

**Wenatchee Valley College Board of Trustees**  
**April 17, 2024**

Work Session	9:00 am	Maguire Conference Center- 1103E, Zoom <a href="https://wvc.zoom.us/j/81504557103">https://wvc.zoom.us/j/81504557103</a>
Regular Meeting	3:00 pm	Wenatchi Hall – 2310, Zoom <a href="https://wvc.zoom.us/j/85485160089">https://wvc.zoom.us/j/85485160089</a>

**WORK SESSION AGENDA**

<b>9:00 AM</b>	<b>TENURE APPEALS</b>	
<b>10:00 AM</b>	<b>COMMUNICATIONS</b>	
	<ul style="list-style-type: none"> <li>• Graduation: <ul style="list-style-type: none"> <li>○ Wenatchee: Friday, June 14 @ 7:00 pm at Town Toyota Center</li> <li>○ Omak: Saturday, June 15 @ 1:00 pm at the Performance Art Center</li> </ul> </li> </ul>	
<b>10:05 AM</b>	<b>REPORT FROM TRUSTEES</b>	
	<ul style="list-style-type: none"> <li>• Trustee Tuesday</li> <li>• ACT Spring Conference – May 1 – 2 Yakima, WA</li> <li>• ACCT Leadership – Seattle, WA October 23 – 24,2024</li> </ul>	
<b>10:10 AM</b>	<b>FOR REVIEW – First Read</b>	
	<ul style="list-style-type: none"> <li>• Tuition Schedule, Brett Riley</li> <li>• 2025-2026 Student Calendar, Dr. Diana Garza</li> <li>• Resolution No. 2024-02 Cell Tower Expansion</li> </ul>	1 3 4
<b>10:25 AM</b>	<b>LEADERSHIP REPORTS</b>	
	<ul style="list-style-type: none"> <li>• Administrative Services (Brett Riley) <ul style="list-style-type: none"> <li>○ Budget</li> <li>○ Capital Projects Update</li> </ul> </li> <li>• Instruction (Dr. Tod Treat) <ul style="list-style-type: none"> <li>○ ASPIRE</li> </ul> </li> <li>• Student Affairs (Dr. Diana Garza)</li> <li>• Climate, Culture, Inclusion &amp; Belonging (Joe Eubanks)</li> <li>• Human Resources (Reagan Bellamy)</li> <li>• Public Information (Dr. Jennifer Korfiatis)</li> <li>• Wenatchee Foundation (Rachel Evey)</li> </ul>	36  38  43 17 20 21 24
<b>11:25 AM</b>	<b>PRESIDENT REPORT</b>	60
<b>11:55 AM</b>	<b>SPECIAL PRESENTATION</b>	
	<ul style="list-style-type: none"> <li>• Senator Brad Hawkins</li> </ul>	
<b>12:15 PM</b>	<b>LUNCH</b>	
<b>12:45 PM</b>	<b>LEADERSHIP DEVELOPMENT</b>	
	<ul style="list-style-type: none"> <li>• Budget 101</li> </ul>	
<b>1:45 PM</b>	<b>BOARD MEETING AGENDA REVIEW</b>	
	<ul style="list-style-type: none"> <li>• Action: Resolution No. 2024-02 Stormwater Remediation Project</li> </ul>	81
<b>2:00 PM</b>	<b>EXECUTIVE SESSION</b>	

## **REGULAR MEETING AGENDA**

### **CALL TO ORDER**

### **LAND ACKNOWLEDGEMENT**

### **APPROVAL OF MINUTE6**

1. February 21, 2024, Regular Board Meeting ..... 26

### **CELEBRATING SUCCESS**

2. US Hispanic Leadership Institute..... 29
3. Women in STEM ..... 31

### **INTRODUCTION OF NEW EMPLOYEES**

### **SPECIAL REPORTS**

4. ASWVC President, Lexie Fennell ..... 32
5. ASWVCO President, Keilahni Pelton..... 34
6. AHE President, Sharon Wiest ..... 35
7. WPEA Chief Shop Steward, Wendy Glenn

### **STAFF REPORTS**

8. Brett Riley, Vice President of Administrative Services ..... 36
9. Dr. Tod Treat, Vice President of Instruction..... 38
10. Dr. Diana Garza, Vice President of Student Affairs ..... 43
11. Dr. Faimous Harrison, President ..... 60

### **PUBLIC COMMENT**

Those wishing to address the board must sign up and limit their remarks to three minutes.

### **ACTION**

12. Resolution No. 2024-01 Stormwater Remediation Project..... 81

### **ADJOURNMENT**

## For Review – First Read

Tuition Schedule, Brett Riley, Vice President of Administrative Services

<b>WENATCHEE VALLEY COLLEGE</b>			
<b>LOWER DIVISION TUITION</b>			
2024/2025 QUARTERLY FEE SCHEDULE~ EFFECTIVE FALL 2024 TO SUMMER 2025			
<b>Number of Credits</b>	<b>Washington Resident</b>	<b>Non-State Resident</b>	<b>Non-US Resident</b>
1	127.59	145.79	328.13
2	255.18	291.58	656.26
3	382.77	437.37	984.39
4	510.36	583.16	1312.52
5	637.95	728.95	1640.65
6	765.54	874.74	1968.78
7	893.13	1020.53	2296.91
8	1020.72	1166.32	2625.04
9	1148.31	1312.11	2953.17
10	1275.90	1457.90	3281.30
11	1338.86	1521.83	3352.46
12	1401.82	1585.76	3423.62
13	1464.78	1649.69	3494.78
14	1527.74	1713.62	3565.94
15	1590.70	1777.55	3637.10
16	1653.66	1841.48	3708.26
17	1716.62	1905.41	3779.42
18	1779.58	1969.34	3850.58
+ credits	114.47/credit	114.47/credit	315.01/credit
<b>Vocational Programs</b>			
19+ credits	17.17/credit	47.25/credit	47.25/credit

<b><u>REGISTRATION FEE</u></b>	\$30.00 per quarter, (Wenatchee Campus only). Does not apply to non-credit classes (continuing education).
<b><u>COMPREHENSIVE FEE</u></b>	\$1.50 per credit, \$15 maximum (Omak Campus only)
<b><u>INSTRUCTIONAL TECHNOLOGY FEE</u></b>	\$65.00 per quarter (Wenatchee Campus), \$65.00 per quarter (Omak Campus)
<b><u>STUDENT REC CENTER FEE</u></b>	\$70.00 per quarter. (Wenatchee Campus only)
<b><u>ADDITIONAL FEES</u></b>	Some classes assess additional fees. Other courses may require payment of non-refundable deposits. <i>Complete fee schedules are available.</i>
<b><u>BOOKS</u></b>	WVC uses an online bookstore: <a href="#">Wenatchee Valley College Online Bookstore</a>
<b><u>PARKING PERMIT</u></b>	\$25.00 per quarter, NONREFUNDABLE \$70.00 per year (Wenatchee Campus only, optional)

<b>WENATCHEE VALLEY COLLEGE</b> <b>UPPER DIVISION TUITION</b> 2024/2025 QUARTERLY FEE SCHEDULE~ EFFECTIVE FALL 2024 TO SUMMER 2025			
Number of Credits	Washington Resident	Non-State Resident	Non-US Resident
1	247.61	265.81	695.59
2	495.22	531.62	1391.18
3	742.83	797.43	2086.77
4	990.44	1063.24	2782.36
5	1238.05	1329.05	3477.95
6	1485.66	1594.86	4173.54
7	1733.27	1860.67	4869.13
8	1980.88	2126.48	5564.72
9	2228.49	2392.29	6260.31
10	2476.10	2658.10	6955.90
11	2347.08	2671.88	6969.68
12	2359.89	2685.66	6983.46
13	2372.70	2699.44	6997.24
14	2385.51	2713.22	7011.02
15	2398.32	2727.00	7024.80
16	2411.13	2740.78	7038.58
17	2423.94	2754.56	7052.36
18	2436.75	2768.34	7066.14
19+ credits	234.49/credit	234.49/credit	682.47/credit

<b><u>REGISTRATION FEE</u></b>	\$30.00 per quarter, (Wenatchee Campus only). Does not apply to non-credit classes (continuing education).
<b><u>COMPREHENSIVE FEE</u></b>	\$1.50 per credit, \$15 maximum (Omak Campus only)
<b><u>INSTRUCTIONAL TECHNOLOGY FEE</u></b>	\$65.00 per quarter (Wenatchee Campus), \$65.00 per quarter (Omak Campus)
<b><u>STUDENT REC CENTER FEE</u></b>	\$70.00 per quarter. (Wenatchee Campus only)
<b><u>ADDITIONAL FEES</u></b>	Some classes assess additional fees. Other courses may require payment of non-refundable deposits. <i>Complete fee schedules are available.</i>
<b><u>BOOKS</u></b>	WVC uses an online bookstore: <a href="#">Wenatchee Valley College Online Bookstore</a>
<b><u>PARKING PERMIT</u></b>	\$25.00 per quarter, NONREFUNDABLE \$70.00 per year (Wenatchee Campus only, optional)

2025-2026 Student Calendar, Dr. Diana Garza, Vice President of Student Affairs

2025-2026 Wenatchee Valley College - Academic Calendar - Draft

Fall 2025							Winter 2026							Spring 2026							Summer 2026									
September	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December	January	February	March
S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31			

	Fall	Winter	Spring	Summer	Total
Teaching Days	50	49	51	36	150
Final Exams	3	3	3	0	9
Prep Day	0	1	1	0	2
Advising Day	1	1	1	0	3
President's Day	1	0	0	0	1
Deans Day	2	0	1	0	3
Flexible Professional Days*	1	1	1	0	3
<b>Total Teaching Days</b>					<b>171</b>
Holidays					<b>Target: 171</b>

- \*Refer to current AHE collective bargaining agreement
- \* Make sure Holiday and Advising day are offset
- i. One required professional day at the discretion of the District President. [PRESIDENT'S DAY]
- ii. Three required professional days (one per quarter, FNS), at the discretion of the appropriate Dean. [DEANS DAYS]
- iii. Three required professional days (one per quarter) for advising and registration. [ADVISING DAY]
- iv. Two required professional days (one in winter, one in spring) for classroom preparation. [PREP DAYS]
- v. Seven flexible professional days, three scheduled and four non-scheduled. Individual faculty members may schedule their non-scheduled flexible professional days as they determine to be most beneficial to the District. There is no prior approval required for work performed on these days.

Resolution No.2004-02 Cell Tower Expansion, Brett Riley, Vice President of  
Administrative Services

**RESOLUTION**

No.2024-02 Cell Tower Expansion

WHEREAS, **Wenatchee Valley College** has been approached by our contracted cell tower operator requesting to install additional infrastructure at the current location.

NOW, THEREFORE, BE IT RESOLVED, that **Wenatchee Valley College** is seeking Board approval to enter contractual negotiations with the operator through the Department of Enterprise Services to expand our existing contract to include this additional infrastructure.

BE IT FURTHER RESOLVED, that **Wenatchee Valley College** has legal authority, and that **Brett T Riley, Vice President of Administrative Services**, is/are hereby authorized, for and on behalf of **Wenatchee Valley College** to do and perform any and all acts and things which may be necessary to carry out the foregoing resolution including the preparing, making and filing of plans, applications, reports and other documents; the execution, acceptance, delivery and recordation of agreements, and other instruments pertaining to the Cell Tower Expansion project.

**SECOND AMENDMENT TO  
OPTION AND LEASE AGREEMENT**

THIS SECOND AMENDMENT TO OPTION AND LEASE AGREEMENT (the “Second Amendment”) is made effective this \_\_\_\_ day of \_\_\_\_\_, 2024 (“Effective Date”), by and between STATE BOARD FOR COMMUNITY COLLEGE EDUCATION, a political subdivision of the State of Washington (hereinafter referred to as “Landlord”) and NCWPCS MPL 31 - YEAR SITES TOWER HOLDINGS LLC, a Delaware limited liability company, by and through its Attorney In Fact, CCATT LLC, a Delaware limited liability company (hereinafter referred to as “Tenant”).

**RECITALS**

WHEREAS, Landlord and AT&T Wireless PCS, LLC, a Delaware limited liability company (“Original Tenant”) entered into an Option and Lease Agreement dated May 23, 2003, a memorandum of which was recorded in the official records of Chelan County, Washington (“Official Records”) on June 26, 2003 at Instrument No. 2147652 (the “Original Agreement”) whereby Original Tenant leased certain real property, together with access and utility easements, located in Chelan County, Washington from Landlord (the “Premises”), all located within certain real property owned by Landlord (“Landlord’s Property”); and

WHEREAS, the Original Agreement was amended by that certain First Amendment to Option and Lease Agreement dated March 4, 2009 (“First Amendment”) (hereinafter the Original Agreement and First Amendment are collectively referred to as the “Agreement”); and

WHEREAS, NCWPCS MPL 31 - Year Sites Tower Holdings LLC is currently the Tenant under the Agreement as successor in interest to the Original Tenant; and

WHEREAS, the Premises may be used for the purpose of constructing, maintaining and operating a communications facility, including tower structures, equipment shelters, cabinets, meter boards, utilities, antennas, equipment, any related improvements and structures and uses incidental thereto; and

WHEREAS, the Agreement commenced on October 23, 2003. The First Amendment provided for a new initial term that commenced on February 1, 2009 and expired on January 31, 2014 (the “New Initial Term”). The First Amendment further provides for five (5) extensions of five (5) years each beyond the New Initial Term, two (2) of which were exercised by Tenant. According to the Agreement, the final extension expires on January 31, 2039; and

WHEREAS, Landlord and Tenant desire to amend the Agreement on the terms and conditions contained herein.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are acknowledged, Landlord and Tenant agree as follows:

1. Recitals; Defined Terms. The parties acknowledge the accuracy of the foregoing recitals. Any capitalized terms not defined herein shall have the meanings ascribed to them in the Agreement.

2. First Additional Lease Area. The existing Premises is hereby expanded in size to include additional space, which consists of a one hundred sixty (160) square foot parcel of real property adjacent to the existing Premises at a location more particularly described on Exhibit A-1 attached hereto and shown on the Site Plan attached hereto as Exhibit B (the “First Additional Lease Area”). The Premises, as expanded, is described on Exhibit A-2 attached hereto. Notwithstanding anything to the contrary in this Second Amendment, Tenant is not relinquishing any rights to any lease area, access easements, and/or utility easements that it possesses prior to the date of this Second Amendment. In the event the location of any of Tenant’s or its sublessees’ existing improvements, utilities, and/or access routes are not depicted or described on the Site Plan and/or legal descriptions, Tenant’s leasehold rights and access and utility easement rights over such areas shall remain in full force and effect and the Premises shall be deemed to include such areas.

3. Right to Return the First Additional Lease Area. Tenant shall have the option, upon thirty (30) days prior written notice to Landlord, in its sole and absolute discretion, to return the First Additional Lease Area to the Landlord and to terminate the lease of the same by removing all improvements from the First Additional Lease Area and returning same to its condition as of the Effective Date, ordinary wear and tear excepted (the “Return of the First Additional Lease Area”). Effective upon removal of all improvements from the First Additional Lease Area, any rent attributable to the First Additional Lease Area shall cease and will no longer be due or payable.

4. Conditional Signing Bonus. Tenant will pay to Landlord a one-time amount of Five Hundred and 00/100 Dollars (\$500.00) for the full execution of this Second Amendment, payable within sixty (60) days of the full execution of this Second Amendment (“Conditional Signing Bonus”). In the event that this Second Amendment (and any applicable memorandum of Agreement and/or amendment) is not fully executed by both Landlord and Tenant for any reason, Tenant shall have no obligation to pay the Conditional Signing Bonus to Landlord.

5. Representations, Warranties and Covenants of Landlord. Landlord represents, warrants and covenants to Tenant as follows:

a) Landlord is duly authorized to and has the full power and authority to enter into this Second Amendment and to perform all of Landlord’s obligations under the Agreement as amended hereby.

b) Tenant is not currently in default under the Agreement, and to Landlord’s knowledge, no event or condition has occurred or presently exists which, with notice or the passage of time or both, would constitute a default by Tenant under the Agreement.

c) Landlord agrees to provide such further assurances as may be requested to carry out and evidence the full intent of the parties under the Agreement as amended hereby, and ensure Tenant’s continuous and uninterrupted use, possession and quiet enjoyment of the Premises under the Agreement as amended hereby.

d) Landlord acknowledges that the Premises, as defined, shall include any portion of Landlord’s Property on which communications facilities or other Tenant improvements exist on the date of this Second Amendment.



6. Notices. Tenant's notice address as stated in Section 8 of the First Amendment is amended as follows:

If to Tenant:

NCWPCS MPL 31 - Year Sites Tower Holdings LLC  
Legal Department  
Attn: Network Legal  
208 S. Akard Street  
Dallas, TX 75202-4206

With a copy to:

CCATT LLC  
Attn: Legal – Real Estate Department  
2000 Corporate Drive  
Canonsburg, PA 15317

7. IRS Form W-9. Landlord agrees to provide Tenant with a completed IRS Form W-9, or its equivalent, upon execution of this Second Amendment and at such other times as may be reasonably requested by Tenant. In the event the Landlord's Property is transferred, the succeeding Landlord shall have a duty at the time of such transfer to provide Tenant with a completed IRS Form W-9, or its equivalent, and other related paper work to effect a transfer in the rent to the new Landlord. Landlord's failure to provide the IRS Form W-9 within thirty (30) days after Tenant's request shall be considered a default and Tenant may take any reasonable action necessary to comply with IRS regulations including, but not limited to, withholding applicable taxes from rent payments.

