate Replacement*	\$20.00	each	148.012.LK044	KR		300001502060
	*Fee covers the cost of replacing lost keys, clinical ID cards and certificates.						
14.	Bachelor's Application Fee*						
	*Fee covers the initial application process to Bachelor's programs						
	Engineering	\$50.00	each	148.012.LK056	EY		220040071001
	Teaching	\$50.00	each	148.012.LK065	FN		220040020027
	Data Analytics	\$50.00	each	148.012.LJ054	BB		

15. BSN Application Fee*							
	*Fee covers the initial application process to BSN program						
	Nursing	\$50.00	each	148.012.LK065	AJ		220001501320
17. Diploma Copy Fee		\$3.00	each			148.085.1D021	300001502000
18. Additional Diploma Cover Fee		\$6.00	each			148.085.1D021	300001501200
C. TESTING FEES							
	Fees cover the cost of test materials, processing, proctors, transcribing, and activities pertaining to assessment.						
1. Challenge Testing		\$50.00	each	148.063.1D061	ET		300001501400
				148.061.1D060		148.063.2D061	QT
						148.061.1D060	
	Per credit fee	\$10.00	credit (15 max.)	146.111.1U020	EX		300001501460
2. Accuplacer		\$24.00 \$8.00/section	3 sections	148.063.1D061	EB		300001501280
						148.063.2D061	QH
3. Radiologic Technology Test		\$52.00	each	148.012.LK063	EK		220001501900
4. Proctor Fee*		\$25.00	each	148.063.1D069	EP		300001501440
	*Any test administered independently for individuals who are not students at Wenatchee Valley College.					148.063.2D069	EQ
							300001501380
D. PASS THROUGH FEES - EXTERNAL PROGRAMS AND INSURANCE							
	Fees that are collected as an amount to be remitted to an outside agency, e.g., insurance, field trips, ski lift tickets, testing fees are established by the third party or to cover the cost of the service.						
	Rates are subject to change. Wenatchee Valley College collects these fee amounts only as a service to students.						
1. Insurance - Allied Health Care Liability Malpractice		variable	variable	148.011.LK051	IL		220001501640
	Rates subject to change from the insurance company. All health care students in clinicals are required to obtain this coverage.						
2. Insurance - Student Intern Liability		\$12.00	quarter	148.011.LK051	II		220001501660
3. Additional Diploma Cover		\$5.00	each	148.061.1D021	AH		
4. First Aid Card		\$6.00	class	148.012.LK044	L1		220001501240
6. Book Fee							
	Fee covers the actual cost of books or specialized supplies for a course.						
	SDS Book Fee - Career Tests	\$21.00	class	148.063.1D004	BF		220001501620
7. OSHA Safety Certification							
	Fee covers the actual cost of the test.						
	Industrial Tech	variable	each	148.012.LK034	OS		220001501960
	Refrigeration	variable	each	148.012.LK028	OA		210001501960

8.	Program Required Tests						
	Fee covers the actual cost of the test.						
	TEAS	variable		each	148.012.LK047 EN		300001501300
9.	Automotive Toolkit	\$75.00		each	148.012.LK043 LC		220001501180
	Optional if student supplies their own						
10.	Refrigeration Toolkit	\$50.00		each	148.012.LK043 LC		220001501180
	Optional if student supplies their own						
12.	Public Records Request						
	Photocopy of paper records	.15 cents			148.083.1A006 BP		
	Electronic copy of scanned records	.10 cents			148.083.1A006 BP		
	Files loaded to digital media (CD or DVD)	.10 cents			148.083.1A006 BP		
	Records on CD or DVD	Various			148.083.1A006 BP		
	Postage/Delivery charges/Packaging	Various			148.083.1A006 BP		
E. FOOD SERVICE, STUDENT HOUSING AND STUDENT RECREATION CENTER							
1.	Student Housing						
A.	Dorm Deposit	\$200.00		each	573.262.1B096 DD		500001500320
		\$200.00					
B.	Administrative/Programming Fee	nonrefundable		each	573.262.1B095 DG		500001500300
C.	Application Fee	\$50.00		year	573.262.1B091 DF		500001500260
D.	Dorm Damage Charge	variable		each	573.262.1B091 DC		500001500280
	Student housing damage charges vary depending on damage assessment.						
E.	Dorm Room	as needed to max.		quarter	573.262.1B091 DR		500001500280
F.	Dorm Technology Fee	\$60.00		quarter	573.262.1B091 DT		500000010221
G.	Quarterly Fee	\$1,650.00		quarter	573.262.1B091 DR		
H.	Nightly Fee	\$18.13		night	573.262.1B091 DN		500001500240
I.	Resident Life Payment Plan	\$25.00		quarter	148.082.1B081 DL		380000000500
	Resident Life Payment Plan Late Fee	\$40.00		each	148.082.1B081 DM		380000000600
J.	General Contract Violations	\$5-\$50		each	573.262.1B095 DP		500001500280
	These fees apply to residents who violate rules/policies outlined in the Housing Handbook						
	Improper Check Out Fee	\$35.00		each	573.262.1B0950 DP		500001500280
	Conduct Violations						
	First Offense	\$35.00		each	573.262.1B095 DP		500001500280
	Second Offense	\$50.00		each	573.262.1B095 DP		500001500280
	Third Offense	\$75.00		each	573.262.1B095 DP		500001500280
	Roof Access	\$100.00		each	573.262.1B095 DP		500001500280
	Tampering/Disabling Fire Safety Devices	\$250.00		each	573.262.1B095 DP		500001500280
	Early Contract Termination Fee	\$750.00		each	573.262.1B095 DP		500001500280
	Overnight Guest Violation	\$40.00		each	573.262.1B095 DP		500001500280
	Garbage	\$25.00		each	573.262.1B095 DP		500001500280
	Lock Out	\$10.00		after 3	573.262.1B095 DP		500001500280
K.	Lost Key	\$10.00		each	148.092.1F006 DK		500001500280
L.	Residence Hall Parking Fee						
	Quarterly Residence Hall Parking Fee	\$10.00		each	528.252.1B092 PD		300001501160
	Annual Residence Hall Parking Fee	\$25.00		each	528.252.1B092 PD		300001501160

