



BOARD OF TRUSTEES MEETING
November 18, 2020
3:00 P.M. – Zoom

Register to attend: https://wvc.zoom.us/webinar/register/WN\_PtQ8vyiKTQKsnN5eGQsiNA

AGENDA

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CALL TO ORDER

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ACTION

- 12. 2020-2021 Revised Operating Budget .....19

PUBLIC COMMENT

Persons wishing to address the board must sign up and limit their remarks to three minutes.

ADJOURNMENT

NOTE: An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)

BOARD MEETING: **November 18, 2020**

AGENDA ITEM : **#1 - Action**

CATEGORY: **APPROVAL OF MINUTES**

**Board Minutes of October 21, 2020**

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BACKGROUND:

Attached are the minutes from the October 21, 2020 regular board meeting for approval.

RECOMMENDATION:

That the minutes from the October 21, 2020 regular board meeting be approved.



District No. 15  
Wenatchee, Washington

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## WENATCHEE VALLEY COLLEGE BOARD OF TRUSTEES

### Regular Board Meeting

October 21, 2020 – 3:00 P.M.

Virtual Meeting

## MINUTES

### ATTENDANCE via Zoom

Trustees Present:

Phyllis Gleasman, Chair  
Tamra Jackson, Vice Chair  
Steve Zimmerman  
Paula Arno Martinez

Also Present:

Cabinet Members  
Faculty Members  
Classified Employees  
Students

### CALL TO ORDER: 3:00 P.M.

### APPROVAL OF MINUTES

#### 1. September 9, 2020, Board Meeting Minutes

MOTION NO. 2348

Tamra Jackson moved that the minutes of the September 9, 2020 board of trustees meeting be approved. The motion was seconded by Steve Zimmerman and carried unanimously.

### CELEBRATING SUCCESS

#### 2. WVC Foundation Scholarship Success

The Wenatchee Valley College Foundation is committed to removing barriers to academic success for WVC students. Through the generosity of donors, the foundation has awarded over \$325,000 in scholarships for 2020-21. Student achievement and donor generosity will be recognized at the foundation's annual scholarship reception, virtual this year, on October 27 at 5pm.

#### HIGHLIGHTS:

- In addition to the annual scholarship application, the foundation hosted a "mini-cycle" at the beginning of fall quarter. The "mini-cycle" was first offered in 2019 and serves students who register and enroll after the annual application deadline in February.
- A total of 130 awards have been made, with the average award amount at \$2,300.

STUDENTS SERVED:

- A diverse group of recipients including veterans, students with dependents, DREAMers, recent high school graduates, and adults returning to school.
- Roughly 60% of recipients are the first in their immediate family to attend college (first generation).
- Half of recipients are enrolled in an allied health program.
- A quarter of recipients received a scholarship in 2019-20.

STUDENT QUOTES:

- “I can't express to you how much this means to me and how beneficial this will be to my education and every bit of effort will prove your decision has been worth it.”
- “This award is an amazing opportunity for me. It makes me a lot more confident and ready to begin school again in the fall.”

RECOGNITION:

Thank you to the generous scholarship donors that made this impact possible, volunteers on the scholarship review committee, Tony Rosales (WVC program specialist 2), and Ellora La Shier (WVC Foundation annual giving and scholarships coordinator).

**SPECIAL REPORTS**

3. **Lina Mercado-Tejeda, ASWVC Wenatchee President**  
Lina Mercado-Tejeda was not present to add to her written report.
4. **Belinda Brown Raub, ASWVC Omak President**  
Belinda Brown Raub was not present to add to her written report.
5. **Heather Ryan, AHE President**  
In addition to Heather Ryan's written report Heather added that faculty are excited yet nervous about the PACE climate survey, Heather is hoping that the work the task force will be doing will help the administration and faculty move forward and work together.
6. **Mike Nelson, WPEA Chief Shop Steward**  
Mike Nelson was not present to give a verbal report.
7. **Wilson Wooschlager, WVC Foundation Chair**  
Wilson Wooschlager was not present to add to his written report.  
President Richardson thanked the Omak foundation for the \$10,000 donation to the emergency relief fund for students impacted by the fires in the area.