8. Counterparts. This Second Amendment may be executed in separate and multiple counterparts, each of which shall be deemed an original but all of which taken together shall be deemed to constitute one and the same instrument.

9. Remainder of Agreement Unaffected. In all other respects, the remainder of the Agreement shall remain in full force and effect. Any portion of the Agreement that is inconsistent with this Second Amendment is hereby amended to be consistent.

10. Recordation. Tenant, at its cost and expense, shall have the right to record a memorandum of this Second Amendment in the Official Records at any time following the execution of this Second Amendment by all parties hereto. In addition, Tenant shall have the right in its discretion, to record a notice of lease, affidavit or other form to be determined by Tenant without Landlord's signature in form and content substantially similar to the memorandum, to provide record notice of the terms of this Second Amendment.

[Signature pages follow]

Landlord and Tenant have caused this Second Amendment to be duly executed on the day and year first written above.

**LANDLORD:**  
STATE BOARD FOR COMMUNITY COLLEGE EDUCATION, a political subdivision of the State of Washington

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Landlord affirms that this Second Amendment was approved at a duly noticed public meeting held on \_\_\_\_\_ 2024

STATE OF \_\_\_\_\_ )  
 ) §§  
COUNTY OF \_\_\_\_\_ )

This record was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2024 by \_\_\_\_\_ (name(s) of individuals) as \_\_\_\_\_ (type of authority, such as officer or trustee) of STATE BOARD FOR COMMUNITY COLLEGE EDUCATION.

\_\_\_\_\_  
(Signature of notary public)

\_\_\_\_\_  
(Title of office)

My commission expires: \_\_\_\_\_

(Stamp)

[Tenant Execution Page Follows]

This Second Amendment is executed by Tenant as of the date first written above.

**TENANT:**  
NCWPCS MPL 31 - YEAR SITES TOWER  
HOLDINGS LLC, a Delaware limited  
liability company

By: CCATT LLC, a Delaware limited  
liability company  
Its: Attorney In Fact

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
  ) §§  
COUNTY OF \_\_\_\_\_ )

This record was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2024 by  
\_\_\_\_\_ (name(s) of individuals) as  
\_\_\_\_\_ (type of authority, such as officer or trustee) of  
CCATT LLC.

(Stamp)

\_\_\_\_\_  
(Signature of notary public)

\_\_\_\_\_  
(Title of office)  
My commission expires: \_\_\_\_\_

**Exhibit A-1**  
**(The First Additional Lease Area)**

A PORTION OF THAT CERTAIN PROPERTY CONVEYED TO THE STATE BOARD FOR COMMUNITY COLLEGE EDUCATION, A POLITICAL SUBDIVISION OF THE STATE OF WASHINGTON FROM WENATCHEE SCHOOL DISTRICT NO. 246, A MUNICIPAL CORPORATION, IN A QUIT CLAIM DEED DATED JUNE 1969 AND RECORDED AUGUST 21, 1969 IN BOOK 694, PAGE 1208, AND AS INSTRUMENT NO. 693388, IN CHELAN COUNTY, WASHINGTON, BEING A PORTION OF BLOCKS 27 AND 28, HALEY'S THIRD ADDITION TO WENATCHEE, CHELAN COUNTY, WASHINGTON, RECORDED DECEMBER 22, 1891 IN PLAT BOOK 1, PAGE 11, INCLUDING PORTIONS OF VACATED YORK, LIBERTY AND GOODENOW STREETS; BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTERLINE INTERSECTION OF NINTH STREET AND COLLEGE STREET, FROM WHICH THE CENTERLINE INTERSECTION OF NINTH STREET AND COLLEGE COURT BEARS SOUTH 89° 30' 06" EAST, 121.36 FEET;

THENCE FROM SAID POINT OF COMMENCEMENT NORTH 89° 30' 06" WEST ALONG THE CENTERLINE OF NINTH STREET, 552.80 FEET;

THENCE DEPARTING SAID CENTERLINE SOUTH 00° 26' 34" WEST, 30.00 FEET TO A POINT ON THE SOUTHERLY RIGHT OF WAY OF NINTH STREET;

THENCE DEPARTING SAID RIGHT OF WAY SOUTH 00° 30' 59" WEST, 111.51 FEET;

THENCE SOUTH 87° 00' 48" WEST, 5.43 FEET;

THENCE SOUTH 02° 59' 12" EAST, 14.00 FEET TO THE POINT OF BEGINNING;

THENCE SOUTH 02° 59' 12" EAST, 16.00 FEET;

THENCE SOUTH 87° 00' 48" WEST, 10.00 FEET;

THENCE NORTH 02° 59' 12" WEST, 16.00 FEET

THENCE NORTH 87° 00' 48" EAST, 10.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 160 SQ. FT. OR 0.004 ACRES, MORE OR LESS.

**Exhibit A-2**  
**(The Premises, as expanded)**

**EXISTING PREMISES (referred to as “Existing Lease Area” in Exhibit B)**

A PORTION OF THAT CERTAIN PROPERTY CONVEYED TO THE STATE BOARD FOR COMMUNITY COLLEGE EDUCATION, A POLITICAL SUBDIVISION OF THE STATE OF WASHINGTON FROM WENATCHEE SCHOOL DISTRICT NO. 246, A MUNICIPAL CORPORATION, IN A QUIT CLAIM DEED DATED JUNE 1969 AND RECORDED AUGUST 21, 1969 IN BOOK 694, PAGE 1208, AND AS INSTRUMENT NO. 693388, IN CHELAN COUNTY, WASHINGTON, BEING A PORTION OF BLOCKS 27 AND 28, HALEY'S THIRD ADDITION TO WENATCHEE, CHELAN COUNTY, WASHINGTON, RECORDED DECEMBER 22, 1891 IN PLAT BOOK 1, PAGE 11, INCLUDING PORTIONS OF VACATED YORK, LIBERTY AND GOODENOW STREETS; BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTERLINE INTERSECTION OF NINTH STREET AND COLLEGE STREET, FROM WHICH THE CENTERLINE INTERSECTION OF NINTH STREET AND COLLEGE COURT BEARS SOUTH 89° 30' 06" EAST, 121.36 FEET;

THENCE FROM SAID POINT OF COMMENCEMENT NORTH 89° 30' 06" WEST ALONG THE CENTERLINE OF NINTH STREET, 552.80 FEET;

THENCE DEPARTING SAID CENTERLINE SOUTH 00° 26' 34" WEST, 30.00 FEET TO A POINT ON THE SOUTHERLY RIGHT OF WAY OF NINTH STREET;

THENCE DEPARTING SAID RIGHT OF WAY SOUTH 00° 30' 59" WEST, 111.51 FEET;

THENCE SOUTH 87° 00' 48" WEST, 45.43 FEET;

THENCE SOUTH 02° 59' 12" EAST, 10.00 FEET TO THE POINT OF BEGINNING;

THENCE NORTH 87° 00' 48" EAST, 30.00 FEET;

THENCE SOUTH 02° 59' 12" EAST, 20.00 FEET;

THENCE SOUTH 87° 00' 48" WEST, 30.00 FEET;

THENCE NORTH 02° 59' 12" WEST, 20.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 600 SQ. FT. OR 0.014 ACRES, MORE OR LESS.

**FIRST ADDITIONAL LEASE AREA**

A PORTION OF THAT CERTAIN PROPERTY CONVEYED TO THE STATE BOARD FOR COMMUNITY COLLEGE EDUCATION, A POLITICAL SUBDIVISION OF THE STATE OF WASHINGTON FROM WENATCHEE SCHOOL DISTRICT NO. 246, A MUNICIPAL CORPORATION, IN A QUIT CLAIM DEED DATED JUNE 1969 AND RECORDED AUGUST 21, 1969 IN BOOK 694, PAGE 1208, AND AS INSTRUMENT NO. 693388, IN CHELAN COUNTY, WASHINGTON, BEING A PORTION OF BLOCKS 27 AND 28, HALEY'S THIRD ADDITION TO WENATCHEE, CHELAN COUNTY, WASHINGTON, RECORDED DECEMBER 22, 1891 IN PLAT BOOK 1, PAGE 11, INCLUDING PORTIONS OF VACATED YORK, LIBERTY AND GOODENOW STREETS; BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTERLINE INTERSECTION OF NINTH STREET AND COLLEGE STREET, FROM WHICH THE CENTERLINE INTERSECTION OF NINTH STREET AND COLLEGE COURT BEARS SOUTH 89° 30' 06" EAST, 121.36 FEET;

THENCE FROM SAID POINT OF COMMENCEMENT NORTH 89° 30' 06" WEST ALONG THE CENTERLINE OF NINTH STREET, 552.80 FEET;

THENCE DEPARTING SAID CENTERLINE SOUTH 00° 26' 34" WEST, 30.00 FEET TO A POINT ON THE SOUTHERLY RIGHT OF WAY OF NINTH STREET;

THENCE DEPARTING SAID RIGHT OF WAY SOUTH 00° 30' 59" WEST, 111.51 FEET;

THENCE SOUTH 87° 00' 48" WEST, 5.43 FEET;

THENCE SOUTH 02° 59' 12" EAST, 14.00 FEET TO THE POINT OF BEGINNING;

THENCE SOUTH 02° 59' 12" EAST, 16.00 FEET;

THENCE SOUTH 87° 00' 48" WEST, 10.00 FEET;

THENCE NORTH 02° 59' 12" WEST, 16.00 FEET

THENCE NORTH 87° 00' 48" EAST, 10.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 160 SQ. FT. OR 0.004 ACRES, MORE OR LESS.

**ACCESS & UTILITY EASEMENT NO. 1: NON-EXCLUSIVE**

A PORTION OF THAT CERTAIN PROPERTY CONVEYED TO THE STATE BOARD FOR COMMUNITY COLLEGE EDUCATION, A POLITICAL SUBDIVISION OF THE STATE OF WASHINGTON FROM WENATCHEE SCHOOL DISTRICT NO. 246, A MUNICIPAL CORPORATION, IN A QUIT CLAIM DEED DATED JUNE 1969 AND RECORDED AUGUST 21, 1969 IN BOOK 694, PAGE 1208, AND AS INSTRUMENT NO. 693388, IN CHELAN COUNTY, WASHINGTON, BEING A PORTION OF BLOCKS 27 AND 28, HALEY'S THIRD ADDITION TO WENATCHEE, CHELAN COUNTY, WASHINGTON, RECORDED DECEMBER 22, 1891 IN PLAT BOOK 1, PAGE 11, INCLUDING PORTIONS OF VACATED YORK, LIBERTY AND GOODENOW STREETS; BEING A STRIP OF LAND 20.00 FEET WIDE, 10.00 FEET ON BOTH SIDES OF THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCING AT THE CENTERLINE INTERSECTION OF NINTH STREET AND COLLEGE STREET, FROM WHICH THE CENTERLINE INTERSECTION OF NINTH STREET AND COLLEGE COURT BEARS SOUTH 89° 30' 06" EAST, 121.36 FEET;

THENCE FROM SAID POINT OF COMMENCEMENT NORTH 89° 30' 06" WEST ALONG THE CENTERLINE OF NINTH STREET, 552.80 FEET;

THENCE DEPARTING SAID CENTERLINE SOUTH 00° 26' 34" WEST, 30.00 FEET TO A POINT ON THE SOUTHERLY RIGHT OF WAY OF NINTH STREET AND THE POINT OF BEGINNING;

THENCE DEPARTING SAID RIGHT OF WAY SOUTH 00° 30' 59" WEST, 50.68 FEET TO A POINT HEREINAFTER KNOWN AS POINT "A";

THENCE SOUTH 00° 30' 59" WEST, 60.83 FEET;  
THENCE SOUTH 87° 00' 48" WEST, 5.43 FEET TO A POINT HEREINAFTER KNOWN AS POINT "B";  
THENCE SOUTH 02° 59' 12" EAST, 14.00 FEET TO A POINT OF TERMINUS;

TOGETHER WITH:

COMMENCING AT THE AFORMENTIONED POINT OF BEGINNING;  
THENCE ALONG THE SOUTHERLY RIGHT OF WAY OF SAID NINTH STREET, SOUTH 89°30'06" EAST, 10.00 FEET TO THE POINT OF BEGINNING;

THENCE, ALONG SAID RIGHT OF WAY, SOUTH 89°30'06" EAST, 26.40 FEET;  
THENCE DEPARTING SAID RIGHT OF WAY, SOUTH 24°10'09" WEST, 65.79 FEET;  
THENCE NORTH 00°30'59" EAST, 60.26 FEET RETURNING TO THE POINT OF BEGINNING.

TOGETHER WITH:

COMMENCING AT SAID POINT "A", THENCE NORTH 89°29'01" WEST, 10.00 FEET TO THE POINT OF BEGINNING;

THENCE SOUTH 00°30'59" WEST, 51.43 FEET;  
THENCE SOUTH 87°00'48" WEST, 18.41 FEET;  
THENCE NORTH 19°47'18" EAST, 55.67 FEET RETURNING TO THE POINT OF BEGINNING;

TOGETHER WITH:

BEGINNING AT AFOREMENTIONED POINT "B", THENCE SOUTH 87° 00' 48" WEST, 40.00 FEET TO A POINT OF TERMINUS.

THE SIDELINES OF SAID STRIP OF LAND ARE TO INTERSECT AT ALL ANGLE POINTS TO PROVIDE THE SPECIFIED WIDTH THROUGHOUT SO AS TO NOT CAUSE ANY GAPS OR OVERLAPS AND ARE TO BE LENGTHENED OR SHORTENED TO TERMINATE ON SAID SOUTH LINE OF NINTH STREET.

CONTAINING 4,487 SQ. FT. OR 0.103 ACRES, MORE OR LESS.

**ACCESS & UTILITY EASEMENT NO. 2: NON-EXCLUSIVE**

A PORTION OF THAT CERTAIN PROPERTY CONVEYED TO THE STATE BOARD FOR COMMUNITY COLLEGE EDUCATION, A POLITICAL SUBDIVISION OF THE STATE OF WASHINGTON FROM WENATCHEE SCHOOL DISTRICT NO. 246, A MUNICIPAL CORPORATION, IN A QUIT CLAIM DEED DATED JUNE 1969 AND RECORDED AUGUST 21, 1969 IN BOOK 694, PAGE 1208, AND AS INSTRUMENT NO. 693388, IN CHELAN COUNTY, WASHINGTON, BEING A PORTION OF BLOCKS 27 AND 28,

HALEY'S THIRD ADDITION TO WENATCHEE, CHELAN COUNTY, WASHINGTON, RECORDED DECEMBER 22, 1891 IN PLAT BOOK 1, PAGE 11, INCLUDING PORTIONS OF VACATED YORK, LIBERTY AND GOODENOW STREETS; BEING A STRIP OF LAND 5.00 FEET WIDE, LYING 5.00 FEET NORTH AND WEST OF THE FOLLOWING DESCRIBED SIDELINE:

COMMENCING AT THE CENTERLINE INTERSECTION OF NINTH STREET AND COLLEGE STREET, FROM WHICH THE CENTERLINE INTERSECTION OF NINTH STREET AND COLLEGE COURT BEARS SOUTH 89° 30' 06" EAST, 121.36 FEET;

THENCE FROM SAID POINT OF COMMENCEMENT NORTH 89° 30' 06" WEST ALONG THE CENTERLINE OF NINTH STREET, 552.80 FEET;  
THENCE DEPARTING SAID CENTERLINE SOUTH 00° 26' 34" WEST, 30.00 FEET TO A POINT ON THE SOUTHERLY RIGHT OF WAY OF NINTH STREET AND THE POINT OF BEGINNING;

THENCE DEPARTING SAID RIGHT OF WAY SOUTH 00° 30' 59" WEST, 111.51 FEET;  
THENCE SOUTH 87°00'48" WEST, 45.43 FEET;  
THENCE SOUTH 02°59'12" EAST, 10.00 FEET TO THE POINT OF BEGINNING.

THENCE SOUTH 02°59'12" EAST, 14.53 TO A POINT HEREINAFTER KNOWN AS POINT "C";  
THENCE CONTINUING SOUTH 02°59'12" EAST, 5.47;  
THENCE SOUTH 87°00'48" WEST, 112.75 FEET;  
THENCE NORTH 49°14'45" WEST, 18.66 FEET TO THE POINT OF TERMINUS.

THE SIDES OF WHICH ARE TO BE LENGTHENED OR SHORTENED SO AS TO ALLOW FOR NO GAPS OR OVERLAPS;

TOGETHER WITH A STRIP OF LAND, 5.00 FEET WIDE, LYING SOUTHWESTERLY OF THE FOLLOWING DESCRIBED SIDELINE:

BEGINNING AT SAID POINT "C", THENCE NORTH 55°30'18" WEST, 126.98 FEET;  
THENCE NORTH 49°44'03" WEST, 105.93 FEET TO A POINT ON THE SOUTHERLY RIGHT OF WAY OF SAID NINTH STREET AND BEING THE POINT OF TERMINUS;.

THE SIDES OF WHICH ARE TO BE LENGTHENED OR SHORTENED SO AS TO ALLOW FOR NO GAPS OR OVERLAPS AND TO ABUT SAID RIGHT OF WAY.

CONTAINING 1,878 SQ. FT. OR 0.043 ACRES, MORE OR LESS.