2. Student Recreation Center (SRC)								
	WVC Guest		up to \$5.50 includes tax	\$6.00	each	522.264.1P103 VW		150-VX
	WVC Student Guest (with current student ID)		up to \$3.50 includes tax	\$4.00	each	522.264.1P103 VW		150-VX
	WVC Transitional Studies/Summer (Optional)		\$5.00		quarter	522.264.1P103 VW		
	SRC Equipment Rental		variable		each	522.264.1P103 VW		
	SRC Room Rental		variable		each	522.264.1P103 VW		
<u>F. PROFESSIONAL DEVELOPMENT AND COMMUNITY EDUCATION COURSES</u>								
	Fees vary to cover costs of the courses.							
<u>G. ADJUNCT PROGRAM SALES</u>								
	Funds collected are subsequently used to support the program generating the sales. These sales of goods or services are created as an adjunct to the instructional programs.							
	1. Automotive Repair		variable		each	570.265.1B023 AT		150-AT
	2. Tree Fruit/Horticultural Sales		variable		each	570.265.1B024 AP		
<u>H. STUDENT SELF IMPOSED FEES</u>								
	1. Comprehensive Fee		\$1.50/credit; \$15.00 max.		credit		528.252.2B093 QR	220001501760
	This north campus fee is dedicated to various student areas rather than collecting individual fees. (i.e. graduation, parking lot maintenance)							
	2. Student Recreation Center (SRC)		\$5.00/credit; \$75.00 max.	\$70.00	credit- quarter	522.264.1P103 VW		150-VW
<u>II. APPROVAL PROCESS AND ACCOUNTING FOR FEES AND SALES</u>								
<u>A. LAB, MATERIALS AND SERVICE FEES</u>								
	All new fees or changes in fees require approval by the Board of Trustees. Annually, information is distributed about current fee revenue and expenses and fees are reviewed by area directors, deans or others. Recommendations for changes are made by deans or directors and discussed by the president's cabinet before being presented to the Board for approval.							
<u>B. PASS THROUGH FEE CHARGES - TESTING, INSURANCE & EXTERNAL PROGRAM FEES</u>								
	Fees collected and remitted to an outside agency, (e.g., insurance, field trips, ski lift tickets, testing fees) are established by the third party. Wenatchee Valley College collects these fee amounts only as a service to students. These fees are not subject to legislative restrictions and are reported to the Board as an information item.							
<u>C. SALES</u>								
	Departments producing goods or a service as a by-product of the educational program may retain the revenues for use in the instructional program.							
<u>D. ANNUAL APPROVAL BY THE BOARD OF TRUSTEES</u>								
	All fees are approved by the Board on an annual basis.							
<u>E. STUDENT APPROVED FEES</u>								
	The Student Recreation Center (SRC) Fee (\$5.00 per credit, maximum of \$75.00 per quarter) and the Omak Comprehensive Fee (\$1.50 per credit, maximum of \$15.00 per quarter) are student initiated and approved fees.							
<u>F. ACCOUNTING AND BUDGETING</u>								
	The fiscal services office is responsible for maintaining current fee code and rate tables for ensuring correct assessment of fees.							

		All fees and program revenues are budgeted for the coming fiscal year, based upon historical revenue collections and projected program changes. Updates may be made to budgets in response to enrollment of other program changes. Any balance at the close of a fiscal year is carried forward to the next fiscal year. This process will allow for planned expenditures that exceed the annual revenue collected. All budget adjustments are processed through the district budget manager for reporting to the Board. Laboratory and material fees may not be used to cover salary expenses unless directly related to the lab environment.

2022-2023 REVISED OPERATING BUDGET

Brett Riley, Vice President of Admin Services

This revision is strictly related to the increase in state allocation from grant-seeking activity through the State Board for Community and Technical Colleges (SBCTC).

101 Funds-

- Our initial state allocation projection was **\$19,917,153** including provisos and program funding. As of allocation 9, we have an allocation of **\$21,143,851**.

149 Funds-

- Tuition forecast is **\$5,512,383** for the academic year 2022-23. This reflects a **2.4%** increase in tuition rate and an **8%** decrease in enrolment.

148 Funds-

- Fee revenue is projected to come in at **\$1,505,226**. Fee revenue reflects the proposed changes to the fee schedule and enrollment decline.

146 Funds-

- Revenue from Running Start decreased significantly from the previous year. We are expecting FY23 Running Start revenue to come in at **\$5,256,279** reflecting a **4%** decrease in enrolment.

Other-

- **\$120,000** in WVC Foundation sourced funds dedicated to specific endowed agriculture instruction and equipment.