**STAFF REPORTS**

8. **Brett Riley, Vice President of Administrative Services**  
Brett Riley did not add to his written report.
9. **Tod Treat, Vice President of Instruction**  
In addition to Tod Treat's written report he acknowledge and thanked Erin Davidson for continuing to provide vital services in the continuing education program.
10. **Chio Flores, Vice President of Student Services**  
Chio Flores did not add to her written report.
11. **Enrollment Report, Jim Richardson, President**  
Fall state funded FTE is significantly lower than previous fall quarter while running start enrollment is up more than 100 students.

12. **Jim Richardson, President**

In addition to President Richardson's written report he thanked Heather Ryan, Wendy Glenn and Erin Tofte for their work on selecting the PACE Task Force to improve campus climate. RLS Productions has requested to use the soccer field for the summer concert series. RLS is a big contributor for student scholarships.

**ACTION**

1. **2020-2021 Operating Budget**

The WVC 2020-21 operating budget was reviewed during the board work session.

MOTION NO. 2349

Tamra Jackson moved that the 2020-2021 Operating Budget be approved as presented. The motion was seconded by Paula Arno Martinez and carried unanimously.

*(Exhibit A)*

2. **Naming of Sports Fields Complex**

MOTION NO. 2350

Steve Zimmerman moved that the sports fields complex be named the Sandy Coopridger Sports Fields Complex. The motion was seconded by Tamra Jackson and carried unanimously.

**PUBLIC COMMENTS**

No public comments

**ADJOURNMENT – 3:29 P.M.**

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Secretary

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Chair

BOARD MEETING: **November 18, 2020**

AGENDA ITEM: **#2 - Information**

CATEGORY: **CELEBRATING SUCCESS**

**Knights Card Fund, Bertha Sanchez**

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**BACKGROUND:**

The Wenatchee Valley College Foundation is committed to removing barriers to academic success for WVC students. Through the generosity of donors, the foundation awarded over \$18,000 in support to the Knights Care Fund in 2019-20.

**HIGHLIGHTS:**

- A total of 43 Knights Care fund requests were received.
- A total of 39 Knights Care fund requests were approved.
- A total of \$18,052.41 was awarded to students.
  - \$3621.18 – books and tuition
  - \$5007.00 – rent
  - \$9424.23 - living expenses/other (gas/transportation, car repair, utilities, medical, food)
- The average GPA for 2019/20 of students served through the Knights Care Fund was 2.73.

**STUDENTS SERVED:**

- Out of these 39 students served:
  - 24 females and 15 males
  - 22 Latino students
  - 16 Caucasian students
  - 1 African-American student
  - Youngest student served: 17; oldest served: 55
- Fall 2019 – 13 students served
- Winter 2020 – 11 students served
- Spring 2020 – 14 students served
- Summer 2020 – 1 student served

**STUDENT PROFILES:**

- 1st year Early Childhood Education student – (3.36 GPA) 29-year old part-time student from Brewster whose husband is undocumented and whose work was reduced to half-time due to COVID. He is the sole provider for the family while she is in school and caring for their two young children. With the loss of income from her husband's employment, they cannot cover food, diapers and tuition. The Knights Care fund assisted with \$446.78. She was referred to Brewster food banks and Opportunity Grant to help with future quarters.
- 1st year student – (3.57 GPA) 37-year old student working on her nursing prerequisites. She is a first-generation student with two young children. This student was going to school and working full-time. Due to COVID, her work was reduced to half-time and she was struggling to pay for food, daycare, rent and books. The Knights Care Fund was able to provide \$500 to assist with books and food, as well as provided her with food and hygiene products through the Knights Kupboard. She was referred to Community Action for rental assistance and to DSHS.

**RECOGNITION:**

Thank you to the generous donors that made this impact possible as well as the WVC Counseling Department for all they do to help our students succeed.