**ACCESS & UTILITY EASEMENT NO. 3: NON-EXCLUSIVE**

A PORTION OF THAT CERTAIN PROPERTY CONVEYED TO THE STATE BOARD FOR COMMUNITY COLLEGE EDUCATION, A POLITICAL SUBDIVISION OF THE STATE OF WASHINGTON FROM WENATCHEE SCHOOL DISTRICT NO. 246, A MUNICIPAL CORPORATION, IN A QUIT CLAIM DEED DATED JUNE 1969 AND RECORDED



AUGUST 21, 1969 IN BOOK 694, PAGE 1208, AND AS INSTRUMENT NO. 693388, IN CHELAN COUNTY, WASHINGTON, BEING A PORTION OF BLOCKS 27 AND 28, HALEY'S THIRD ADDITION TO WENATCHEE, CHELAN COUNTY, WASHINGTON, RECORDED DECEMBER 22, 1891 IN PLAT BOOK 1, PAGE 11, INCLUDING PORTIONS OF VACATED YORK, LIBERTY AND GOODENOW STREETS; BEING A STRIP OF LAND 5.00 FEET WIDE, LYING 5.00 FEET NORTH AND NORTHEAST OF THE FOLLOWING DESCRIBED SIDELINE:

COMMENCING AT THE CENTERLINE INTERSECTION OF NINTH STREET AND COLLEGE STREET, FROM WHICH THE CENTERLINE INTERSECTION OF NINTH STREET AND COLLEGE COURT BEARS SOUTH 89° 30' 06" EAST, 121.36 FEET;

THENCE FROM SAID POINT OF COMMENCEMENT NORTH 89° 30' 06" WEST ALONG THE CENTERLINE OF NINTH STREET, 552.80 FEET;  
THENCE DEPARTING SAID CENTERLINE SOUTH 00° 26' 34" WEST, 30.00 FEET TO A POINT ON THE SOUTHERLY RIGHT OF WAY OF NINTH STREET AND THE POINT OF BEGINNING;

THENCE DEPARTING SAID RIGHT OF WAY SOUTH 00° 30' 59" WEST, 111.51 FEET;  
THENCE SOUTH 87°00'48" WEST, 5.43 FEET;  
THENCE SOUTH 02°59'12" EAST, 30.00 FEET TO THE POINT OF BEGINNING.

THENCE NORTH 87°00'48" EAST, 33.42 FEET;  
THENCE SOUTH 59°02'13" EAST, 10.31 FEET TO THE POINT OF TERMINUS.

THE SIDES OF WHICH ARE TO BE LENGTHENED OR SHORTENED SO AS TO ALLOW FOR NO GAPS OR OVERLAPS AND TO ABUT SAID RIGHT OF WAY.

CONTAINING 1,878 SQ. FT. OR 0.043 ACRES, MORE OR LESS.

**Exhibit B  
(Site Plan)**

[see attached]

# Climate, Culture, Diversity, Equity & Belonging

Joe Eubanks, Executive Director

To the Board of Trustees of Wenatchee Valley College,

I extend my warmest greetings to each of you and express my sincere gratitude for your steadfast commitment to the mission and vision of Wenatchee Valley College (WVC). As we embark on this journey of progress and transformation, I am honored to provide you with a comprehensive update on the latest developments and initiatives surrounding diversity, equity, inclusion, and belonging (DEIB) within our institution. In today's rapidly evolving landscape, the pursuit of DEIB excellence is not only a moral imperative but also a strategic imperative for educational institutions like Wenatchee Valley College. By fostering an environment that values and celebrates diversity in all its forms, we not only fulfill our responsibility as educators but also enrich the fabric of our college community, empower our students and staff, and prepare them to thrive in an increasingly interconnected and diverse world. With this in mind, I am eager to share with you the significant progress we have made and the exciting initiatives we have underway to advance DEIB at WVC. Through collaboration, innovation, and unwavering dedication, we are laying the foundation for a more inclusive and equitable future for all members of our college community.

## **1. Recommendation to Extend Equity and Inclusion Strategic Plan:**

Our Equity and Inclusion Strategic Plan has been instrumental in guiding our efforts to foster a campus environment that is equitable, inclusive, and welcoming to all. As you are aware our Equity and Inclusion Strategic Plan concludes in October 2024. Building upon the successes and insights gleaned from this plan, I strongly recommend extending its duration. By doing so, we can ensure continuity and sustained focus on DEIB initiatives, thereby reinforcing our commitment to promoting social justice and diversity throughout our institution. This extension will enable us to deepen our impact, address emerging challenges, and further embed DEIB principles into the fabric of Wenatchee Valley College's culture and operations.

## **2. Creation of DEIB Canvas Training Module:**

In response to the growing demand for resources and education surrounding DEIB topics, I'm in the process of developing a comprehensive DEIB Canvas training module. This innovative module will serve as a vital resource for faculty, staff, and students, providing them with the knowledge, skills, and tools necessary to engage effectively with DEIB principles in their respective roles and interactions within the college community. By offering accessible and interactive training, we aim to cultivate a more informed and inclusive campus culture, where diversity is celebrated, and all voices are heard and respected. This module represents a significant step forward in our ongoing commitment to promoting diversity, equity, inclusion belonging and inclusive excellence. And will play a pivotal role in fostering a more equitable and inclusive campus environment.

## **3. Welcoming the Mexican Consulate:**

I am pleased to announce that Wenatchee Valley College will be hosting the Mexican Consulate and Parque Padrinos from April 22nd to April 26th to provide support and services to our local community members. This collaborative initiative underscores our dedication to serving the needs of our diverse student body and surrounding community. The visit by the Mexican Consulate presents a unique opportunity for us to strengthen our ties with the community, address their specific needs, and provide essential resources and assistance. By welcoming the Mexican Consulate, we reaffirm our commitment to creating an inclusive and supportive environment where all members of our community feel valued, respected, and empowered to succeed.

## **Conclusion**

In closing, these initiatives underscore our unwavering commitment to advancing diversity, equity, inclusion, and belonging here at Wenatchee Valley College. By extending our Equity and Inclusion Strategic Plan, developing a DEIB Canvas training module, and welcoming the Mexican Consulate, we are taking proactive steps to create a more equitable and inclusive campus environment. I am confident that these efforts will contribute to a stronger, more vibrant WVC community where every individual has the opportunity to thrive.

Thank you for your continued support and dedication to our shared mission of promoting DEIB excellence at Wenatchee Valley College.

**All the Best**  
**Joe Eubanks**



# Until Justice Just Is

## Stand Against Racism

Thursday, April 18, 5 pm

March from YWCA Thrft Store (231 N Wenatchee Ave) to  
YWCA NCW Admin Building (212 First St)

Speakers, food and sign waving to follow.

eliminating racism  
empowering women

**ywca**

North Central Washington

Questions?  
[Dusti@ywcancw.org](mailto:Dusti@ywcancw.org)



**YWCA IS ON A MISSION**

## Human Resources

Reagan Bellamy, Executive Director

### Open Recruitments –

Omak Campus Dean - President

Senior Budget Analyst - President

ASPIRE ED – VP Instruction

Research Associate – VP Instruction

HR Consultant Assistant 2 – HR

Athletic Director – VP Student Affairs

Dean STEAM – VP Instruction

### Upcoming Trainings -

April/May – EEOC Respect in the Workplace – non-supervisors (4 sections)

April - Importance of Documentation – (hosted by Centralia College)

## Public Information

Jennifer Korfiatis, Interim Executive Director

I appreciate the opportunity to report on several key initiatives, and a few challenges, from the Public Information Office. The team is making some headway in keeping up with the volume of projects and requests, and I am pleased to provide an update on the following:

**Website analytics:** In the month of January, WVC.edu reports the following analytics (for comparison purposes, December 2023 analytics are included):

	February 2024	March 2024
<b>Total users</b>	<b>122,010</b>	<b>133,780</b>
<b>New users</b>	<b>118,449</b>	<b>128,884</b>
<b>Number of views</b>	<b>150,957</b>	<b>164,376</b>
<b>Top geo</b>	<b>Seattle, Wenatchee, East Wenatchee, Omak, Quincy</b>	<b>Seattle, Wenatchee, not set, East Wenatchee, Omak</b>
<b>Top pages</b>	<b>WVC.edu, Search, Academics, Academic Calendar, Apply, Human Resources/jobs</b>	<b>WVC.edu, Academic Calendar, Apply, Human Resources/jobs</b>
<b>Live chat sessions</b>	<b>185</b>	<b>212</b>

We continue to work on adding a translation function to the website. Translating English text to Spanish “breaks” the template design. The tech support available through the platform (Omni) has offered a solution and the translation is being verified by Bertha Sanchez and her team.

Additional analytics are available upon request.

**Social media analytics:** March social media analytics for WVC platforms are as follows and benchmarked against February:

Facebook:

Impressions: 155,023; up .7% from February  
Total audience: 7,908, 9 new followers  
Engagement: 2,166, down 55.4% from February  
Click thru: 1,113, down 5.8% from February

Instagram:

Impressions: 289,976, up 1,036.5% from February (this is likely due to an active month on the platform and Motimatic  
Followers: 2,138, 48 new followers  
Engagement: 330, up 91.9% from February

X(Twitter): this is a newer platform for WVC. In January, we had 149 impressions, which is an increase of 76.5% from February, but lost 7 followers.

TikTok: The first post went live on 2/14. In March we had 7,601 impressions, 433 engagements and have a total audience of 34 followers.

**Spring registration campaign:**

We placed an advertising campaign for spring registration in English and Spanish on regional radio stations and through digital marketing channels.

**Motimatic:**

WVC contracted with Motimatic to target enrollment marketing to “stopout” students. WVC provided a list of 2751 non-completers from the past five years. The campaign ran from 3/7/24-4/2/24. Results are as follows:

Ads in rotation: 20

Total engagements: 5,860

Total click throughs: 435

Total stop-out students registered: 94

Top motivation principles:

- Self-efficacy/social cognition: 30.6%
- Self-determination/agency: 23%
- Expectancy/value future: 20.3%

Total cost: \$23,500

**Billboard:**

The Wenatchee and Omak billboards have been updated.

**Graduation:**

The PIO team is working with the graduation committee and is developing a draft of the grad programs and has contracted with Digital Media NW for livestreaming of both graduations and the nurses’ ceremonies and presentations (5 events total). Members of the PIO team toured the Town Toyota Center, the location for the Wenatchee graduation, to determine specs for graphics and tech needs.

**Media coverage:**

Wenatchee Valley College received positive media coverage with top stories including:

- Isaac Jones (WVC alum that now plays basketball for WVC- the story was picked up by AP News)
- Results from athletic teams
- The funding allocation for the Career Launch program
- Pharmacy Technician program accreditation
- Climate Solutions presentation series

**Staffing:** The current PIO team is as follows:

- Jennifer Korfiatis, Interim Executive Director of Communications, Marketing and Media Relations  
Part-time  
PIO duties scheduled around teaching responsibilities
- Sarah Buman, graphic and web design  
Full-time
- Theresa Taylor, Copywriter  
Full-time
- Lisa DeVera, Service Center Manager  
.25 FTE  
Supports the workflow and billing/invoicing for PIO, and manages the Live Chat on the website



- Maria Adams, Athletics  
.25 FTE  
Serves as WVC outreach in addition to coaching duties

## Wenatchee Foundation

Rachel Evey, Executive Director

### Scholarship Program

The spring quarter scholarship application closed April 5. This is the second quarter with the roll-over application available to students, after its launch in winter quarter. 100 new applications were received. Students will be notified whether they received an award in the coming weeks.

### Alumni Network

Nominations for the 2024 Distinguished Alumni Award closed in March. The foundation board of directors are currently reviewing and will select a recipient in April. The selected alum will be recognized in local media, the foundation's Annual Celebration, Knight at the AppleSox, and other venues.

### Community Engagement

#### Pybus Nonprofit Day

Wenatchee Valley College Foundation partnered with the WVC recruitment team for the Pybus Nonprofit Day in March. It was a beneficial event for alumni engagement and future student outreach.



Figure 1- WVC Foundation board member Brenda Alcala and WVC recruiter Karina Mendoza-Flores table at Pybus Nonprofit Day.

### Do Good Drink Beer

The Taproom by Hellbent Brewing featured Wenatchee Valley College Foundation as their beneficiary for Do Good Drink Beer in April. Hellbent Brewing provides a portion of proceeds from the day to the featured nonprofit. Overall, it was a beneficial event for fundraising, community outreach, and alumni engagement.



Figure 2 - WVC material and swag for guests at Do Good Drink Beer.

# APPROVAL OF MINUTES

District No. 15  
Wenatchee, Washington

---

## WENATCHEE VALLEY COLLEGE BOARD OF TRUSTEES

**Board Meeting**  
March 20, 2024  
Maguire Event Center - Zoom

### MINUTES

#### ATTENDANCE

Trustees Present:

Tamra Jackson, Chair  
Paula Arno Martinez, Vice Chair  
Steve Zimmerman  
Wilma Cartagena  
Phylicia Hancock Lewis

Also Present:

Cabinet Members  
Faculty Members  
Students

#### BOARD WORK SESSION – 10:10 am

Trustees Paula Arno Martinez and Wilma Cartagena along with President Harrison attended Professor Sheffield’s creative writing class.

Professor Amanda Stringham shared about the Pharmacy Technology accreditation process, it’s the first accreditation for the Pharmacy Technology program. The accreditation is voluntary for programs and WVC’s program is 1 of 5 in the state.

The fund balance will be presented at the April board meeting. The approval of 2024-2025 budget is in June with the first read in May. CTEI project bids came in including five bid alternates one that includes the Central Building. The city has funding to do stormwater irrigation improvements – and will be doing storm rain remediation on campus.

Dr. Jenni Freeze presented options for the Omak LPN to BSN. One of the challenges for the program is hiring faculty to teach in Omak. The next step is for the trustees to review options.

#### REGULAR BOARD MEETING

**CALL TO ORDER: 3:00 P.M.**

**LAND ACKNOWLEDGMENT**

#### APPROVAL OF MINUTES

**February 21, 2024, Regular Board Meeting Minutes**

Wilma Cartagena moved that the minutes of the February 21, 2024, Regular Board Meeting be approved. The motion was seconded by Steve Zimmerman and carried unanimously.

MOTION NO. 2353

## CELEBRATING SUCCESS

### Business After Hours

Wenatchee Valley College Foundation hosted Business After Hours on Thursday, February 29. Business After Hours is a monthly networking event organized by the Wenatchee Valley Chamber of Commerce and hosted by a different Chamber member each month. The event focuses on bringing together local business professionals.

Estimated attendance for the event was 75 people. About half of those in attendance were WVC alumni.

Lupe Brito, foundation development director, was the primary planner for WVC to be featured. The evening featured live piano music by student and scholarship recipient Tanner Burns, remarks from foundation executive director Rachel Evey, and a panel of WVC alumni moderated by Lupe Brito. The panel featured East Wenatchee Mayor Jerrilea Crawford, WVC head men's soccer coach Lenin Guzman Sanchez, Diamond Foundry equipment engineer Pablo Cortez Gomez, and Evergreen Luxury Events owner Mayra Garcia.

Guests also got a preview of the MAC Gallery's March exhibit by Kyung Hee "Kate" Im, a sculptor and installation artist. The exhibit highlights aspects of physical isolation and how isolation has been exaggerated.

The event would not have been possible without Karina Mendoza-Flores and Lenin Guzman Sanchez with WVC outreach and recruitment, volunteer foundation board members, foundation staff, custodial, Easton Hetterle with IT, catering by From Scratch by Us, and Scott Bailey with the WVC art department. Thank you to WVC leadership for supporting the event and Cabinet members Brett Riley and Pedro Navarrete for attending.

### Scrubs Camp

The Central Washington Area Health Education Center (AHEC) held a Scrubs Camp on Friday, March 9 at the Omak Campus. 76 high school students from throughout Okanogan County participated in hands on exposure to Emergency Medical Technician, Medical Assisting, Nursing, Pharmacy Technician, Medical Laboratory Technician, and Radiologic Technician careers. AHEC Director Nancy Spurgeon and Coordinator Jordan Johnson were joined by faculty and staff from Wenatchee as well as community employers, sharing their love of helping others through health careers. The event was a wonderful success.

Survey data: 54 students turned in their pre and post-surveys. Students were asked to rank 1-4 (1-5 for one question) their knowledge about/interest in healthcare careers, with 1 being very little and 4 (5) being a lot. Some results (averages):

- o How much did you know about health career choices? Pre-survey was a 2.5/4, post-survey was 3.5/4
- o How likely are you to go into a healthcare career? Pre-survey was a 4.2/5, post-survey was 4.5/5
- o How much do you know about college options for healthcare careers? Pre-survey was a 2.3/4, post-survey was 3.2/4
- o Do you have an interest in a health profession career? Pre-survey was a 3.3/4, post-survey was 3.6/4
- o How did Scrubs Camp contribute to your interest in health careers? Post-survey was 3.8/4.

## SPECIAL REPORTS

### Keilahni Pelton, ASWVCO President

Keilahni provided a report on events that took place on the Omak campus as well as upcoming events.

### Lexie Fennell, ASWVC President

Lexie Fennell provided a report on events that took place on the Wenatchee campus as well as upcoming events. The budget committee will convene in April and the hiring committee in May.

### Sharon Wiest, AHE President

Faulty is working with Reagan Bellamy and Dr. Tod Treat for hiring. The financial meeting with faculty considering retirement was well attended and a second meeting was needed for adjunct faculty. The math department would like to have trustees attend their classes.