Base Operating Revenue- \$33,537,739

From Reserve (Mish)- \$309,750

*CARES Funding

- **\$800,000**

Total Operating Revenue (Including Federal Stimulus)

\$34,647,489

WVC has anticipated 2022-23 operating expenses of **\$34,354,422**

Total Operating Expenses

\$34,530,328

Net

\$117,161

2024-2025 STUDENT CALENDAR

Dr. Chio Flores, Vice President of Student Services

Draft 2024-2025 Wenatchee Valley College - Academic Calendar -																													
Fall 2024							Winter 2025							Spring 2025							Summer 2025								
September							January							April							June								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
1	2	3	4	5	6	7	5	6	7	8	9	10	11	6	7	8	9	10	11	12	1	2	3	4	5	6	7		
8	9	10	11	12	13	14	12	13	14	15	16	17	18	13	14	15	16	17	18	19	8	9	10	11	12	13	14		
15	16	17	18	19	20	21	19	20	21	22	23	24	25	20	21	22	23	24	25	26	15	16	17	18	19	20	21		
22	23	24	25	26	27	28	26	27	28	29	30	31	27	28	29	30	22	23	24	25	26	27	28						
29	30																		29	30									
October							February							May							July								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
		1	2	3	4	5	2	3	4	5	6	7	8	4	5	6	7	8	9	10			1	2	3	4	5		
6	7	8	9	10	11	12	9	10	11	12	13	14	15	11	12	13	14	15	16	17	6	7	8	9	10	11	12		
13	14	15	16	17	18	19	16	17	18	19	20	21	22	18	19	20	21	22	23	24	13	14	15	16	17	18	19		
20	21	22	23	24	25	26	23	24	25	26	27	28	25	26	27	28	29	30	31	20	21	22	23	24	25	26			
27	28	29	30	31															27	28	29	30	31						
November							March							June							August								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
					1	2	2	3	4	5	6	7	8	8	9	10	11	12	13	14	3	4	5	6	7	8	9		
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10	11	12	13	14	15	16	16	17	18	19	20	21	22	22	23	24	25	26	27	28	17	18	19	20	21	22	23		
17	18	19	20	21	22	23	23	24	25	26	27	28	29	29	30	24	25	26	27	28	29	30							
24	25	26	27	28	29	30	30	31													31								
December							March 24 - Grades Due 3pm							June 20 - Wenatchee Graduation June 21 - Omak Graduation June 23 - Grades Due 3pm							August 25 - Grades Due 3pm								
S	M	T	W	T	F	S																							
1	2	3	4	5	6	7																							
8	9	10	11	12	13	14																							
15	16	17	18	19	20	21																							
22	23	24	25	26	27	28																							
29	30	31																											
Dec 16 Grades Due 3pm																													

	Fall	Winter	Spring	Total
— Teaching Days	50	49	51	150
Final Exams	3	3	3	9
Prep Day	2	0	0	2
Advising Day	1	1	1	3
President's Day	1	0	0	1
Deans Day	1	1	1	3
Flexible Professional Days*	1	1	1	3
TOTAL DAYS	59	55	57	171
⊗ Holidays				

*Refer to current AHE collective bargaining agreement

target: 171

REGULAR MEETING

Supporting Documents

APPROVAL OF MINUTES

District No. 15
Wenatchee, Washington

WENATCHEE VALLEY COLLEGE BOARD OF TRUSTEES

Regular Board Meeting
March 15, 2023 – 3:00 P.M.
Wenatchee Campus
Wenatchi Hall 2310/Zoom

MINUTES

ATTENDANCE

Trustees Present:

Tamra Jackson, Chair
Steve Zimmerman, Vice Chair
Wilma Cartagena
Phylicia Hancock Lewis

Also Present:

Cabinet Members
Faculty Members
Students

CALL TO ORDER: 3:00 P.M.

LAND ACKNOWLEDGMENT

APPROVAL OF MINUTES

February 15, 2023, Regular Board Meeting Minutes

Wilma Cartagena moved that the minutes of February 15, 2023, Regular Board Meeting be approved. The motion was seconded by Steve Zimmerman and carried unanimously.

MOTION NO. 2328

CELEBRATING SUCCESS

National Association of Professional Mortgage Women Grant

WVC Foundation receives grant from National Association of Professional Mortgage Women (NAPMW)

The Wenatchee Valley College Foundation received \$5,000 from the Wenatchee Valley chapter of the National Association of Professional Mortgage Women (NAPMW) to support the WVC Knights Kupboard, the on-campus food and essentials pantry for students. The funds were raised through a NAPMW dinner and auction held in December 2022.

“We are extremely proud to give back to the community. Our members support the needs of WVC students and strive to make their educational journey a success,” said Lorena Urrutia, NAPMW board member. “WVC students facing food insecurity will get much needed support and resources thanks to the Knights Kupboard.”

Donations received from WVC faculty, staff and the community help keep the Knights Kupboard stocked and open year-round. Since the COVID-19 pandemic, the pantry has served twice as many students weekly as it has in the past.

“Being a recipient of this fundraiser is such an honor,” said Bertha Sanchez, WVC counselor. “The support from NAPMW will ensure WVC students facing food insecurity will get much needed support and resources.”

Women’s Basketball Playoffs

Congratulations to the WVC Women's Basketball team for making it to the 2023 NWAC Playoffs!