BOARD MEETING: **November 18, 2020**

AGENDA ITEM: **#3 - Information**

CATEGORY: **CELEBRATING SUCCESS**

**Running Start, Maria Christina Monroe**

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BACKGROUND:

- Fall quarter enrollment: up 14.8% as of 20th day: This year's increases are a product of a strategic focus on retaining and recruiting Running Start students. This was accomplished through the incredible efforts of the Running Start Office, a focused web and social media (geofencing) campaign, and providing a solid alternative to the uncertainty of K-12 plans for fall. New Running Start students and parents sighted it as a smart choice during the pandemic: the ability to earn both high school and college credit in an all-virtual environment, saving money and WVC's experience in the Canvas learning management platform.
- **Maria Christina Monroe, Ben Sorensen, and Talia Barajas Gonzalez** of the Running Start team worked tirelessly all summer to onboard and enroll new and current students as well as manage the mountain of paperwork that comes with the job. They have been working on building relationships with their students and earning their trust. They increased their retention through best practices such as focused advising and the creation of two-year plans for each student. On the Wenatchee campus alone, Ben and Talia advise over 600 students! The team models a student-centered culture.
- **Maria Christina Monroe** co-hosted a workshop with the Aspen Institute and Community College Research Center (CCRC) during the virtual National Alliance of Concurrent Enrollment Partnerships (NACEP) conference in October about their work to close equity gaps. WVC's Running Start program and College in the High School program were featured in "The Dual Enrollment Playbook: New Research Findings to Advance Equity" book published by the Aspen Institute and CCRC. NACEP gave a shout-out on social media to WVC's Running Start office for their innovation in the last two years and the near-peer mentoring approach they use with students, as well as WVC's commitment to rural outreach with tribal communities. **Maria Christina Monroe and Talia Barajas Gonzalez** manage WVC's mentoring program.

BOARD MEETING: **November 18, 2020**

AGENDA ITEM: **#4 – Information**

CATEGORY: **SPECIAL REPORTS**

**Lina Mercado-Tejeda, ASWVC President**

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**BACKGROUND:**

**CURRENT MEMBERS:**

President: Lina Mercado-Tejeda

Treasurer: Ashley Agren

Director of Campus Activities: Piper Younie

Director of Public Relations: Dayan Acevedo

Director of Health and Wellness: Mason Renslow

Student Ambassador: Eleno Mendez

Vice President: Sebastian Garcia

Secretary: Lucero Cuevas-Peregrino

Director of Diversity: Karina Tobar

Director of Social & Civic Responsibility: Lizbeth Rivera

Student Ambassador: Nicole Maloney

**UPDATES:**

- ❖ Senate is currently operating entirely remotely. All meetings are being held over Zoom.
- ❖ Senate hired Lizbeth Rivera to fill the Director of Social and Civic Responsibility position and Eleno Mendez as a Student Ambassador.
- ❖ Senate members are participating on Tenure and other campus committees.
- ❖ Two members attended the student panel.
- ❖ Senate sent out an email to students to show solidarity during election season and to provide information about counseling sessions available.

**EVENT UPDATES:**

- ❖ The Candidate forum was a success. The student turnout was low. However, the information provided by the event was valuable to those who did attend.
- ❖ The 5/10K was a total success. About 48 students participated in the event and senate will be mailing out the t-shirt gifts Nov. 12th.
- ❖ Dia de Los Muertos was a success with 25 participants and Karina Tobar our Director of Diversity giving a presentation on the meaning of the event.

**UPCOMING EVENTS:**

- ❖ Nov. 9th-11th Fall Runway - Virtual event for students to participate on Instagram. All participants will receive a prize.
- ❖ Nov. 16th 6 pm - Virtual Game Knight
- ❖ Nov. 18th Drive-in Movie - Holding a drive in movie at the Town Toyota Center for our students.
- ❖ Instagram funniest home videos December 3rd to de-stress for finals

**SENATE ACTIONS AND APPROVALS:**

- ❖ Senate approves \$434 from the fundraising account to bring M.E.Ch.A's fundraising account out of the \$434 deficit.
- ❖ Senate approves the usage of the SRC from October 20- 23 and to waive daily fees, but requiring a \$500 deposit.