**Wendy Glenn, Chief Steward WPEA**

Retention remains a significant area of focus. Would like to see compensation packages for employees - flexibility and support are taken into account as compensation.

**STAFF REPORTS**

**Brett Riley, Vice President of Administrative Services**

In addition to Mr. Riley's written report, he shared that Cintas first aid kits were deployed, they are L&I sanction models and will be replenished as needed. Two more AED devices will be added as well as Narcan.

**Dr. Tod Treat, Vice President of Instruction**

In addition to his written report, Dr. Treat thanked the faculty who served on the faculty tenure review committees.

**Dr. Diana Garza, Vice President of Student Affairs**

Dr. Garza did not add to her written report shared during the work session.

**Dr. Faimous Harrison, President**

Dr. Harrison did not add to his written report shared during the work session.

**PUBLIC COMMENTS**

No comments

**ACTION**

According to Article V of the AHE contract, the tenure review committees have been established and have evaluated the non-tenured faculty members' instructional and professional effectiveness. All tenure files were reviewed by the board of trustees and the files were discussed during the executive session.

Trustee Steve Zimmerman moved that faculty members Carolina Calderon-Martinez, Sandra Colbert, Jim Lin, Elizabeth McGregor, Jazmin Ruiz, Anna-Marie Spagna and Holly Thorpe be granted second-year probationary status after the successful completion of three quarters and faculty members Gretchen Aguilar, Kristen Baltz, Hillary Conner, Julie Fitch, Francisco Sarmiento-Torres, Branwen Schaub, Julie Smith and Nate Suhr be granted third-year probationary status after successful completion of six quarters. The motion was seconded by Trustee Paula Arno Martinez and carried unanimously.

MOTION NO. 2354

**ADJOURNMENT – 3:12 P.M.**

## CELEBRATING SUCCESS

### US Hispanic Leadership Institute

Edition #1

April 11, 2024

WENATCHEE VALLEY COLLEGE

# USHLI EXPERIENCE



## EMPOWERING THE LEADERS OF TOMORROW

WVC sponsored 10 students to attend the United States Hispanic Leadership Institute (USHLI) Conference from February 14th to 18th. USHLI is designed to fulfill the promises and principles of democracy by promoting education and leadership development, empowering Latinos and similarly disenfranchised groups through civic engagement and research, and by maximizing participation in the electoral process.

This was the first time in conference history that WVC was able to participate in sending students and staff. Based on the impact USHLI has had on attendees, the attendees encourage WVC to continue sending students to this conference moving forward. Many of the participants have not traveled much out of the state and this provided a leadership and professional development opportunity. Here are a few highlights of the participants reactions:



---

# STUDENT TESTIMONIES

---



"My experience at the United States Hispanic Leadership Institution (USHLI) conference in Chicago was eye-opening, revealing the importance of seizing unexpected opportunities and embracing new experiences. As a first-time traveler beyond California, the breathtaking view of Chicago's skyline as we drove to our hotel left a lasting impression. Amidst the towering buildings and vibrant city lights, I embarked on a journey of networking and self-discovery" -Alexis Garcia, 2nd Year WVC Student



"This conference was life-changing and educational. After hearing some speakers and participants talk about how much teachers have an impact on a student's future, specifically on Hispanics, I want to be able to be a teacher that helps and guides them. I strongly recommend everyone to experience the USHLI Conference. You learn so much about yourself and how much Hispanic representation is needed. Now I get to take what I learned and use it in my daily life and teach others the skills I learned" - Juliana Alvarado, 2nd Year WVC Student



"On the last two days of the conference, I got to attend many workshops and meet so many inspiring people. I laughed, cried, and felt like there was no better place in the world. USHLI is not like any other conference, USHLI empowers and inspires the next generations of future engineers, movie stars, educators, and so much more. I beg you to keep sending students to this conference. Don't let us be the first and the last" -Paulina Rodriguez, 2nd Year WVC Student



"I'm proud to say that I learned a lot of life lessons from successful Latinx leaders. But most of all, I connected with those who attended the conference from Wenatchee Valley. I made lifelong friends along the journey of just those 5 days. I wouldn't change it for the world and am grateful to have been chosen for this conference. I'm surprised to have been the first group to go to this conference from Wenatchee Valley College. And I will say this, I hope more students get to enjoy this opportunity every year at Wenatchee Valley College. You will cry, laugh, and be in shock but we only have one life and we must each opportunity." -Katherine Barragan-Ayala, 2nd Year WVC Student



"I embraced the unique strengths of Latino communities' fuels during my time in the conference of educational landscape that celebrates diversity while striving for equity and excellence. I am filled with sense of pride and accomplished for what I have experienced, knowledge, and learn through USHLI. I hope others Wenatchee Valley College students experience what I have experience and thrive during these special memorable times. I want to give a huge thank you to Laura and Roberto for making this happen and choosing me to be part of USHLI." -Krisia Quintanilla, 2nd Year WVC Student

## TRACK RECORD

---

AT USHLI 2024, OVER 5,000 PEOPLE WERE IN ATTENDANCE!

---



## Women in STEM: the challenges, milestones, and insights



The WVC STEM Club hosted a Women in STEM Night on March 6. WVC Chemistry Professor Dr. Awanthi Hewage, Math Professor Dr. Branwen Schaub, and MESA Director Rosana Linarez shared the challenges they overcame, the milestones they achieved, their experiences and insights.

In conjunction with this event, Rosana and Branwen were invited by the NCW Tech Alliance to participate in Networked TV on the NCW Life Channel with David Mabee. They discussed the MESA program-- which also supports students on a STEM path--and what it offers, as well as their own STEM education.

Dr. Hewage was born and raised in Sri Lanka. She obtained a Bachelor of Science in chemistry from the University of Colombo, Sri Lanka. She migrated to the U.S. in 2007 for her graduate studies at the University of Nevada, Reno. While there, Dr. Hewage focused her studies on Ag nanoparticles and organic semiconducting materials. After earning her doctorate in 2014, she moved to Wenatchee to join the WVC Chemistry Department. Her current focus, she said, is to inspire, motivate, and guide her students to achieve their dreams and goals in STEM fields.

Dr. Schaub joined the WVC Math Department in 2021 after finishing her doctorate in mathematics from Oregon State University. She was born and raised in Wenatchee and said she is excited to be back in the valley to support the next generation of STEM students.

Rosana was born and raised in Venezuela, where she graduated from Antonio Jose de Sucre Polytechnic University with a degree in mechanical engineering. She moved to the U.S. in 2018, bringing more than 14 years of experience in the hydroelectric and MIDREX industries with her, particularly in the areas of construction, project management, and maintenance engineering. She has experience in the development and execution of rehabilitating and overhauling projects in refractory systems, water, air, and sludge systems.

## SPECIAL REPORTS

Lexi Fennell, ASWVC President

### CURRENT MEMBERS

President: Lexie Fennell

Vice President: Dania Cuevas-Sandoval

Treasurer: Delano Calimlim

Secretary: Alexi Granados

Director of Campus Activities: Karen Rivera

Director of Health and Wellness: Jackson Young

Director of Public Relations: Denise Laurel-Espinoza

Student Ambassador: Kaitlin Barrows

Student Ambassador: Trent Renslow

### UPDATES

- The Senate Team now meets Mondays from 8:30 a.m.-9:30 a.m. in Van Tassel for the remainder of the quarter.
- Our Senate team has started our hiring committee for the new student ambassador Position and for hiring the senate for the upcoming year. We want our senate team to overlap with next years group for a few weeks to assist in transition. Recruitment for the new senate will start in April.
- Our Senate team has discussed and decided the spring activities: SpringFest and Club Showcase, laser tag, and participation in Apple Blossom parade.
- We are finalizing the S&A Fee committee members. Review of fee proposals will begin April 15th.
- Director of Campus Activities, Karen Rivera, attended the Academic Regulations Committee, and will continue to serve on that committee for the remainder of the year.
- Senate members will be in attendance at the upcoming City Council meeting being held on campus.
- Director of Campus Activities, Karen Rivera, attended the Academic Regulations Committee, and will continue to serve on that committee for the remainder of the year.
- Director of Campus Activities, Karen Rivera, has become a member of the Academic Calendar Review committee and will continue to serve in this role for the remainder of the year.

### EVENT UPDATES

- Pizzathon - March 13th @5:00-9:00pm- roughly 35 students showed up to the event. We provided games, food, and music.
- Donuts & Churros- April 4- senate gave out donuts and churros to students as they returned for the Spring Quarter. We also used this as a recruiting opportunity for next years senate.
- Easter Egg Walk Events in Eastmont Parks - March 30th

### UPCOMING EVENTS

- Senate Retreat - April 12th
- Laser Tag - April 23rd 7-9pm
- Apple Blossom Parade - May 4th

### SENATE ACTIONS AND APPROVALS

- The Senate Approved an additional \$1000 for the baseball game in Seattle for transportation. We are taking 20 students to the game.
- Senate approved funding to support Mental Health Awareness Week events being sponsored by Counseling.
- Senate approved and forwarded the District 15 Code to the President's Cabinet for review at their 4/2/24.

## Kelahni, ASWVCO President

Current cabinet: President: Keilahni Pelton, Vice President: Bobbi Nicholson, Secretary-Treasurer: Megan Heinlen, Director of Campus Activities: Kinden Hook, Director of Public Relations: Mercedes Weeks, Student Ambassadors: Franco Martinez Juan, Amber Watson, Paige Wirth, Advisor: Edith Gomez, Program Assistant: Dayla Culp.

### Events:

- Our Pop in with the Senate days have gone well so far, we have received good feedback and have been able to promote events. These are days for students to meet with senate members to give input on what they want to see on campus. (This is an event that is put on regularly throughout each quarter).

### Motions:

- We moved to approve \$100 out of the student center budget for punch containers for the student lounge on March 11th .
- We moved to approve the student meal allocation amount in the financial code to \$19 per student per meal on March 11th .
- We moved to approve \$250 out of the entertainment budget for Red bull and donuts for our welcome back to spring quarter event on March 11th .
- We moved to approve \$40 out of the student center for a new dish set on March 11th .
- We moved to approve \$150 out of the student center budget for a new TV on March 11th .

Respectfully Submitted,  
Keilahni Pelton  
ASWVCO Student Body President

## Sharon Weist, AHE President



### **Below are the highlights Wenatchee Valley College AHE since the March Board Meeting**

- The probationary faculty and their committees thank you for all your hard work on analyzing the pre-tenure documents during winter quarter. We appreciate your hearing the appeals of the faculty who did not get continued in March.
- Faculty members are starting to participate in the hiring committees for the several administrative positions as well as faculty positions. We look forward to developing a more timely process for hiring faculty. Spring is not the time to optimize our applicant pool for faculty positions.
- Faculty members Patrick Tracy, Zach Jacobson, Tria Skirko and Sharon Wiest be meeting with the administration team to discuss issues related to the budget and program review task force.
- Sharon Wiest is in ongoing contact with other AHE presidents from the other community colleges in the state of Washington. Micky Jennings and Sharon Wiest will be attending WEA Rep Assembly in Spokane April 11<sup>th</sup> -14<sup>th</sup>.  
Sharon Wiest meets with the President Harrison to discuss hiring committees, state budget impact, and other issues related to individual faculty concerns.
- Sharon Wiest has had many meetings with individual faculty members over a variety of faculty individual issues.
- AHE general meetings of the faculty are held monthly. Executive Board meetings are also held monthly.
- The faculty will be getting ready for elections for AHE open offices (Omak Vice-President and Treasurer) this spring.

Sincerely,  
Sharon Wiest

## STAFF REPORTS

### Brett Riley

Vice President of Administrative Services

#### Administrative Services

- Administrative Services- Brett Riley, has been working with Cabinet to continue our progress on the 24-25 operating budget. Additionally, Brett will be serving on NWCCU's Spring PRFR and FRR committees.
- Administrative Services staff also participated in a budget focused all-campus meeting on April 5th. The results of which will be shared at the next Board meeting.

#### Budget & Internal Auditing

- As stated above, Cabinet started working on the 24-25 Operating Budget. We are currently on schedule for presentation to the Board prior to the July break.

#### Fiscal Services

- Fiscal Services ran into one final barrier preventing financial statements completion for the year 2020-21. That being said, 2021-22 statements are already "on deck" for final adjustments that are pending the completion of the 2020-21 statements.
- Fiscal Services also completed and submitted the 2022-23 IPEDS financial reporting that typically serves as the precursor to the 2022-23 financial statements.

#### Facilities and Capital

- Omak Health Sciences Center- As stated prior, the team is working with Representative Newhouse's staff to secure a second round of funding. We have submitted our preliminary request through the programmatic and language requests through Congressman Newhouse's application process.
- CTEI – The CTEI project has finally "hit the street" and has an official bid date of June 30<sup>th</sup>. The last feedback from the construction industry is that this is the most favorable environment we have seen in a few years. I look forward to sharing the bid results with the Board at the May meeting.

#### Minor Works

- Facilities staff have taken on a number of local and minor works projects listed below:
  - **Mish ee twie-3<sup>rd</sup> Floor Office Space** – This project is connected with the Van Tassell project and should have walls being installed in April.
  - **Wenatchi Hall Office Space Improvements** – In progress.
  - **Van Tassell- Office space improvements** – This project is underway with glass walls being installed the second week of April.

- **Student Housing- Bathroom remediation** – This project has been discussed with internal stakeholders and is moving forward through the Job Order Contract (JOC) process.
- **Stormwater/Parking Lot-** This project is being executed through a partnership with the City of Wenatchee and will be funded through our parking budget. This project will be discussed as an action item at the April meeting and will require action by the Board.

### **Safety and Security**

- Safety staff, along with Administrative Services recently received the results of the annual statewide safety survey. As a result, the team is reviewing the responses and working on a workplan to address any areas of concern that came out of the results of the survey.

### **Information Technology**

- IT staff are moving forward with the implementation of a vendor conversion project to replace our document imaging provider. This project has been previously discussed with the Board. We expect the project to go into the summer for full conversion.

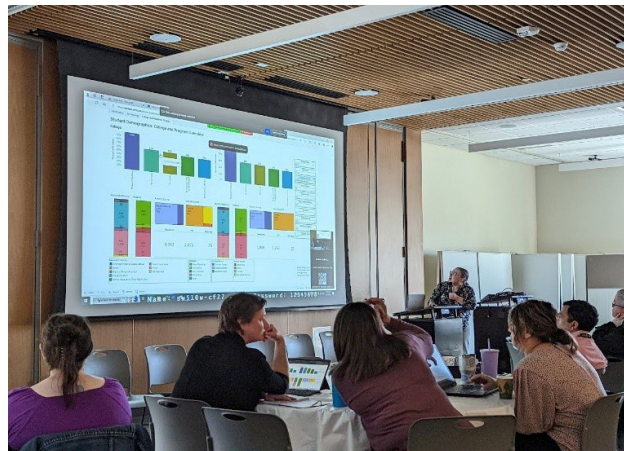
## Dr. Tod Treat

Vice President of Instruction

### *Educational Achievement || Diversity and Cultural Enrichment*

**Dean's Day** (April 1) provided an opportunity for faculty and staff to learn about data dashboards from Title V Director **Vanessa Saldivar** and ASPIRE Research and Analytics Manager **Hadley Jolley**. Faculty from across the College and both campuses explored and discussed data – hands on – as part of WVC's intentions to *establish equity-minded, data-informed culture of inquiry on campus* (Title V Goal).

After Vanessa updated on progress related to Title V, Hadley shared details of Headcount/FTE, Year at a Glance, Change over Time, and Academic Program Overview dashboards. Faculty and staff followed along on laptops. As pictures demonstrate, faculty were deeply engaged with data and one another.







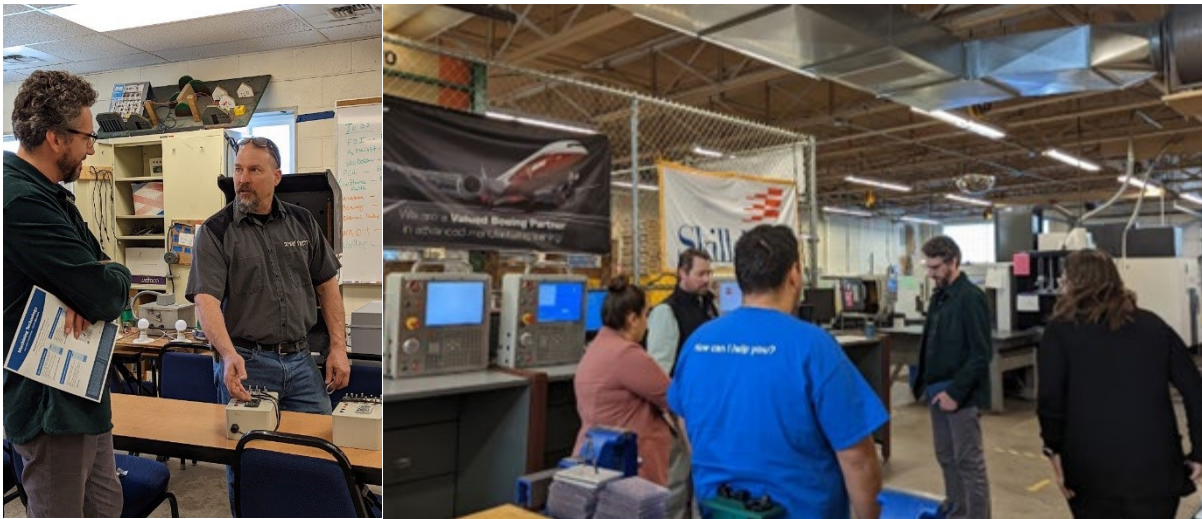
### *Support for Learning*

**Student Grants Center** welcomed Magali Olguin Ramos to a new position at WVC. The Student Benefits Navigator is a special allocation funded role focused specifically on addressing the basic needs of students to overcome barriers to learning. The position partners with several areas of the college to meet these needs and will provide bridge support to help students sustain their learning.