The women’s team has overcome multiple obstacles and distractions, demonstrating a relentless and courageous will to represent their team, Wenatchee Valley College, and coaches. They won 7 of their last 10 games to qualify for the Sweet 16. The Lady Knights finished tied for 3rd place (10-6), in the tough East region. Four players averaged double figures for the Knights in league play (*Monica Miller, Alexes Stein, Ciahna Oatman, and Farrah Parrish*).

Monica Miller was named 1st Team All-Defense East Region

Alexes Stein was named 2nd Team All-Conference East Region

Head Coach Patrick Green is from the Valley and began coaching basketball at Blaine High School under Bill Kelly, a former Hall of Fame coach from Cashmere High School. Upon taking over as head coach, he led the team to the state tournament five times in six years. He is currently an educational consultant and published author. He returned to Cashmere in 2018. Former athletic director and long-time men’s basketball coach Greg Franz as well as former long-time women’s basketball coach Rachel Goetz serve as assistant coaches.

There will be a live stream on the NWAC Sports Network. The game will take place at Columbia Basin Community College. You can also listen in on the radio at 105.9 FM or online at korelp.com. KORE Community Radio will be covering the game live!

INTRODUCTION OF NEW EMPLOYEES

Dr. Chio Flores, Vice President of Student Services introduced Liz Mendoza, Educational Planner and Light Estrada, Diversity Coordinator.

PUBLIC COMMENTS

Ann Reyna expressed her concern regarding bank failures. The state is not invested in stocks, only bonds.

SPECIAL REPORTS

Ally Aspen, ASWVC Wenatchee President

Ally Aspen was not present to add to her written report.

Erik Martin, ASWVC Omak Vice President

Erik Martin presented on behalf of Abigail Steinshouer. March and April events include trivia night in partnership with Fyre, a film screening of “Older Than the Crown” on March 9 at the Omak Theater, soup & sips for finals weeks and the Thi Beta event. The David Lindeblad memorial artwork will be completed once the snow melts.

Patrick Tracy, AHE President

Due to computer difficulties, Patrick Tracy submitted his comment via chat.

“I would like to report that I will be attending the Goehner/Steele town hall this week and asking about getting their support for 100% funding from the Legislature on any and all funding for CTCs.

I would like to ask if any faculty have come to present to the Board this academic year. I reached out and encouraged them to do that. It's a great way for faculty and the Board to get to know each other. I will continue to encourage this practice. Hopefully, I will be able to come face to face for the April meeting.”

Wendy Glenn, Chief Steward WPEA

Wendy Glenn was not present to provide a verbal report.

STAFF REPORTS

Brett Riley, Vice President of Administrative Services

In addition to his written report, Mr. Riley added that he attended the Business Affairs Commission (BAC) meeting on March 15, 2023, reporting that the ctcLink process continues to improve.

Dr. Tod Treat, Vice President of Instruction

Dr. Treat did not add to his written report.

Dr. Chio Flores, Vice President of Student Services

Dr. Flores did not add to her written report.

Dr. Faimous Harrison, President

Dr. Harrison did not add to his written report.

ACTION

Tenure

According to Article V of the AHE contract, the tenure review committees have been established and have evaluated the non-tenured faculty members’ instructional and professional effectiveness. All tenure files were reviewed by the board of trustees and the files were discussed during the executive session.

Wilma Cartagena moved that Gretchen Aguilar, Kristen Baltz, Hillary Conner, Julie Fitch, Kristen Hosey, Patricia Maher, Waleed Muhammad, Francisco Sarmiento-Torres, Branwen Schaub, Julie Smith and Nate Suhr, be granted second-year probationary status after the successful completion of three quarters. The motion was seconded by Phylcia Hancock Lewis and carried unanimously.

MOTION NO. 2329

ADJOURNMENT – 3:18 P.M.

Secretary

Chair

CELEBRATING SUCCESS

Older Than the Crown – Film Screening Kestrel Smith, American Indian Studies

WVC at Omak presents “Older Than the Crown” film screening March 9

The screening of the film “Older Than the Crown” was presented by the Associated Students of WVC of Omak at Omak Red Road Association on March 9 at the Omak Theatre.

The 57-minute film documents the landmark trial of Sinixt Ceremonial Hunter Rick Desautel, who in 2010 was charged with illegal hunting on ancestral lands. To the Sinixt, hunting on ancestral land is an aboriginal right gifted to them by Creator. However, they have been legally denied this right since 1956, when the Canadian government unjustly declared the tribe extinct. The Sinixt’s courageous fight and legal victory becomes a pivotal precedent for other Native tribes struggling for reconciliation with their homelands, as well as an emotional recognition of a people’s right to exist.

“This documentary is a tribute to the strength and resilience of generations of our people who struggled against overwhelming colonial forces and fought for our very survival,” said Rodney Cawston, chairman of the Colville Confederated Tribes. “Having at least part of our story finally told is very gratifying. For well over 150 years, the Sinixt have sacrificed and lost so much. Rick Desautel honors all of our ancestors and this film is for them.”

“Older Than the Crown” is directed by Derrick LaMere. LaMere, Shelly Boyd and Meghan Francis are producers. The Confederated Tribes of the Colville Reservation is the executive producer. This is a War Pony Pictures Production and copyright by the Colville Tribes of the Colville Reservation.