- ❖ Senate approves \$300 from 1P06 to hire a professional translator for the Candidate Forum.
- ❖ Senate approves sending a letter out to students to show support during elections
- ❖ Senate approves an intramural virtual Game Knight on Nov. 16th.
- ❖ Senate approves hosting WVC's funniest home videos through youtube December 3rd.
- ❖ Senate approves \$900 from 1P06 to fund the Suicide Prevention event in January.

BOARD MEETING: **November 18, 2020**

AGENDA ITEM: **#5 – Information**

CATEGORY: **SPECIAL REPORTS**

**Belinda Brown Raub, ASWVCO President**

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**BACKGROUND:**

Current cabinet: President: Belinda Brown Raub, Vice President: Christa McCormick, Secretary: Patrice Cloman-Ezell, Director of Campus Activities: Elizabeth J Rocel, Advisor: Livia Millard.

**October:**

- Hump Day Pump Day-Wednesday 11 am and 7 pm Student Government hosts work out sessions to help students activate and boost their energy level after sitting and studying. We intend to help promote wellbeing during COVID and distance learning.
- October 15- Destiney Petty, Director of Legislative and Student Affairs resigned. This position was placed ack in rotation as we are preparing for selections the first week of November.
- October 15 – the WVCO/ASB president serves on the WVCO Foundation Board. The board voted \$10,000 to help and aid students with books and financial assistance due to the hardships they have endured.
- October 22- 13th a 2016 American documentary film about the 13th amendments was sponsored by the Student Government as a drive-in movie with help of the Mirage Theater. This film helped bring awareness to the injustice of our judicial system.
- October 30- Club Expo theme Masquerade was held and with great success and co-operation from Clubs were impressive leaders.
- Selections – The chair and committee will review applicants and vote on cabinet members this upcoming week.
- Indigenous People’s Day, Oct 12th via zoom to commemorate Native American history and culture.
- Student Government because of our historical presidential election, we chose to hold a special edition of our virtual Student Hangout on November 3 at 7 pm instead of its original day so that we may be there to talk to any students wanting a voice. The Student Hangout is centered on students being a voice for students.
- Team Building- Student Cabinet decided to emphasis on communication, advocacy and other leadership qualities. We hope to come together as a strong team in preparation for what the rest of the quarter will entail.

Food Bank Committee: The Knights Korner, Student Pantry is in full operational. Through approval, we have currently moved to the original area in the Student Lounge, the south end Room 121. Students call in, and we transport items to their vehicles. This is also for safety reasons. The Knights Korner Student Pantry has been successful with several students using these resources.

Green Campus Committee: The Green Campus Committee is working on meeting times for the quarter to discuss sustainability. The Green Campus Committee is planning several events for November along with working within the Tree Campus, Arbor Day, and the Sustainability Committee. We are looking holding separate events.

Respectfully Submitted,  
Belinda Brown Raub  
ASWVCO Student Body President

BOARD MEETING: **November 18, 2020**  
AGENDA ITEM: **#6 – Information**  
CATEGORY: **SPECIAL REPORTS**  
**Heather Ryan, AHE President**

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BACKGROUND:



**To:** Wenatchee Valley College Board of Trustees  
**From:** Heather Ryan, AHE President  
**Date:** November 6, 2020  
**RE:** November 2020 Board Report

**HB 2158 Negotiations**

Negotiators are meeting with administration in November to continue negotiation the House Bill 2158 funds for nurse educators and nursing programs, faculty in high demand programs and fields, and Guided Pathways. Some progress has been made regarding Guided Pathways. The negotiation team is also working on a proposal for distributing the portion of funds earmarked for faculty in high demand programs and fields. One of the challenges of distributing these funds is that doing so creates “silos” of faculty at potentially drastically different pay scales, and as such the union feels strongly that this has a deleterious effect on faculty unity, particularly at a moment when we need to be unified.