### *Responsiveness to Local Needs*

**Latino Poetry in the Library:** WVC is a recipient. The Library of America formally announced 75 recipients of the "Latino Poetry: Places We Call Home" (mini) grant (\$1,200). **Jeannie Henkle** drafted in collaboration with: **Vanessa Saldivar** (Title V); **Jessica Bravo-Perez** (Grants Coordinator); **Amy Shank** (Transfer English Division/Department Chair); **Janna Goodyear** (Faculty, Academic Development [but truly, a "Jane" of all trades!]); **Ana Maria Spagna** (English Faculty); and **Andrew Tudor** (Dean, English, Humanities, Social Sciences, and Student Development). WVC will develop at least two free public programs to be held between September 2024 and April 2025 inspired by the forthcoming Latino Poetry: The Library of America Anthology (September 2024), edited by poet and principal project advisor Rigoberto González, these events will explore the initiative's eight core humanities themes and feature poets, scholars, and community leaders.

On March 19, WVC faculty and staff provided a tour with **Stan Pichinevsky** from **Group 14 Technology**. Group14 is the world's leading commercial manufacturer of silicon battery technology, enabling a world where everything that can run on rechargeable batteries, does. Group 14 has a new plant in Moses Lake and is hiring technicians for a variety of jobs. Stan was on campus to learn more about programs that can provide students with employment opportunities. **Zack Jacobson**, **Micky Jennings**, and **Dean Yuritzzi Lozano**, along with **Jenni Jourdan** and **Jose Rios Gutierrez**, provided a tour and partnership potential as WVC offered to customize/create programs to meet industry needs and participate in student apprenticeships/internships



### *Diversity and Cultural Enrichment*

In March, MESA sponsored a Women in STEM event featuring **Awanthi Hewage, Rosana Linarez, and Branwen Schaub**. Each highlighted their career trajectories in Chemistry, Mechanical Engineering, and Mathematics while speaking plaintively about the differential treatment and barriers they have needed to overcome to be successful.



### *Sustainability*

**BAS-T Alternative Route Grant.** As noted in February, BAS-Teaching applied for funding to increase enrollment in the program by funding 5 Paraprofessionals to enroll in our BAS-T within our service district. WVC's application was successful! The BAS-T program received a \$70,000 Alternative Routes Block Grant for 2024-26 from the Professional Educator Standards Board. The funds help WVC implement innovative "grow your own" teacher strategies that address workforce needs and to recruit, support, and prepare diverse teacher candidates. The "grow your own" model provides candidates with a clear path from recruitment to employment. Congratulations to **Marie Rose-McCully!**

**Nursing** is fully staffed with the hiring of **Hannah Leaf** DNP, RN, **Teri McIntyre** MSN, RN and **Michelle McNally** BSN, RN.

#### *Continuous Improvement*

**Dean Yuritzi Lozano** has informed her faculty and staff that she has accepted the Vice President of Learning and Student Success at Pierce College. Earning the position as part of a national search is testament to Yuritzi's integrity, leadership, and experience in both Student Affairs and Instruction.

Yuritzi has been an exemplary dean, quickly gained trust with faculty through her strong planning, budgeting, and student support skills and her consistent efforts to meet the needs of faculty and programs. Yuritzi has advanced WVC and equitable student success here. We are grateful for her service.

WVC's transition plan utilizes a team-based approach leverages great faculty leadership and experienced administrative wisdom to ensure both students and faculty are well served. Effective May 1, Professor **Meleah Butruille will serve as Acting Dean** for Allied Health and Professional Technical Programs. Meleah will be supported by **Sompheng Batch** (BCT), **Arius Elvikis** (Digital Design), and **Zack Jacobson** (Ind Tech) who have all agreed to specific aspects of the Professional Technical administrative portfolio as stretch projects. I am incredibly grateful to these faculty for their creativity in suggesting this approach. Finally, Associate Dean **Riva Morgan**, who has served in interim dean capacities in the past, will serve as 'knowledge keeper' to the team. I am so appreciative of the great team's willingness to serve and to collaborate together.

WVC is seeking multiple faculty positions, which offers an opportunity to engage in a "cluster hire." Cluster hires engage a recruitment strategy to build interest in applying and hopefully diversifying our pools. It outlines the specific contractual benefits and possibility of building a cohort of new faculty.



#### **Cluster Hires to support WVC's Latinx, Native, and First Gen Students**

Wenatchee Valley College consists of a team that values excellence in all pursuits related to the core college mission of serving the educational and cultural needs of communities and residents throughout the service area. The college seeks to employ professionals who are passionate about service to students and the teaching-learning process. It seeks individuals who are involved in the community and understand that transformative learning occurs in a wide variety of circumstances with tailored approaches that expand students' views of the world. In its approach to educating the students it serves, the college is committed to creating an environment that is dynamic and flexible, as well as reasoned and responsible.

Faculty at WVC respect and work effectively with diverse students, colleagues, staff, and others in a campus climate that promotes innovative teaching, quality scholarship, a diverse learning environment, and equitable access and educational achievement for all students.

The college is committed to diversity and inclusion; the regional student body is 55 percent students of color, including 44 percent Latino, and the college district includes part of the reservation of the Colville Confederated Tribes. Wenatchee Valley College is designated as a Hispanic serving institution. Women, members of underrepresented groups, military veterans, and bi- and multi-lingual candidates are strongly encouraged to apply.

#### **Candidates**

WVC is conducting open searches that are aligned to preferred characteristics:

1. Understanding of the significant systemic and multigenerational barriers Latinx, Native, and other underserved communities have faced in efforts to access and thrive in educational systems.
2. Demonstrated experience or commitment to culturally responsive engagement with Latinx, Native and other underserved students inside and outside the classroom.
3. Demonstrated experience or commitment to whole student advisement and navigation that addresses student curricular needs in balance with student priorities for safety, family, food, housing, and transportation so that students will thrive in their educational endeavors.
4. Commitment to expanding knowledge and use of high impact practices to extend equitable student success.

### Benefits

1. Participation in a yearlong New Faculty Orientation, organized and supported by Faculty and Course Enrichment and Title V faculty.
2. Dedicated mentor to support ongoing support specific to faculty member needs.
3. Dedicated professional development funds to support individual professional development.
4. Opportunities to engage directly with Latinx and Tribal communities to learn and grow.

### Positions

WVC is hiring these tenure track and multi annual positions in alignment with our equity goals as outlined in WVC's Equity Plan.

Transitional Studies at Wenatchee (Tenure Track)  
Biology (Tenure Track)  
Sustainability (One Year Temporary)  
Title V Innovations Coordinator  
-(2/3 Load with 1/3 Teaching Assignment, MultiAnnual Four Year)  
Criminal Justice (MultiAnnual Three Year)  
Lead Faculty, Applied Baccalaureate in Behavioral Health (MultiAnnual Five Year)

WVC appreciates the lessons and guidance of groundbreaking institutions, including We acknowledge the work done by San Diego State University and Pierce College in implementing the cluster hire approach. WVC has adapted our approach from these models with gratitude.

**Student Affairs**  
Dr. Diana Garza



# ATHLETICS

## THE STAFF

**MATTHEW VARGAS**

**INTERIM ATHLETIC DIRECTOR / HEAD COACH MEN'S BASKETBALL**

**AARON VAUGHN**

**INTERIM PART TIME ASSISTANT ATHLETIC DIRECTOR / HEAD COACH BASEBALL**

**AMY DEHMER**

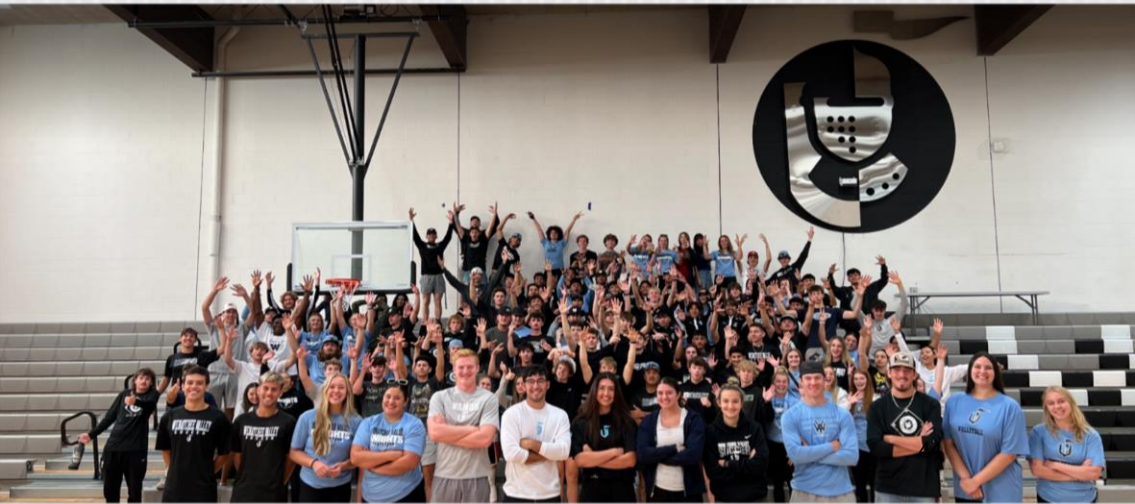
**SPORTS MEDICINE / ATHLETIC TRAINER**

**IRIS RODRIQUEZ**

**OUTREACH - RECRUITMENT / TRANSITIONAL STUDIES HEAD COACH SOFTBALL**

**MARIA ADAMS**

**OUTREACH AND RECRUITMENT/ PIO - ATHLETICS / HEAD COACH VOLLEYBALL**



# ATHLETICS

## THE STAFF - CONTINUED

**PABLO RODRIQUEZ**  
INTERIM ATHLETICS GAME MANAGEMENT / HEAD COACH WOMEN'S SOCCER

**LENIN GUZMAN**  
INTERIM OUTREACH - RECRUITMENT / MEN'S HEAD COACH SOCCER

**ADAM TODD-THOMAS**  
ASSISTANT SRC MANAGER / HEAD COACH WOMEN'S BASKETBALL

**\*14 ASSISTANT COACHES**



# ATHLETICS

## INSIDE THE DEPARTMENT

4 ATHLETIC FIELDS

2 STADIUMS - PAUL THOMAS AND NORTH ROTARY PARK

1 INDOOR HOME COURT - SMITH GYM

7 COLLEGIATE ATHLETIC TEAMS

SOFTBALL, BASEBALL, M & W SOCCER, M & W BASKETBALL, VOLLEYBALL

11 LOCKER ROOMS

1 WEIGHT ROOM

162 STUDENTS / THE LARGEST COHORT OF STUDENTS ON THE WENATCHEE VALLEY COLLEGE CAMPUS





# STUDENT ATHLETES

## ON CAMPUS AND IN THE COMMUNITY

THE WENATCHEE VALLEY COLLEGE STUDENTS THAT PARTICIPATE IN ATHLETICS ARE CONSISTENTLY VISIBLE ON CAMPUS, THROUGHOUT THE WENATCHEE VALLEY AND BEYOND.

OUR KNIGHTS ARE ALWAYS READY TO LEND A HELPING HAND TO WHOMEVER, WHEREVER AND WHENEVER THEY ARE NEEDED.

ATHLETICS REPRESENTS THE COLLEGE FAMILY AND THE COLLEGE BRAND, IN THE COMMUNITY WITH DIVERSITY, ELITE ENERGY AND A WHOLE LOT OF CHARISMA.



# COMMUNITY...

## MAKING A DIFFERENCE

BASEBALL KIDS CAMP AND HALLOWEEN GAME

SMITH GYM HAUNTED HOUSE - HALLOWEEN

HIGH FIVE FRIDAYS AT LOCAL MIDDLE SCHOOLS

TOY DRIVE EVENT

FOUNDATION FOOD TRUCK NIGHT

KNIGHTS CUPBOARD FOOD DRIVE



# COMMUNITY...

## GIVING BACK

**NATIVE AMERICAN CLASSIC - BASKETBALL NATIVE HS TEAMS AND COLLEGE TEAMS @ TOWN TOYOTA CENTER**

**COLVILLE CONFEDERATED TRIBES MARINER'S DAY**

**YOUTH BASEBALL THROW, HIT, RUN COLVILLE TRIBES EVENT**



# COMMUNITY...

## SUPPORTING YOUTH

**MATH IS COOL @ Foothills Middle School**  
(425 COMBINED STUDENT DONATED HOURS)

**BRAVE WARRIOR PROJECT – SPECIAL NEEDS YOUNG  
ADULT BASKETBALL LEAGUE**

**OUR COACHES AND STUDENTS ASSIST WITH LOCAL  
YOUTH LEAGUES. WE DONATE OUR TIME WORKING  
SCORE TABLES OR REFEREEING AND UMPIRING.**



# COMMUNITY

## KNIGHTS IN ACTION

SPECIAL OLYMPICS - 2 LOCATIONS / 35 STUDENTS

OPENING CEREMONIES SPECIAL OLYMPICS - TOWN TOYOTA CENTER



# COMMUNITY...

## ONE KNIGHT AT A TIME

BASEBALL KIDS CAMP AND HALLOWEEN GAME  
SMITH GYM HAUNTED HOUSE - HALLOWEEN  
HIGH FIVE FRIDAYS AT LOCAL MIDDLE SCHOOLS  
TOY DRIVE EVENT  
FOUNDATION FOOD TRUCK NIGHT  
KNIGHTS CUPBOARD FOOD DRIVE



# ATHLETICS NEWS

## UPDATES AND PROGRESS

OUR BASEBALL TEAM HAS SECURED A LARGE STATE GRANT FOR RENOVATIONS TO OUR "MUNICIPAL STADIUM" ON CAMPUS, AS WE HOST THE APPLE SOX. THE MOST EXCITING NEWS IS THE GRANT HELPED BRETT RILEY AND PRESIDENT HARRISON TO GET CREATIVE, AS THEY SECURED OVER 400K FOR OUR WOMEN'S SOFTBALL FIELD! WE ARE ABSOLUTELY ECSTATIC FOR OUR WOMEN'S ATHLETICS AND SO VERY GRATEFUL TO OUR LEADERS FOR MAKING IT HAPPEN. PLANNING DESIGN AND PENDING CONSTRUCTION HAS INCLUDED OUR WOMEN'S SOFTBALL COACH IRIS RODRIGUEZ AND BASEBALL'S AARON VAUGHN. THIS PROJECT'S TRANSPARENCY AND INCLUSIVENESS IS REFRESHING AND WE THANK OUR LEADERSHIP TEAM.

THE ENTIRE SMITH GYM AND ALL ATHLETIC COMPLEXES HAVE BEEN PROPERLY SECURED. OVER THE YEARS, TOO MANY KEYS WERE BEING SHARED. ATHLETICS HAS HAD AN OVERHAUL ON SECURING OUR EQUIPMENT AND FACILITIES.

WOMEN AND MEN'S SOCCER FIELDS HAVE SECURED A BOOSTED INTERNET SIGNAL ALLOWING ALL GAMES TO NOW BE LIVE STREAMED FOR FAMILIES OUT OF STATE OR COMMUNITY MEMBERS UNABLE TO ATTEND THE GAMES. WE HAVE SECURED THE SAME INTERNET METHOD OF SIGNAL FOR SOFTBALL. BIG THANKS TO RICH PETERS AND JASON HETTERLE.



# ATHLETICS NEWS

## UPDATES AND PROGRESS

ATHLETICS HAS CREATED A STUDENT ATHLETE ADVISORY COMMITTEE. THIS COMMITTEE ALLOWS THE DEPARTMENT TO UNDERSTAND ISSUES OR POSITIVE EXPERIENCES THE STUDENTS ARE EXPERIENCING. THEIR HONEST FEEDBACK IS VITAL TO OUR DEPARTMENT BEING ABLE TO IMPROVE AND PROVIDES US WITH INSIGHT TO TAKE INTO CAMPUS LEADERSHIP MEETINGS. THE COMMITTEE IS MADE UP OF TWO STUDENTS FROM EACH SPORT.

BRETT RILEY AND RYAN LAMB HAVE BEEN KEY SOURCES OF BUDGET EDUCATION FOR ATHLETIC LEADERSHIP AND STAFF. WE NOW HANDLE MORE OF OUR OWN TRANSACTIONAL LOGISTICS ALLOWING OUR COLLEAGUES IN DIFFERENT DEPARTMENTS TO FOCUS ON WHAT THEY NEED TO DO.

ATHLETICS HAS WORKED WITH I.T. TO CREATE EVER ATHLETICS "SHARED DOCS". USING SHARE POINT ATHLETICS IS ABLE TO STAY CONNECTED, USE CORRECT FORMS, SECURELY SHARE FOLDERS (SCHOLARSHIP INFORMATION) WITH NECESSARY DEPARTMENTS SUCH AS FINANCIAL AID. WE HAVE ALSO STARTED FOR THE FIRST TIME A MICROSOFT TEAMS - "GROUP" TO PROVIDE BETTER COMMUNICATION AMONGST ATHLETICS STAFF AND PERSONNEL.