SPECIAL REPORTS

Omak Foundation President, Livia Millard

April 2023

- Financial emergency support for students- the Board continues to assist financially stressed students through gas cards which help to offset the cost of high gas prices and travel expenses. A total of 20 at \$50 each was given out this year (total amount \$1,000).
- The financial investments for the Foundation have remained healthy with good overall growth.
- Scholarships-The Foundation awarded \$14,950 worth of scholarship funds to WVCO students.
- Knight Fright Fun Run- Wenatchee Valley College Omak Foundation co-sponsored the 2nd Annual Fun Run in October with Wenatchee Valley College Omak Student Government.
- Colville Confederated Tribe's 12 Tribes Casino gave the WVCO Foundation Board a check of \$5,000 for student assistance.
- Foundation Board provided \$10, 000 in hotel cost scholarships for the LPN to BSN Nursing Program
- Foundation Board continues to work with Vice President of Operations Brett Riley regarding into looking at purchasing of the white house across from the WVCO Administration Building.
- Foundation Board provided \$500 for President Jim Richardson's going away party in December. Funds were used for catering food from the Breadline Café.
- David Lindeblad Memorial Book Fund- Over \$4,300 has been awarded to date. That is approximately 68 students that this funding source has helped with.

Board of Trustees member or guest would like to donate to the Wenatchee Valley College at Omak Foundation Board, please send your check or money order to:

P.O. Box 1374, Omak, Wa 98841. Or send to the Omak Campus through interoffice.

mail. Thank you.

Respectfully submitted,

Livia Millard

Chairperson, Wenatchee Valley College Omak Foundation

STAFF REPORTS

Brett Riley, Vice President of Administrative Services

Administrative Services

- Administrative Services continues to participate in capital project meetings for both the Omak Health Science Center project as well as the Center for Technology, Education, and Innovation project in Wenatchee.
- Administrative Services continues to work with state agencies to acquire land in Omak. Recently, the hazardous material assessment was completed on the home the college has being in the process of purchasing in Omak. We are currently waiting for the results.
- Administrative Services continues to lead the signage and wayfinding project. Currently, the college is waiting for consultant feedback on the first phase of the project.

Budget & Internal Auditing

- While we have transition in the Budget office, we continue to work towards the 2023-24 operation budget. With both houses and the governor's budget now released, we are waiting for draft allocations to be released prior to submitting the operating budget for board approval. The proposed fee schedule will be submitted as part of this month's board meeting for your review and approval next month.

Fiscal Services

- Fiscal Services continues to work towards year-end closing.
- Fiscal Services inches close to financial statements for 21-22 and 22-23. We were recently contacted by the State Auditors Office (SAO) letting us know they have availability on their schedule again. We will consider using them for our 23-24 audit.

Facilities and Capital

- The Mish ee twee warrantee work continues as we approach the end of the biennium with concrete work being completed the last week of March and miscellaneous furniture and technology has been purchased in the last several weeks. We anticipate some remaining door and hardware work to run into early summer.
- Omak Health Sciences Center- Design Development (DD) is complete. We will need to pause until the project funding becomes available. That being said, the College continues to move forward with land acquisition and planning for demolition when the time is appropriate.

- CTEI - The CTEI project has moved into the Construction Document (CD) phase. Currently, the College is negotiating some land use issues around sidewalks. This issue is related to the power poles along Ninth Street. With all three state budgets presented, it appears that the CTEI project is fully funded and is included in all capital budgets out of Olympia.

Minor Works

- Minor projects are underway or pending contract:
 - Facilities staff are currently under budget for our boiler allocation and are looking to add scope to spend out the remaining funds. Various stucco repair projects are currently underway. We also have a campus wide window replacement project with contractor selecting and contract awarded. Currently, the contractor is waiting for material to arrive and anticipates a completion date of mid-June.

Safety and Security

- WVC in partnership with Wenatchee School District (WSD), hosted G 0402 NIMS training to each institution's executive teams. This training is specifically designed for executives and elected or appointed officials. The training was presented as a precursor to the tabletop exercise that is coming in a future month that will culminate in the campuswide event that is taking place at the end of the year.

Information Technology

- IT has completed their updated IT Strategic Technology plan, which will be shared at a future board meeting.
- IT staff have formally launched Okta (multi factor authentication) with little campus interruption to the campus community.
- IT staff are currently engaged with the most recent cyberattack that occurred at Shoreline Community College and integrating lessons learned and response measures into WVC cyber infrastructure to ensure similar breaches don't occur here.

Dr. Tod Treat, Vice President of Instruction

Educational Achievement

HOEEP Graduation. Students, their sponsoring employers, and families gathered to celebrate completion of their program. HOEEP prepares graduates for advancement to field supervision and other management positions in their companies. Professors Francisco Sarmiento and Francisco Sarmiento-Torres presided with participation from graduates, Professor Jeff Bullock, Dean Yuritzi Lozano, and President Harrison.



Support for Learning

Board MAC Visit. At the March Board meeting, Board members were introduced to the Music and Arts Center (MAC) and were able to see of WVC's more unique learning spaces. Thanks to Professors Jul Iwaasa, Rhia Foster, Natalie Dotzauer, Arius Elvikis, and Scott Bailey!