ATHLETIC STAFF MEETINGS WERE IMPLEMENTED AND ARE MANDATORY. WE MEET EVERY TWO WEEKS. THIS WAS NEVER PREVIOUSLY ESTABLISHED.





# ATHLETICS NEWS

## UPDATES AND PROGRESS

**ATHLETICS HAS A NEW WEBSITE VENDOR AND A WHOLE NEW LOOK!**

**OUR SITE IS NOW WITH SIDARM PROVIDING THE ATHLETIC DEPARTMENT WITH A CLEANER, MORE PROFESSIONAL PRESENTATION OF KNIGHT ATHLETICS TO OUR COMMUNITY.**

**WE NOW UTILIZE HOMETOWN TICKETS. WE HAVE GONE TICKETLESS! IT'S AN EXCITING APPLICATION THAT PROVIDES REAL TIME DATA AND ANALYTICS TO ASSIST IN MAXIMIZING FUNDRAISING, TICKET SALES, AND MARKETING MERCHANDISE.**

**ATHLETICS AND FINANCIAL AID HAVE WORKED DILIGENTLY ON FORMULATING A COHESIVE EXCHANGE OF INFORMATION AND PAPERWORK TO ASSIST OUR STUDENTS WITH WORK STUDY AND STUDENT EMPLOYMENT OPPORTUNITIES. ATHLETICS CURRENTLY HOSTS 31 STUDENT EMPLOYEES. THESE STUDENTS ARE VITAL TO THE GAME DAY LOGISTICAL SUPPORT, FUNDRAISING AND COMMUNITY OUTREACH. FINANCIAL AID AND ATHLETICS HAVE STRUGGLED IN PREVIOUS YEARS.**



# ATHLETICS NEWS

## UPDATES AND PROGRESS

COMMUNITY OUTREACH HAS BEEN PRIORITIZED BY OUR ATHLETICS DEPARTMENT. SINCE MAY 2023, ATHLETICS HAS PARTICIPATED IN OVER 40 COMMUNITY EVENTS, WVC CAMPS, CAMPUS INITIATIVES AND SPECIFIC OUTREACH CAMPAIGNS.

WVC ATHLETICS HAS RETURNED TO BEING A GREAT COMMUNITY PARTNER TO OUR VALLEY'S HIGH SCHOOL ATHLETIC PROGRAMS. THE KNIGHTS FACILITIES HAVE HOSTED HS SOFTBALL REGIONAL GAMES AND PLAYOFF GAMES. OUR SOCCER FIELDS HELPED PREPARE THE WHS BOYS SOCCER TEAM FOR STATE PLAYOFF PLAY ON GRASS. PAUL THOMAS STADIUM HAS HOSTED MULTIPLE HS COMPETITIONS. SMITH GYM ASSISTS WITH HOLIDAY TOURNAMENTS, PROVIDING BASKETBALL AND VOLLEYBALL HS TOURNAMENT LOGISTICAL SUPPORT.

WVC ATHLETICS HAS RECOGNIZED THE NEED TO REWORK PROFESSIONAL TEAM CONTRACTS TO BALANCE THE BENEFITS OF RENTING OUR FACILITIES, BEING A GOOD COMMUNITY PARTNER, SERVICING OUR STUDENTS FIRST AND REMAINING COMPLIANT WITH ALL STATE REGULATIONS AND POLICIES. PRESIDENT HARRISON AND BRETT RILEY HAVE CHAMPIONED THESE ENDEAVORS.



# STUDENT ATHLETES

## THE GOOD STUFF

IN 2022-2023, ATHLETICS FEATURED 24 STUDENT ATHLETES RECEIVING NWAC / WVC ACADEMIC AWARDS. IN 2023 - 2024, OUR STUDENT ATHLETES EARNED 38 WVC "FALL ACADEMIC" AWARDS. THERE WERE 10 PRESIDENT LIST RECIPIENTS AND 28 RECEIVING THE DEAN'S LIST HONOR. WE ARE WORKING ON OUR 2024 WINTER RECIPIENTS.

THIS PAST FALL 2023, WE HAD TWO OF OUR ATHLETIC TEAMS MAKE THE NWAC CHAMPIONSHIP TOURNAMENTS. MEN'S SOCCER AND VOLLEYBALL TOOK THE EAST REGION BY STORM. WE WERE VERY PROUD OF THEIR SEASONS, AND IT HAS LED TO MORE GREAT RECRUITING OPPORTUNITIES.

CURRENTLY, OUR SOFTBALL TEAM SITS AT 9 - 1, IN EAST REGION PLAY. THEY ARE 15 - 5 OVERALL. COACH IRIS RODRIGUEZ HAS DONE A PHENOMENAL JOB RECRUITING AND KEEPING HER TEAM ON TRACK.

OUR MEN'S BASEBALL TEAM, CURRENTLY SITS AT 4 - 2, IN EAST REGION PLAY. THEY ARE 20 - 8 OVERALL. COACH VAUGHN IS SETTING RECORDS WITH EVERY WIN, AS THIS IS THE BEST BASEBALL TEAM WVC HAS EVER HAD.

THIS YEAR, IT IS EXTREMELY PROBABLE THAT 4 OF OUR DEPARTMENT'S 7 TEAMS WILL MAKE THE NWAC CHAMPIONSHIP TOURNAMENTS. OUR COACHES HAVE WORKED EXTREMELY HARD AND BEING ON CAMPUS HAS HELPED WITH STUDENT RETENTION AND INCREASED BUY IN TO THE STUDENTS' ACADEMIC JOURNEY.

STUDENT ATHLETE'S MADE UP 59% (FALL), 57% (WINTER) AND 62% (SPRING) OF THE RESIDENT HALL POPULATION, THIS 2023 - 2024 SCHOOL YEAR.



# FUNDRAISING

## THINKING OUTSIDE THE BOX

ATHLETICS HAS WORKED RELENTLESSLY IN DEVELOPING LASTING HEALTHY COMMUNITY RELATIONSHIPS, BUILDING BACK TRUST WITH BUSINESS OWNERS, YOUTH AND COMMUNITY MEMBERS. WE HAVE ESTABLISHED VITAL RELATIONSHIPS WITH UNDERSERVED COMMUNITIES AND ENTITIES WITHIN THOSE COMMUNITIES.

WVC ATHLETICS HAS BEEN THINKING OUTSIDE THE BOX TO REVITALIZE FUNDRAISING ENDEAVORS UTILIZING A SYNERGISTIC APPROACH. EXAMPLE: WE HAVE ESTABLISHED A RELATIONSHIP WITH A LOCAL CORNHOLE CHAPTER HERE IN WENATCHEE. WE ORGANIZED A FUNDRAISING EVENT AND GOT 12 TEAMS. WE HAD A SECOND EVENT IN THE SRC AND HAD OVER 40 TEAMS REGISTER. THE WENATCHEE CHAPTER HAS SINCE CONTACTED THE AMERICAN CORNHOLE LEAGUE. WE WILL BE HOSTING A REGIONAL CORNHOLE TOURNAMENT WITH OVER 150 TEAMS, IN JUNE. THIS MOMENTUM HAS LED TO A WHOLE NEW GROUP OF PEOPLE ON CAMPUS EAGER TO ASSIST US WITH FUNDRAISING AND SPONSORING OUR EVENTS. WE ARE SEEING A BIG INCREASE IN OUR INFORMATION BEING SHARED IN THE COMMUNITY.

## WVC ATHLETICS **GOLF** FUNDRAISER

Prizes  
Silent Auction  
Food  
Drinks



Register now, space is limited

FRIDAY  
**MAY 17**  
AT HIGHLANDER GOLF  
COURSE  
12:30pm

.....  
\$125 - Per Golfer  
\$200 - Sponsored Tee Box  
.....



# FUNDRAISING

## THE WRAP UP

**THIS MOMENTUM HAS LED TO A WHOLE NEW GROUP OF PEOPLE ON CAMPUS EAGER TO ASSIST US WITH GOLF FUNDRAISER AND SPONSORING OUR EVENTS.**

**THE ATHLETICS DEPARTMENT AND THE WVC FOUNDATION ARE WELCOMING BACK THE HALL OF FAME AND ALUMNI DINNER, SEPTEMBER 21, 2024. WE HAVE EXCITING NEWS ABOUT THAT EVENING WE CAN'T WAIT TO SHARE. RACHEL EVEY WOULD BE VERY UNHAPPY IF WE DISCLOSED IT NOW. IT IS GOING TO BE EPIC.**

**TO DATE, OUR ATHLETIC DEPARTMENT HAS RAISED \$87,779.74**

**OUR ATHLETIC TEAMS HAVE SECURED THE RETURN OF THEIR CONCESSION STANDS AND SCRATCH HAS BEEN WONDERFUL IN UNDERSTANDING OUR DEPARTMENT'S NEED TO RAISE MONEY.**

**OUR WVC GOLF FUNDRAISER WILL TAKE PLACE MAY 17, 2024.**

**ALL OUR ATHLETIC TEAMS HAVE A FULL SLATE OF SUMMER CAMPS AND FUNDRAISING INITIATIVES SCHEDULED. PLEASE KEEP AN EYE ON OUR WVC ATHLETIC WEBSITE.**



## Dr. Faimous Harrison

President

### 1. Omak Dean Campus Update:

- First Round interviews have been completed.
  - i. Top nine candidates were strong.
  - ii. The committee identified 4-5 candidates that will be invited to visit our Wenatchee and Omak campus.
- Finalist Campus Visits are tentatively reserved for May 6-10.
  - i. More information and the agenda will be provided on a later day.

### 2. Community Centered Strategic Plan Next Steps

- Expanding visibility, establishing our brand, and community engagement as we move forward in repositioning WVC.
- The consultants will utilize an inclusive process that involves and engages community members with easy-to-understand questions that draw out authentic responses and the collective wisdom of a community.
- Proposed Community Engagement Plan:
- Objectives:
  - Gather input about WVC from interested and affected communities in Chelan, Douglas, and Okanogan Counties to make strategic planning objectives more community-centered and equitable.
  - Learn what community members, community leaders, and business leaders think of WVC.
  - Educate the community on the college's desire to partner more extensively, and, in turn, provide the college more insight into how to build future partnerships.
  - Analyze the quantitative and qualitative data produced through community engagement, identify themes and issues of critical importance, and compile the findings in a community input report for use by WVC in its strategic planning work.
- Methods:
  - Bilingual online survey.
  - Sector-specific online survey to community-based organizations, businesses, and government leaders.
  - 2 listening sessions.
  - 1 in Omak.
  - 1 in Wenatchee.
  - 10 one-on-one interviews with key partners.
  - Press releases.
  - Social media.
  - Email blasts.
- Deliverables:
  - Final consultant scope of work, timeline, budget, and signed contract.
  - Databases of all survey responses, listening session responses, and key partner interview responses.
  - Quantitative data analysis of survey results.
  - Qualitative data analysis of survey results, listening sessions, and key partner interviews.

- 8-12 page community input report focusing on the findings from the community engagement work.
- Timeline:
  - The proposed timeline is based on our understanding of WVC’s desired strategic planning calendar. We anticipate a 4-month timeline beginning in May 2024 with the launch of the survey and concluding in late August 2024 with the completion of the final report.
- Assistance from WVC: The proposal assumes WVC will:
  - Attend regular meetings with consultants;
  - Offer input for the bilingual survey, sector-specific survey, listening sessions, and partner interview questions;
  - Sign off on press releases `prior to those being sent;
  - Provide email addresses for email blasts when allowable;
  - Publish updates and other information on the WVC website and social media platforms;
  - Provide physical spaces and refreshments for the listening sessions;
  - Provide high-resolution photos of WVC classes, activities, buildings, and other aspects of college life for use in promoting the bilingual survey, in educating community members, and in the final community input report.
  - Publish the final community input report on the WVC website.

### **3. District-wide Vision Building and 2024-25 Progress Goals Meeting – Date TBD**

### **4. Collective-Impact Community Centered Partnership Approach co-sponsored with the Community Foundation of North Central Washington (Spring Quarter Events).**

- Occupational, educational, and life skills community members with developmental disabilities luncheon:
  - Objectives (External):
    - Program and information sharing from various agencies and entities.
    - Current resource allocations throughout our region and population served.
    - Opportunities, gaps, and what resources are needed.
    - Shared-regional vision and what are the outcomes we want to accomplish.
    - Bridge building and tearing down silos.
    - Reviewing the data from the most recent survey(s).
    - To determine who else needs to be at the table or part of the conversation.
    - To determine the next steps and build a coalition task force.
  - Objectives (Internal):
    - Educational and Career exploration opportunities with WVC.
- Education and Career Pathways Discussions with elected officials in our region.

5. Paschal Sherman Indian School 50th Anniversary, Friday, March 27, 2024

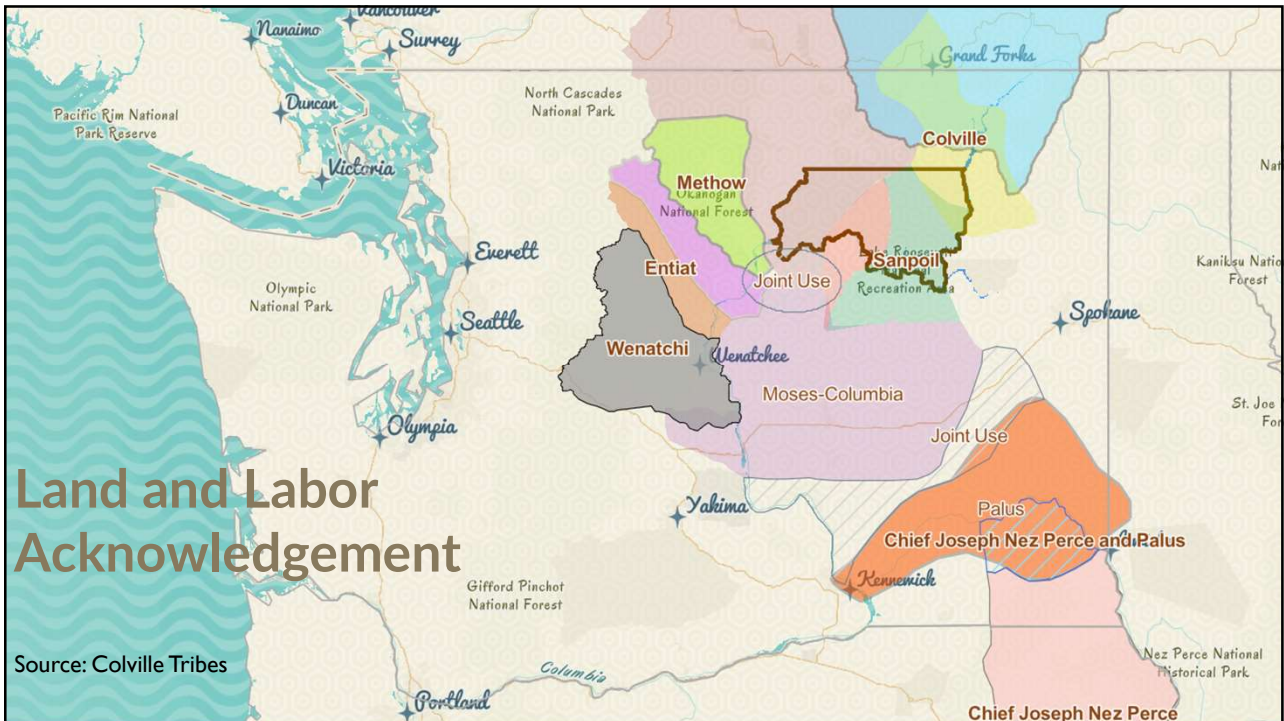




6. **All-District Meeting: The Financial State of the College, Friday, April 5, 2024**
  - Please see the PowerPoint Presentation attached.
  - Presentation link  
[https://wvc.zoom.us/rec/share/YotPDis65ntb9KFAsglXVpTIIdrk2wKqx7rZqx7S7ujFN3kj964MzSASr\\_0kH\\_QtK.m\\_zu9zRUUp-6BOqsv](https://wvc.zoom.us/rec/share/YotPDis65ntb9KFAsglXVpTIIdrk2wKqx7rZqx7S7ujFN3kj964MzSASr_0kH_QtK.m_zu9zRUUp-6BOqsv)
  
7. **Dashboard – Reviewing the disaggregated data and opportunities for us to grow:**
  - Males of all races
  - White students when this is most of the college-going demographics in our region but the trends over the years have demonstrated a decline.
  - Stop-Outs the trends over the years have demonstrated a decline.
  - Adult learners the trends over the years have demonstrated a decline.
  
8. **2025 Washington State Indian Education Summer Teaching Institute Update**
  - Magoo's Restaurant lunch meeting was held on Friday, April 12, 2024
  - The invited Colville Tribes members:
    - i. Wendell George, Lynn Palmateer-Holder, John Sirois, Livia Millard, Kayce Palmer, and Tara Miller
  - The invited WVC members:
    - i. Kestrel Smith, Tod Treat, and Faimous Harrison
  - The invited other members that I am not sure of their affiliation:
    - i. Steven Wynecoop
  - Main Takeaways?
  