Responsiveness to Local Needs

Transitional Studies English Language Acquisition classes in Bridgeport. Over the last four quarters enrollment totaled 79 students in this Community-Based class. The class started in Pateros in spring 2022 with 6 students, but the citizens of Bridgeport expanded the enrollment sufficiently to prompt a move to the school district in Bridgeport. This success is largely due to the teacher, Lorena Lopez. Spring 2023 enrollment will be reported after K12 spring break.

Nursing. Dr. Jenny Capelo met with DOH and Edmonds CC to explore LPN Apprenticeship program to enhance educational opportunities in regional areas.

Diversity and Cultural Enrichment

Nursing Inaugural Quarter LPN to BSN.

WVC LPN to BSN January 2023	
BIPOC	75%
1 st Generation	60%
Multilingual	40%
Military	0%
<p>For Wenatchee Valley College, our 14 LPN to BSN students from quarter one, Winter 2023 Cumulative GPA:</p> <p>NURS 300 Professional Writing for Nurses: 3.71 GPA</p> <p>NURS 301 Professional Concepts: 3.64 GPA</p> <p>NURS 302 Protection and Movement: 3.27 GPA</p> <p>NURS 350 Pathophysiology, Pharmacology and Assessment: 3.82 GPA</p>	

Sustainability

WVC’s Instruction Council, co-chaired by Erin Long and consisting of Division Chairs, has been deeply involved in addressing concerns about enrollment and student barriers, recently passing a unified schedule grid that reduces interclass schedule conflicts while facilitating multiple modalities and encourage faculty innovation. IC

is currently reviewing options for the Barnes and Noble bookstore contract, as well as discussing proctoring, safety, faculty data dashboards and other key instructional impacts.

Continuous Improvement

The **Library** has been working diligently for over five years to make the spaces more inviting, encourage individual and group study, and facilitate faculty led classroom activities. Beginning with reduction of the first-floor stacks on the Wenatchee campus to open up the spaces, libraries on both campuses have updated and augmented study rooms, created nooks and other features, and continued to weed and update collections that provide great resources for students. The collage below was taken on Thursday, April 6 in Wenatchee. All of the nooks, individual and study room was occupied and a Transitional Studies class, taught by Professor Julie Fitch, was selecting books. WVC's libraries are made wonderful by Wenatchee: Olivia Drakes, Brett McGinnis, Barbara Oldham, Ben Reagan, Laura Villanueva, and Omak, Tria Skirko. Jeannie Henkle is current Library Director, and Andrew Tudor served in that capacity previously.



Dr. Chio Flores, Vice President of Student Services

This month's featured departments include TRIO/SSS, Enrollment Services & CAMP!

Sandra Villarreal, TRIO SSS Director Mrs. Villarreal has been with WVC since October 2019, and TRIO SSS since January 2021. Mrs. Villarreal is serving as the East Representative on the Washington State TRIO Association for the 2023-2024 term. WSTA is hosting the first in person Professional Development Conference on May 18- 19 at Heritage University on the Yakama reservation. The theme this year is "Celebrate the Resilient YOU!" and will give staff a chance to connect with other TRIO program staff and celebrate our work.

Jenna Floyd, TRIO SSS Retention Specialist Mrs. Floyd has been with TRIO SSS since April 2020. In fall, she received professional development funds from WVC to earn a certification in Appreciative Advising from Florida Atlantic University. The framework for Appreciative Advising emphasizes intentional connection and intervention.

Dania Contreras, TRIO SSS Program Assistant

Ms. Contreras has been with TRIO SSS since November 2021. She is currently taking classes virtually and will graduate with her BA in Communications from Eastern Washington University in June 2023. Ms. Contreras is an alumna of WVC as well as TRIO SSS at WVC. She brings



Appreciative Advising Framework

Program Overview:

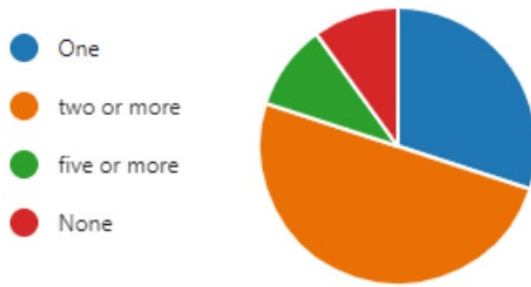
TRIO Student Support Services is a federally funded college access program. The goal is to provide 140 WVC students with guidance and support services. Services are targeted to increase the retention, graduation, and transfer rates of first-generation, low-income students and/ or students with documented disabilities. The grant is on the third year of a five-year cycle, 2020-2025. As of March 2023, TRIO SSS has served 61 students at WVC this year.

Student Lending Requests:

TRIO students can access our textbook lending library which is supported by ASWVC funding. Every year the program requests \$1500 and allocates \$500 each quarter for textbooks. In winter quarter, there were over 22 requests for textbooks. Several students requested codes for online courses, but the program can't purchase codes because they cannot be reused or transferred for reuse. Access to affordable course materials can be a barrier for students.

Academic Outcomes:

TRIO SSS Scholars finished Fall 2022 and Winter 2023 quarter strong. 41% of TRIO scholars ended spring quarter with a 3.5 GPA or higher. The average GPA among all students for spring quarter was 3.15. Five scholars earned a 4.0 GPA. Currently, the average cumulative GPA for TRIO SSS students are 3.07.



Q15: How many scholarship applications have you completed this year?

Scholarship Applications: Many current TRIO students are graduating in June and planning to transfer in Fall. Staff have been working diligently with scholars to ensure they are prepared for the academic and financial challenges that education may present. Staff have shared scholarship opportunities every week, reminded students to apply, helped review and edit personal statements and dedicated a workshop to scholarship research and writing. We are excited to report that most of our students have applied for at least two scholarships.

2023 Interim Report Outcomes: The US Department of Education required TRIO programs to submit an Interim Performance Report (IPR) on the current program year (2022-2023) A snapshot of participant numbers, challenges, itemized budget, and a narrative was required.

TRIO SSS at WVC is funded to serve 140 WVC students. In 2020 the program served 134 students. At the end of the 2021 reporting cycle, 96 students had participated. However, in 2022 participation dropped to 75 students. The reporting cycle ended with 53%. As of March 2023, there were 61/140 participants. The goal is to engage and serve 80 students by August 2023.

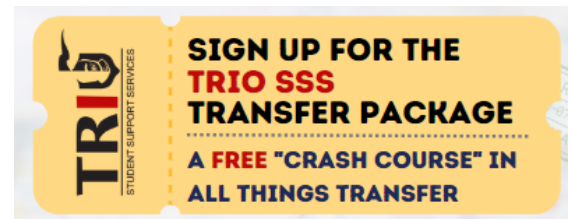
How challenge is being resolved

To meet our objective of 140 students; our goal is to engage 80 new participants. We continue to use innovative ways to reach out to students. First, we are reaching out to students in academic need (academic probation or warning status)

- (Goal: 20) Collaborate with CAMP to transition students into TRIO SSS
- (Goal: 20) Promoting a “Transfer Package,” to students who are planning to transfer in Fall
- (Goal: 15) Work closely with College Navigators to set up a referral system
- (Goal: 15) Request First generation data from Registration and target students
- (Goal: 10) Request information on PT students with over 45 credits from Registration
- (Goal 10) Include students in professional/ technical programs.
- (Goal: 15) Campus wide workshop: LINKED in Workshop

TRIO SSS Transfer Package:

Starting in April 20203, TRIO SSS will be facilitating two workshops with comprehensive, targeted services for students who are planning to transfer in Fall 2023. Participants will commit to

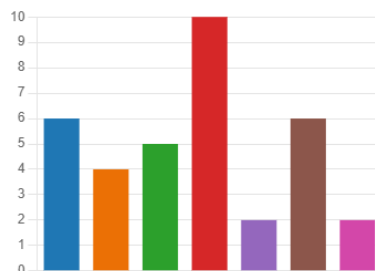


participate in 2-hour workshops facilitated by TRIO staff. Students will learn how to finish up at WVC, apply for graduation, request a transcript, and apply for admissions at a university. Students will research programs and degree plans, identify resources and programs as well as learn how

i. Please indicate which areas you would like more information (0 point)

[More Details](#)

- When to apply for college 6
- How to pay for college 4
- What is a major? Minor? 5
- Transfer Mentoring 10
- Finding resources on college ca... 2
- Finding housing/ room mates 6
- Managing family and friends wit... 2



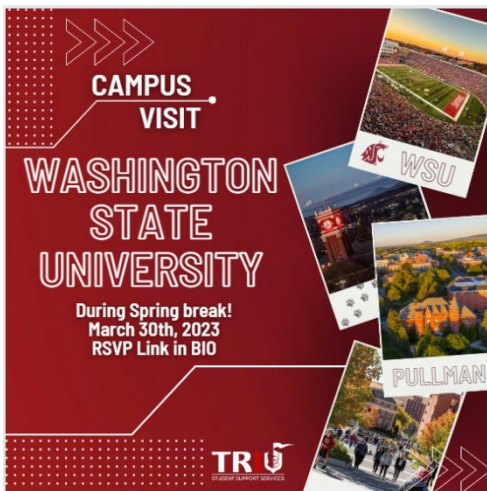
to research and apply to scholarships. The content is relevant to first- and second-year students as they can prepare ahead of time for the upcoming year. These are some of the topics covered are feedback from our TRIO SSS Students in our fall evaluation.

Spring 2023 Events:

TRIO students must participate in at least two TRIO SSS Events/ activities every quarter. They can attend a combination of scholar meetings, academic workshops or transfer visits. TRIO scholar meetings are scheduled for the first Tuesday of each month at 2:00PM. #TRIO Tuesdays are used for consistency. The concept for these meetings is to create a space where students can meet with other scholars, engage in discussions, and check in with staff. TRIO Workshops are scheduled for the third Tuesday of the month. The workshops cover topics that are relevant and interesting to students, often at students' request.

April: Growth Mindset

May: College Life: Cooking Healthy meals in college



Transfer Visit to Washington State University

TRIO SSS participants had the opportunity to visit the WSU campus in Pullman, WA. Twenty TRIO students participated in the trip and learned about the admission requirements, the transfer process and the were able to have lunch in the CUB (Student union building) as well as meet with TRIO alum and meet with the staff from WSU TRIO SSS. Students met with college advisors and representatives from various WSU programs and had a chance to participate in a campus tour. Transfer visits help students experience the college environment in person, and help students make college decisions.

Enrollment Services (Admission & Registration)

The ES Team:

Maria Lagunas serves as one of the main points of contact for the community, provides support for student notifications, and processes enrollment transactions.

Cindie Martin serves as a main lead for the Omak campus in all matters of student support and is involved in many other functions including admission and registration of Transitions students.