9. **WACTC Additional Involvement for the 2024-25 academic year (a two or more-year commitment are ideal for these advisory boards.**
  - Will serve on the SBCTC Leadership Development Advisory Board.
    - i. One of the goals is for each President to identify, nominate and sponsor an employee at their institution to be a part of this system-wide program to develop tomorrow leaders, Deans, Vice President, and Presidents.
    - ii. The program allows for motivated and aspirational employees to gain experiences from state and nationally recognized equity minded leaders within a cohort model with peers from throughout Washington State.
  - Will serve on the College Spark Initiative Advisory Committee.
    - i. College Spark Washington supports the postsecondary dreams of students and their communities through grantmaking focused on dismantling racism in the education system.
    - ii. We envision an education system that encourages learners to be their authentic selves and is eager and equipped to guide them towards realizing their dreams.
    - iii. There are many different reasons in addition to what is listed above as to why I am excited about this opportunity. Specifically, one of College Spark call-to-actions are “We are bold in our **belief** about what’s possible and **challenging** the status **quo**.”
  
10. **Upcoming state-wide events:**
  - April 24-26: Allocation Model Review Committee In-Person WACTC meetings with the State Board in Olympia.
    - i. Additional meetings are being scheduled to discuss the Earmarks, Allocations, and Compensation with other groups.
  - May 1-3: Spring ACT Meeting in Yakima.



1



2

# GOOD OLE AGENDA



- A word from the Pres. (President Harrison)
- Let's Dive into the Budget (Brett Riley)
- Highly Motivated Q/A (Facilitators: Joe Eubanks and Dr. Diana Garza)



3

## GUIDED PRACTICE

Joe Eubanks

Thank you for sharing this space with us and Thanks for your choosing to do amazing work here at Wenatchee Valley College.


To ensure this is an uplifting space, We ask that you:

1. Actively Speak Truth to Power
2. Recognize your Intent v. Impact
3. Shift from Allyship to Accomplishment



4

**GRAND CHALLENGES: FACTORS THAT INFLUENCE HIGHER EDUCATION INSTITUTIONS' BUDGETS AND ADVANCING ITS MISSION**




<p><b>Student Success</b></p> <ul style="list-style-type: none"> <li>• Persistence, retention, completion</li> <li>• Engagement</li> <li>• Outcomes</li> </ul>	<p><b>Financial Health</b></p> <ul style="list-style-type: none"> <li>• Enrollment</li> <li>• Costs</li> <li>• Funding</li> <li>• Natural disasters</li> </ul>	<p><b>Reputation and Relevance</b></p> <ul style="list-style-type: none"> <li>• Affordability</li> <li>• Political climate</li> <li>• Teaching</li> <li>• Academic programs</li> <li>• Research</li> </ul>	<p><b>External Competition</b></p> <ul style="list-style-type: none"> <li>• Alternative credentials</li> <li>• Employer-based learning</li> <li>• Talent</li> <li>• Global higher education</li> </ul>
--	--	--	--

5

**WE'VE HEARD YOU.**

**WE'RE LISTENING.**

**FINDING: 70% of responders are not satisfied with information sharing within the institution (PACE Report #10)**



6

## ONE OF PRESIDENT HARRISON'S GOALS FOR WVC

### To ensure financial sustainability in a shifting landscape.

- **Protect** our greatest assets: students, employees, and brand.
- Deploy a business lens to **advance** our mission.
- Our ability to forecast be better **prepared** to pay our bills.
- **Weather** the next financial storm.
- Develop **trust** with internal and external stakeholders.
- Opportunities for us to make **data-informed** decisions.
- Be a pro-active and **visionary** institution.
- Reposition WVC as the "**College of Choice**" for our region and beyond.



7

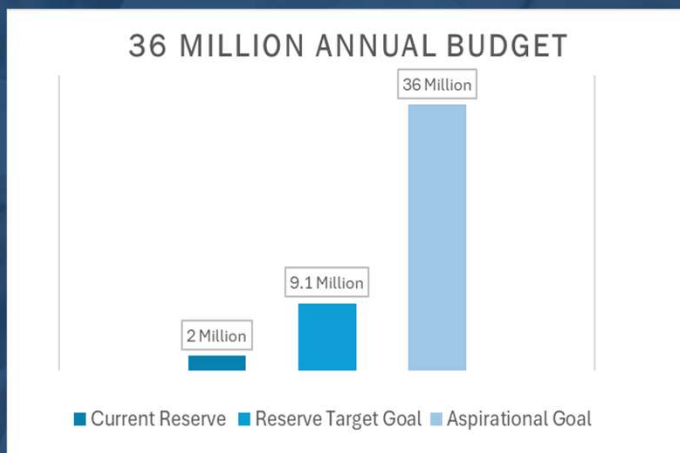
## WVC RESERVE SNAPSHOT

Total Annual Budget = 36 million

- Target Goal = 25%  
(3 months reserve): 9.1 million
- Aspirational Longterm Goal = 100%  
(1 year reserve): 36 million
- Current Fund Balance = 8%  
(approximately - 1 mo reserve): 2 million

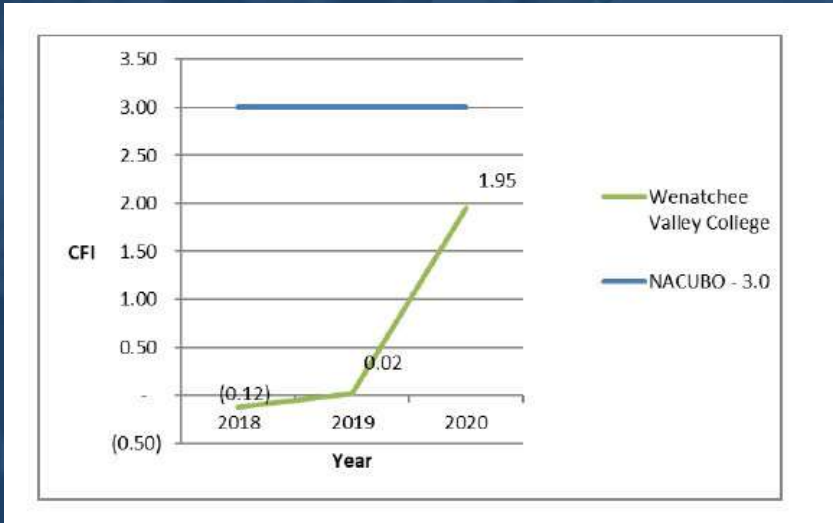
Hard Money- 11.2 million (31%)

Soft Money - 24.8 million (69%)



8

# A BRIEF HISTORY



9

WENATCHEE VALLEY COLLEGE

April 5, 2024

# WVC's Financial Framework

Brett Riley  
\* acknowledgement to Choi Halladay

10

## A FAMILIAR MODEL- HOUSEHOLD BUDGET

- **Operating Budget = Checking Account**
  - Annual Operating Budget
  - Contingency Funds
  - If we overspend our Checking, we have to transfer funds from our savings account (if we have one)
- **Fund Balance = Savings Account**
  - Safekeeping Account
- **Investments = Retirement Account**
  - Bonds
  - LGIP
  - Why do we need it? Recession, Emergency (Cyber Attack, Dorm Burns Down etc.)

11

## BUDGET VS FINANCE VS ACCOUNTING

### Budget is the annual spending plan of the institution

- The budget is a "look ahead" or planning document
- The budget (ideally) matches the college's goals with the resources to meet those goals
- **Should be tied to Strategic Plan, Core Theme and Mission**
- Analyzing a college's budget tells you the college's operational/strategic priorities
- **\*This is evaluated by NWCCU in the accreditation process**

### Finance is the management of the institution's money

- Financial management looks at how much money the college has, the trends in how those funds are both coming in and going out
- How to leverage restricted and non-restricted funds to achieve mission
- Finance is a "explore the past to understand the now and predict the future" function
- Analyzing a college's finances tells you how its resource pool is poised to help reach its goals

12

## BUDGET VS FINANCE VS ACCOUNTING

Accounting is the standardized way of categorizing and booking the financial transactions of the institution

- Accounting makes sure that Finance and Budget numbers are accurate and consistent over time, and (ideally) consistent between institutions.



13

## LEGAL AUTHORITY - BUDGET AND OTHER FIDUCIARY

### RCW 28B.15.100

- (1) ...charge to and collect from each of the students registering at the particular institution for any quarter or semester such tuition fees and services and activities fees, and other fees as such board shall in its discretion determine.
- Examples: Tuition, Lab, Course, Parking, S&A, Self-Support Programs

TR RESIDENT			840.28x.14 51.0424		01	TR	TP	+ G
	Building	14.81	14.81	0.103978238	58	*E	*F	+ G
	Operating	99.66	91.373	0.738140481				
	S & A	13.12	13.12	0.099197629				
	ERP (3% of operating)		3.827	0.023683652				
	Local FA (3.5%)		4.46	0.035000000				
		127.59	127.59	1.000000000				



14



## RCW 28B.50.140

- (1) Operate community and technical colleges in its district
- (6) Local Boards, with State Board Approval, authorizes districts borrow money for specific purposes
  - Example: COP's through the Washington State Treasurer's office. Currently, funding Student Housing, Student Rec Center (SRC), Mish ee twie Conference Center, and Music and Arts Building (MAC)
- (7) Set fees for use of facilities
  - Delegated to President and sits with the Vice President of Administrative Service
- (8) Accept gifts/contributions to the College
  - Primarily through the WVC Foundation and WVC-O Foundation



15

## RCW 28B.15.031

1) The term "operating fees" as used in this chapter shall include the fees, other than building fees, charged all students registering at the state's colleges and universities ....., which colleges and universities shall have the right to impose, ..... or such other special fees as may be established by any college or university board of trustees or regents from time to time.....



16

## BUDGET PHILOSOPHIES



### All Funds vs Operating Budget

- Do some funds/functions just operate on a cash flow basis? (Bookstore or Parking are prime examples)
- 000- Captures our operating budget which includes 148,149,101 plus 146-Running Start. This is about 90-95% of our overall budget.

### Fully Recognize all Revenue vs Match Revenues to Expenditures

- This is a transparency issue, but sometimes difficult to avoid with our allocation based funding model.

\*Eliminating the fear-based environment and shift to a more strategic mindset!



17

## NWCCU ACCREDITATION ELIGIBILITY & STANDARDS



### (Eligibility) FINANCIAL ACCOUNTABILITY

- For each year of operation, the institution undergoes an annual, independent financial audit by professionally qualified personnel in accordance with generally accepted auditing standards or International Financial Reporting Standards reconciled to US-GAAP.....
- Audit Reports - Office of the Washington State Auditor



### Standard 2.E.1

- The institution utilizes relevant audit processes and regular reporting to demonstrate financial stability, including sufficient cash flow and reserves to achieve and fulfill its mission.



18

## NWCCU ACCREDITATION ELIGIBILITY & STANDARDS



### Standard 2.E.2

- Financial planning includes meaningful opportunities for participation by stakeholders and ensures appropriate available funds, realistic development of financial resources, and comprehensive risk management to ensure short term financial health and long-term financial stability and sustainability.

### Standard 2.E.3

- Financial resources are managed transparently in accordance with policies approved by the institution's governing board(s), governance structure(s), and applicable state and federal laws.



19

## CURRENT RESERVE POLICY



### 600.111 FINANCIAL RESERVES POLICY-

#### • A. POLICY

- Adequate fund balance and reserve levels are necessary components of the college's overall financial management strategy and key factors in assessing the college's financial strength and fiduciary integrity. Maintenance of a fund balance assures adequate resources for cash flow and mitigation of short-term revenue shortages, and enables multiyear planning for self-support program improvements.....

#### • B. DESIGNATED FUND BALANCE

- The college will maintain a reserve for designated programs, including auxiliary services and self-support programs, to provide for adequate cash flow, multi-year planning, and operating contingencies.....

#### • C. CAPITAL RESERVE

- The college will maintain, as necessary, a local capital reserves account to manage facilities needs that are not funded or are underfunded by the state.....



20

## RESERVE POLICY CONTINUED



- **D. BOARD FUND BALANCE RESERVES**

- The college will maintain an annual board fund balance reserve..... The fund balance is not to exceed 25 percent of the annual operating budget.....

Grand Totals - Fiscal Year 2024					
ACCOUNT	DESCRIPTION	ALLOCATED	EXPENDED	ENCUMBERED	REMAINING
5000003	Salaries and Wages	21,380,611	16,018,493.02	0.00	5,362,118.22
5010003	Benefits	7,605,685	5,217,086.30	0.00	2,388,599.00
5050003	Contracted Services	652,149	596,166.39	0.00	55,982.61
5110003	Debt Expenditures	477,375	363,250.00	0.00	114,125.00
Multiple	Goods & Services	5,260,225	3,109,444.16	0.00	2,150,780.84
5020003	Grants, Sci. ships, Fellowships	588,407	93,962.64	0.00	494,444.36
5080004	Travel	314,980	116,499.39	33,123.95	165,356.66
<b>Total</b>		<b>36,279,432.54</b>	<b>25,514,901.90</b>	<b>33,123.95</b>	<b>10,731,406.69</b>
Fiscal Year Remaining: <b>23.56%</b>		Budget Remaining: <b>29.58%</b>		Burn Rate: <b>6.02%</b>	

- [WVC Variance Report](https://apps.wvc.edu/business/variance/) - <https://apps.wvc.edu/business/variance/>



21

## RESERVE POLICY CONTINUED



- **E. GENERAL FUND BALANCE RESERVES**

- ..... unplanned but necessary expenditures, or operating changes that occur outside of the planned annual budget. The general fund balance reserves will be 15 percent of the college's operating budgeted expenditures unless a different level is necessary to sustain operations.

- **F. RESTRICTED RESERVES**

- The college will maintain all other funds required by law that are restricted as to type of use complying with federal, state, grantor, and office of financial management rules.



22

## ALL THE BUCKETS

- 149, 148, 146, 101 - Operating
- 145-Grants and Contract
- 448-Printing
- 460-Motor Pool
- 522-Student Activity Fees
- 528-Parking
- 570-Enterprise Account
- 573-Housing



## WHAT TO LOOK FOR IN A BUDGET

**Read a Budget as a planning document, not as a fiscal document**

- Planning the distribution of available resources to meet mission
- What isn't in the budget also tells a story
- What are the planning assumptions?

**Since the budget is a forward-looking plan, what does the colleges programs, students, and employees look like if the budget was adopted and followed?**

- Is funding shifting in the strategic directions outlined in the college's strategic plan? For that matter, has the college roughed out the cost of implementing the strategic plan?
- Does a proposed budget have new long-term commitments that reduce budget flexibility in the future?
  - COP's, Technology etc..

## BUCKETS OF BUDGET

### DAVE RAMSEY'S RECOMMENDED BUDGET PERCENTAGES

WEALTHYNICKEL.COM

### WVC Reliability Estimate

Reliability Estimate	%	Cumulative %
Stable Funding	26%	
At risk Per Historical	50%	76%
Special Revenue	22%	99%
Defined Sunset	.23%	99.07%
One Time	.90%	100%

25

## WHAT MIGHT A RECESSION LOOK LIKE?

Operating Budget	23-24 Approved Budget	Recession (what If)
<b>101</b>	\$ 22,451,075.00	\$ 17,960,860.00
<b>149</b>	\$ 6,679,408.00	\$ 7,581,128.08
<b>148</b>	\$ 1,790,766.00	\$ 179,076.60
<b>146</b>	\$ 5,389,392.00	\$ 5,551,073.76
<b>Endowment</b>	\$ 120,000.00	\$ 120,000.00
<b>Total</b>	\$ 36,430,641.00	<b>\$ 31,392,138.44</b>

1. Assumptions-
  - 20% decrease in state funding
  - 10% increase in enrollment
  - Flat Running Start enrollment
  - Flat endowment support
2. Current Salary and Benefits
  - **\$29,082,596**

26

## NACUBO STANDARD- THE CFI

The Financial Ratios that make of the CFI and are the standard established by NACUBO are as follows:

- Primary Reserve Ratio-

- Measures financial strength. A higher ratio is better. (at least .40x)

- Viability Ratio-

- It assesses the not-for-profit's ability to cover its debt (between 1.25x and 2.00x)

- Return on Net Assets Ratio-

- Measures total economic return, higher the better (between 3-4% )

- Net Operating Revenues Ratio-

- Measures operating performance. Are we living off our checkbook or are we having to dip into savings or retirement. (between 2-4%)



27

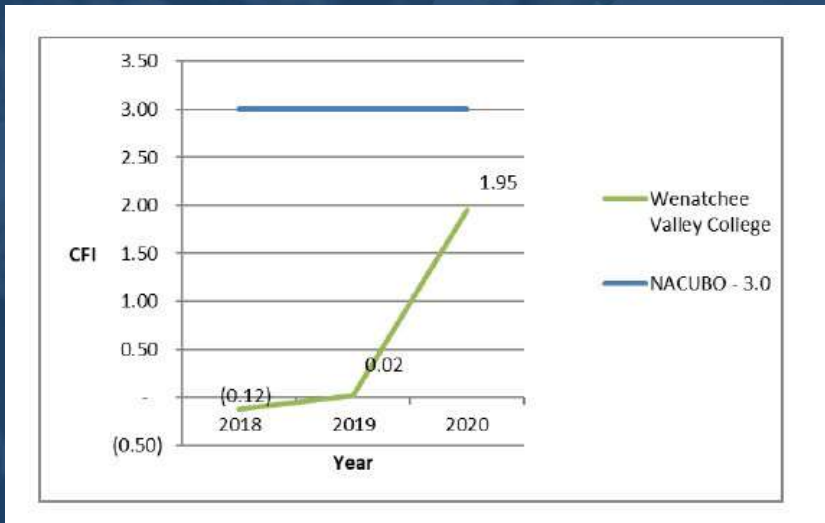
## SO WHAT?