Andrea Rolon serves as the primary admissions processor, accepts incoming student transcripts, assists with enrollment, and processes graduation applications.

Maggie Segesser serves as the office lead, providing support to front-line staff, while handling most interdepartmental processes. Maggie is a resource to the college for most things' admissions and registration.

Matthew Vargas serves in a split role (Enrollment Navigator) and men's basketball head coach.

Kari Collen serves as Director of Enrollment Services/Registrar. Kari is new to WVC as of February 1 this year. Kari comes to us with seventeen years of working in the SBCTC CTC system, with WVC being her fourth college.

Application/Admit/Enroll:

Spring 2022 to Spring 2023, there was an increase of new students admitted, and of those an increase of those enrolled. The percentage of students who enroll after applying is currently 25%. ES is working with IT to send out automatic communications to students welcoming them to WVC after their application has been matriculated. This implementation will save staff time and provide quicker responses to students. NOTE: This does not reflect the number of students returning to WVC from previous enrollments.

Evaluations:

With the implementation of ctcLink and moving to a new degree audit system, there has been an increase in requests for transcript evaluations. During the 2021-2022 academic year, 210 requests for transcript evaluations were processed. As of the present day, 245 requests have been processed with approximately 50 more in progress.

Graduation:

The staff in Wenatchee and Omak are busy as ever with graduation preparations. This year some changes have been made to graduation processing, such as incorporating deadlines for applications, getting students to apply sooner, so that ES can evaluate the student's current academic progress with planned courses they need to take to complete their academic plan. An online application was also implemented saving the student from manually writing their information, and from the ES staff having to do manual data entry.

Other updates:

The team is transitioning to a new vendor for diploma services. The new vendor will mail students credentials to them directly as opposed to the ES staff printing them on site and mailing. The new credential has a very polished look and feel to it with black and silver embossed writing which will be a nice contrast to the new sleek black diploma cover. Another change to note is that the new diploma cover will change from the gold state of Washington seal to the WVC seal from 1939. This transition will save staff time to work on other projects, and of course serving students. (Picture below does not do it justice).





CAMP, one of WVC's most highly successful student support programs, is a federally funded program designed to help students from migrant and seasonal farm working backgrounds during their first year of college. The program staff (see below) provide academic and financial support services to empower students, so they have a strong foundation to build upon as they work toward a bachelor's degree.

Director – **Levi Vega-Sanchez**, has been in this role since December 1st and has worked towards ensuring a successful transition for staff and students. Levi has been working towards meeting program objectives and getting prepared for its upcoming grant rewrite in the 2023-2024 school year. As the previous CAMP recruiter, Levi brings experience and strategies to recruit students and create engagement.

Retention Specialist – **Dulce Morgado**, beginning April 3rd, has been selected as the newest member of CAMP. Dulce brings a wealth of experience as she has been an academic advisor for Running Start at WVC for the last two years. Dulce will assist CAMP in providing thoughtful advising, implementing retention strategies, and working alongside the CAMP staff to ensure that student needs are met. Her work will continue to be to create two-year academic plans allows for students to feel prepared, guided, and supported on their journey at WVC and CAMP.

CAMP Recruiter – **Laura Guillen Reyes**, who joined CAMP January 3rd, has hit the ground running. She has begun recruiting for the 2023-2024 school year. Collaborating and networking with campus and community partners to ensure CAMP meets its goal of successfully identifying and admitting 60 migrant students for the following school year. Laura brings a fresh perspective to the team and has experience of working with high school seniors in her previous roles while also being familiar with how CAMP functions. She was a part of Central Washington University CAMP.

Program Coordinator – **Evelyn Mejia Naranjo**, who has been with CAMP since April 2020, is CAMP's glue and longest tenured staff member. Her phenomenal work to ensure the program is running at an elite level is unmatched. She has successfully ensured that CAMP is meeting program objectives, completing reports ahead of schedule, and oversees our CAMP mentorship program. Evelyn has been a crucial figure in CAMP's success since she joined CAMP.

Updates:

- CAMP began the new year by putting together a Scholarship Workshop in January 2023. 45 students were able to participate in the workshop and learn the importance of filling out scholarships. Our

facilitator, Greg Contreras, guided our students in learning how to share their story through writing and orally too. This workshop inspired our students to fill out scholarships available on campus and in the community.

- Representative from CoolSpeak, Juan Cangas, returned this March and provided a mini-motivational workshop through Zoom. All the cohort participated in this workshop and walked away feeling motivated to finish the winter quarter. Juan created reflection, boosted morals and confidence, and instilled in our scholars the sense of accomplishment for continuing to show up through the tough moments they have faced.
- CAMP recruitment efforts for 2023-2024 have begun with a successful collection of interest forms due to visits to schools, community events, and collaboration with WVC Recruiter. CAMP is in contact with over 100 high school seniors from the Douglas, Chelan, and Okanogan counties to assist them with applying to WVC and CAMP.
- CAMP continues to support students and ease the financial insecurity that attending college brings. For the Fall quarter, CAMP awarded its CAMP Scholarship to scholars who achieved a 2.5 GPA or higher for the term. We awarded \$18,000 to our students. This scholarship is only for CAMP Scholars and provides additional funds to ensure their financial needs for school are met.
- CAMP continued its successful trend of having 100% retention from quarter to quarter. Like the winter quarter, CAMP had its 60 students register and return for Spring quarter.

Dr. Faimous Harrison, President

UPDATES