- -1 to 1 – Assess viability to survive
- 0 to 3 – Reengineer
- 3 to 5 – Direct resources to allow transformation
- 5 to 7 – Focus resources to compete in the future
- 7 to 9 – Opportunities to experiment with new initiatives
- 8 to 10 – Deploy resources to achieve a robust mission



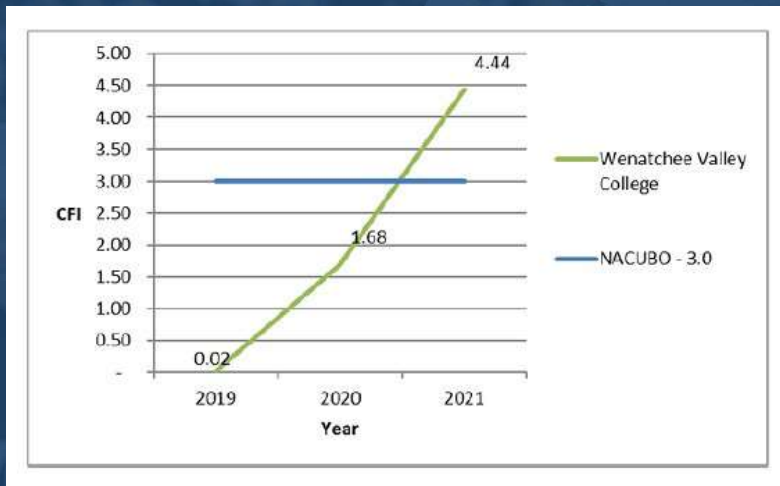
28

## A BRIEF HISTORY



29

## PROGRESS!? CAN WE SUSTAIN AND GROW?



30



## THE PATH FORWARD

### Revenue

- Enrollment Growth to increase Tuition
- Entrepreneurial efforts
  - Self-Support
  - Continuing Ed.
  - Satellite campuses/learning centers
- How does equity affect revenues
  - Equity Audit
  - Built Environment

### Expenditures

- Look at mix of High and Low-cost programs
- Program reductions require a lot of time: Teach-out periods, etc.

The key planning horizon is 24 months based on Washington's funding model

- There should be a discussion on the lowest level of reserves a board is comfortable seeing. It may likely be going to need to be lower than preferred over the next few years



31

## QUESTIONS?

### CONTACT

Brett Riley  
Briley@wvc.edu



[www.wvc.edu](http://www.wvc.edu)



32

# DID SOMEONE SAY Q/A?

LET'S BE IN CONVERSATION



[www.wvc.edu](http://www.wvc.edu)

## ACTION

### Resolution No. 2024-01 Stormwater Remediation Project

Presented to the board during the March 20, 2024, meeting, the City is planning the construction of a underground stormwater retention system, water quality vault, new stormwater pipes and new asphalt paving over the disturbed surface of the Lower Wells Parking Lot and in therewith, Wenatchee Valley College has requested that the City perform certain work to address inadequate stormwater remediation to redistribute stormwater on campus. The project is deemed to be cost-effective, efficient, and in the best interest for the College to include specific items of work for its benefit in the City's construction contract proposed for the above-noted stormwater project; Wenatchee Valley College agrees to be obligated for the cost of its work for the City of Wenatchee Project of about \$100,000 with a cost savings of about \$30,000. Funding would come out of the parking fund which has the fund to cover the project.

**RECOMMENDATION:** Approval of Resolution No. 2024-01 Stormwater Remediation Project

**Return Address:**

City of Wenatchee  
Public Works - Utilities Department  
P.O. Box 519  
Wenatchee, WA 98807-0519

The information contained in this boxed section is for recording purposes only pursuant to RCW 36.18 and RCW 65.04, and is not to be relied upon for any other purpose, and shall not affect the intent of the warranty contained in the document itself.

**Document Title:** INTERLOCAL AGREEMENT FOR CONSTRUCTION OF STORMWATER RETENTION LOWER WELLS PARKING LOT  
**Grantor(s):** WENATCHEE VALLEY COLLEGE  
**Grantee(s):** CITY OF WENATCHEE  
**Legal Description:** T 22N R 20EWM S 04 SWNE 1.4100 ACRES  
**Assessor's Tax Parcel ID:** 222004131150

Filed with the Auditor pursuant to RCW 39.34.040

**INTERLOCAL AGREEMENT  
FOR CONSTRUCTION OF STORMWATER RETENTION WENATCHEE VALLEY COLLEGE LOWER  
WELLS PARKING LOT**

THIS AGREEMENT (Agreement) is made and entered on the last date below, by and between the City of Wenatchee (City) and the Wenatchee Valley College, municipal corporations of the State of Washington, as follows:

WHEREAS, the City of Wenatchee desires to install storm drain facilities for the 9<sup>th</sup> Street Stormwater Retrofit project, project number (PN) 2101, partially funded by the Department of Ecology; and

WHEREAS, the City is planning the construction of a underground stormwater retention system, water quality vault, new stormwater pipes and new asphalt paving over the disturbed surface of the Wenatchee Valley College Lower Wells Parking Lot and in therewith, the Wenatchee Valley College has requested that the City perform certain work as herein described; and

WHEREAS, it is deemed to be cost-effective, efficient, and in the best interest for the Wenatchee Valley College to include specific items of work for its benefit in the City's construction contract proposed for the above-noted stormwater project; and

WHEREAS, the Wenatchee Valley College agrees to be obligated for the cost of its work for the City of Wenatchee Project described herein.

NOW THEREFORE, by virtue of chapter 39.04 RCW, the Interlocal Cooperation Act, and in consideration of the terms, conditions, covenants, and performances contained herein, the recitals above and the attached Exhibits which are incorporated and made a part hereof,

IT IS MUTUALLY AGREED AS FOLLOWS:

1. GENERAL

- 1.1 The purpose of this Agreement is to authorize the City of Wenatchee, as a part of its 9<sup>th</sup> Street Stormwater Retrofit project PN 2101 to include paving asphalt to the Upper Wells Parking Area of the Wenatchee Valley College while the paving contractor is mobilized for the Lower Wells Parking Area paving.
- 1.2 The City shall administer this Agreement, and as agent acting for and on behalf of Wenatchee Valley College, agrees to perform the work. No separate legal or administrative entity is created by this Agreement.
- 1.3 The City of Wenatchee shall furnish or has furnished to the Wenatchee Valley College one (1) reproducible stamped copy of 9<sup>th</sup> Street Stormwater Retrofit plans, as shown in Exhibit 1, along with specifications and cost estimates, as shown in Exhibit 2, prepared by the City's Engineer of Record in accordance with the current Washington State Standard Specifications for Road, Bridge, and Municipal Construction, and amendments thereto, and adopted design standards, unless otherwise noted. The City will incorporate the plans and specifications for the Wenatchee Valley College upper parking lot repaving project into the City Project and thereafter advertise the resulting project for bid and, assuming bids are received and a contract is awarded, administer the contract.
- 1.4 The Wenatchee Valley College may, if it desires, furnish an inspector on the project. Any costs for such inspection will be borne solely by the Wenatchee Valley College. All contact between said inspector and the City's contractor shall be through the City's representative.
- 1.5 The Wenatchee Valley College agrees, upon satisfactory completion of the work involved, to deliver a letter of acceptance which shall include a release and waiver of all future claims or demands of any nature resulting from the performance of the work under this Agreement.
- 1.6 The Parties do not anticipate acquiring jointly-owned personal or real property under this Agreement.
- 1.7 Any personal property of a party used in the performance of this Agreement in the possession of the other Party shall be returned to the owner promptly upon completion of each requested task, except the Parties may agree in writing to bailment of any personal property for the convenience of either or both of the parties.

2. PAYMENT

- 2.1 No separate budget or financing method is created by this Agreement.
- 2.2 The Wenatchee Valley College, in consideration of the faithful performance of the work to be done by the City, agrees to reimburse the City for the actual direct and related indirect cost of the work for the Wenatchee Valley College Project.
- 2.3 An itemized estimate of cost for work to be performed by the City at the Wenatchee Valley College's expense is marked Exhibit 2, and is attached hereto and by this reference made a part of this Agreement.
- 2.4 Partial payments shall be made by the Wenatchee Valley College, upon request of the City, to cover costs incurred. These payments are not to be more frequent than one (1) per month. It is agreed that any such partial payment will not constitute agreement as to the appropriateness of any item and that, at the time of the final audit, all required adjustments will be made and reflected in a final payment.
- 2.5 The City agrees to submit a final invoice for the project work to the Wenatchee Valley College within forty-five (45) days after the City has completed the work.

### 3. DELETION OF WORK

- 3.1 In the event the total actual bid prices for the work covered by this Agreement exceeds the estimate of cost by more than 15 percent, the Wenatchee Valley College shall have the option of directing the City to delete all or a portion of the work covered by this Agreement from the City's contract.
- 3.2 The Wenatchee Valley College shall have five (5) working days from the date of written notification to inform the City to delete the work. Should the Wenatchee Valley College exercise its option to delete work, the Wenatchee Valley College agrees, upon billing by the City, to reimburse the City for preliminary administrative and related costs incurred by the City to include the work covered by this Agreement in the City's contract.

### 4. EXTRA WORK

- 4.1 In the event unforeseen conditions require an increase in the cost of fifteen (15) percent or more from that agreed to and shown on Exhibit 2, this Agreement will be modified by supplemental agreement covering said increase.
- 4.2 In the event it is determined that any change from the description of work contained in this Agreement is required, approval must be secured from the Wenatchee Valley College prior to the beginning of such work. Where the change is substantial, written approval must be secured.

- 4.3 Reimbursement for increased work and/or a substantial change in the description of work shall be limited to costs covered by a written modification, change order or extra work order approved by the Wenatchee Valley College.

## 5. OPERATION/MAINTENANCE

- 5.1 Upon completion of the work outlined herein, all future operation and maintenance of the City of Wenatchee's facilities shall be at the sole cost of the City of Wenatchee and without expense to the Wenatchee Valley College, and future operation and maintenance of the Wenatchee Valley College facilities shall be at the sole cost of the Wenatchee Valley College without expense to the City

## 6. LEGAL RELATIONS

- 6.1 No liability shall attach to the City of Wenatchee or the Wenatchee Valley College by reason of entering into this agreement except as expressly provided herein.
- 6.2 The parties agree that the City's relation to the Wenatchee Valley College shall be at all times under this Agreement as an independent contractor. Employees of the City are and will remain employees of the City, and employees of the Wenatchee Valley College are and will remain employees of the Wenatchee Valley College.

## 7. RECORDS

- 7.1 Each party shall maintain books, records, documents and other materials relevant to its performance under this Agreement for the longest applicable retention period under federal and Washington law.
- 7.2 These records shall be subjected to inspection, review and audit by either party or its designee, and the Washington State Auditor's Office.

## 8. Duration and Termination

- 8.1 This Agreement shall become effective upon the date of posting on the City of Wenatchee's website after the Agreement is fully executed by the Parties. The Agreement shall remain in effect until terminated as provided herein.
- 8.2 The Agreement shall terminate on the date of final acceptance of the work of the City of Wenatchee Project by the City Council.
- 8.3 Either Party may terminate the Agreement by giving ninety (90) days' written notice thereof to the other. Notice of intent to terminate this Agreement shall be served personally or by first class mail upon the City's Mayor or his/her authorized designee, or the Wenatchee Valley College, as the case may be. Notice shall be effective starting on the date of receipt. The Wenatchee Valley College shall be obligated to the City for all work and costs incurred on its behalf up to the effective date of termination.

8.4 The Parties may mutually terminate this Agreement at any time by a writing signed by the authorized representative(s) of each Party.

9. REPRESENTATIVES

9.1 The following shall be the Parties' authorized representatives and contact persons for matter related to administration of this Agreement (which contact person may differ from the authorized person or entity for service of notice of intent to terminate this Agreement):

Wenatchee Valley College  
1350 Fifth Street  
Wenatchee, WA 98801  
(509) 682-6465

City of Wenatchee  
City Administrator, Laura Gloria  
P.O. Box 519  
Wenatchee, WA 98807  
509.888.6216

10. MISCELLANEOUS

10.1 This Agreement shall be posted on the City of Wenatchee website.

10.2 The recitals above and the attached exhibits are incorporated and made part of this Agreement.

10.3 This Agreement contains all the terms and conditions agreed upon by and between the parties.

10.4 Each Party has taken such action or approved such resolution or ordinance as is required by law for this Agreement to be entered into force.

IN WITNESS WHEREOF, the parties hereby have executed this Agreement on the dates below.

**SIGNATURE PAGE 1 OF 2**

**WENATCHEE VALLEY COLLEGE**  
Brett Riley  
Vice President of Administration

\_\_\_\_\_



**SIGNATURE PAGE 2 OF 2**

**CITY OF WENATCHEE**

By: \_\_\_\_\_  
Laura Gloria, City Administrator

ATTEST: TAMMY STANGER

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Steve Smith  
Attorney for City of Wenatchee

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT 1**

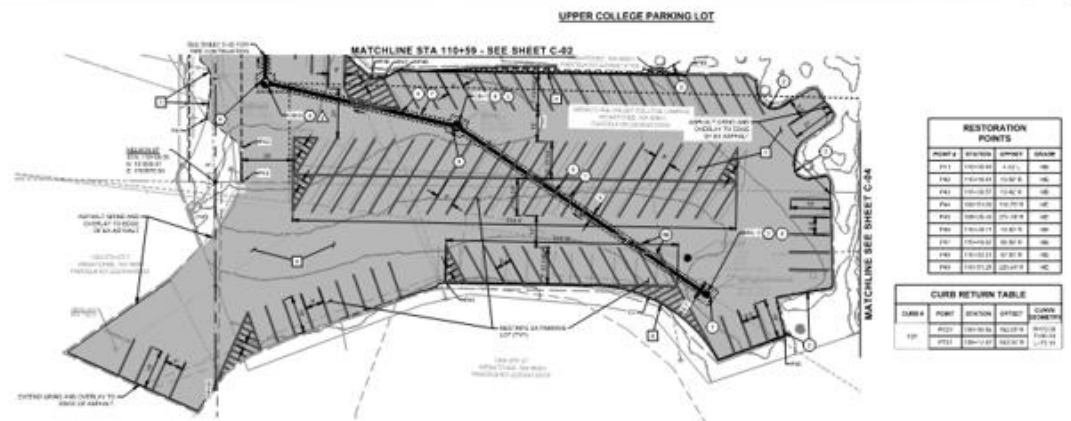
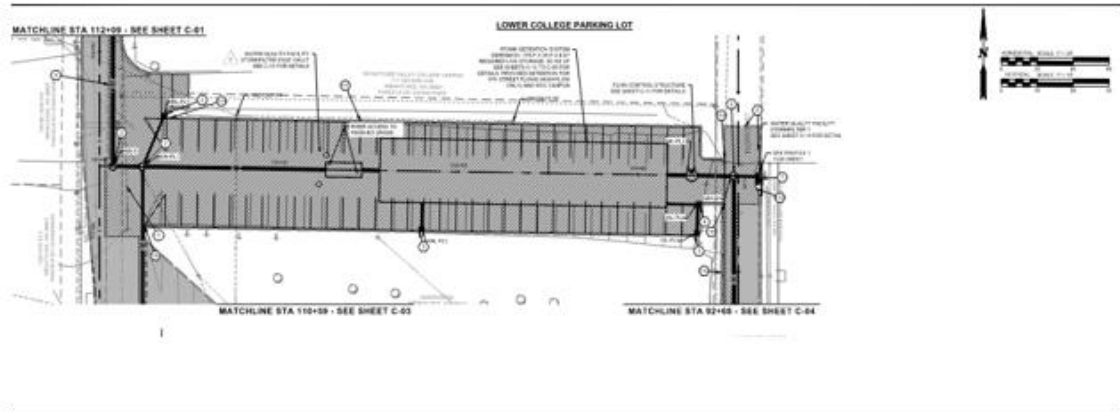


EXHIBIT 2 – Revised 3/25/2024

Ninth Street Water Quality Retrofit - WENATCHEE VALLEY COLLEGE FUNDED						
Project Name		City of Wenatchee Ninth Street Basin Water Quality Retrofit WENATCHEE VALLEY COLLEGE FUNDED SUBTOTAL				
Location	Wenatchee, WA					
Owner	City of Wenatchee					
City Project No.	2214					
Ecology Project No.	WQC-2024-Wenatch-00050					
Project No.	30-200023					
Estimated By:	SMN	Checked By:	JVW			
Date:	3/22/2024	Date:	3/22/2024			
ITEM NO.	SPEC SECTION	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL COST
<b>DIVISION 2 - EARTHWORK</b>						
14	2-02 SP	REMOVAL OF CEMENT CONC. CURB INCL. HAUL	410	LF	\$10	\$4,100
<b>DIVISION 5 - SURFACE TREATMENTS AND PAVEMENTS</b>						
22	5-04 SP	PLANING BITUMINOUS PAVEMENT	4110	SY	\$7	\$28,770
23	5-04 SP	HMA CL. 1/2 IN. PG 64-28	230	TN	\$180	\$41,400
<b>DIVISION 8 - MISCELLANEOUS CONSTRUCTION</b>						
52	8-04 SP	CEMENT CONC. VERTICAL CURB	410	LF	\$35	\$14,350
56	8-22	PAINT LINE	3110	LF	\$3	\$9,330
			Subtotal Project Cost			\$97,950
			Tax		8.8%	\$8,620
			TOTAL PROJECT COST			\$106,570
			TOTAL PROJECT COST (Rounded)			\$107,000