**Pace Climate Survey**

The Climate Task Force has officially started their work to analyze the Pace Climate Survey results and come up with steps to address those results. Faculty have expressed concern that the president and a cabinet member are part of the task force, which could have a chilling effect on open dialogue. As union president, I presented President Richardson with some potential solutions to these concerns and had a productive conversation that I hope continues.

BOARD MEETING: **November 18, 2020**

AGENDA ITEM: **#7 – Information**

CATEGORY: **SPECIAL REPORTS**

**Michael Nelson, WPEA Chief Shop Steward**

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BACKGROUND:

A written report was not submitted by Michael Nelson, WPEA Chief Shop Steward

BOARD MEETING: **November 18, 2020**

AGENDA ITEM: **#8 – Information**

CATEGORY: **STAFF REPORTS**

**Brett Riley, Vice President of Administrative Services**

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BACKGROUND:

#### **Administrative Services**

- The Administrative Services team has continued to participate in weekly Business Affairs Committee (BAC) meetings as part of COVID-19 response planning. Additionally, Administrative Services has been working with Cabinet to evaluate a revised operating budget based on the recent meeting of the Economic and Revenue Forecast Council.

#### **Budget & Internal Auditing**

- Budget staff has continued to work on federal reporting related to the Department of Education's CARES funding WVC received over the summer as part of the federal stimulus package. Additionally, staff have been working more closely FEMA representativeness to recover additional lost revenue related to the COVID-19 pandemic.
- Budget staff continue to work closely with the State Auditor's Office (SAO) as the accountability audit progresses. College staff will be meeting with SAO staff weekly (Thursday's) to discuss audit progress and go over any issues that may come up.

#### **Fiscal Services**

- CtcLink activities are now the primary focus for Fiscal Services staff and will remain the primary focus for staff through February.
- Fiscal Services staff are finalizing our financial statements and are working with our consultants to provide the final documents to the SAO on time.

#### **Facilities and Capital**

- Wells Hall-
  - The Well Hall project is still going well, however our prime contractor, Lydig, has experience a minor COVID-19 delay due to one of their subcontractors that will delay some concrete work and drywall work as a result.
- Minor Works-
  - All minor works projects are progressing with efforts focused on getting roofing work completed before the change of seasons.

#### **Safety and Security**

- SSEM staff have also been in ongoing communication with local health official ensuring that the college has the latest information concerning COVID-19 infections and best practices related to containment and contact tracing.

BOARD MEETING: **November 18, 2020**

AGENDA ITEM **#9 – Information**

CATEGORY: **STAFF REPORTS**

**Tod Treat, Vice President of Instruction**

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BACKGROUND:

### **Educational Achievement**

Bobbi Johnson recently presented at a Faculty Institute for SBCTC about her use of labor-based grading in her science classes. She presented data about the significant impact this approach has had for her LatinX students. She continues her work with other instructional design innovations and is hoping to facilitate some Scholarship of Teaching opportunities for faculty going forward as part of her role with the Center for Teaching and Learning.

Ranis Ibragimov, a new pre-tenure faculty member, worked closely with a student this summer on some independent research in mathematics. The results of their hard work are being published in the *Journal of Applied Mathematics and Physics*. They also involved other students from University of Wisconsin-Parkside and Purdue University. So, it was a big student collaborative project!

### **Support for Learning**

Math division has moved their skills lab online due to COVID 19. Jackie Browning has successfully created a Canvas shell for the lab and is offering open enrollment to students needing support. She is supervising two math instructional aides currently and hoping to expand as the need increases.

### **Responsiveness to Local Needs**

Holly Bringman and Shandy Abrahamson continue to work with Lori Falcon of Paschal Sherman Indian School (PSIS) to discuss partnering with PSIS for both Native American Language (NAL) courses as well as the BAS-T for the teaching professionals working there. Initial conversations have been primarily focused on providing access to NAL for the paraprofessionals and teachers at PSIS. Currently working with Shandy and the CCT language program to hire an instructor to offer NAL in an online format, which proved to be highly successful this last spring.

Based on community interest, the RN to BSN program will have a second cohort start in January. Priority deadline for applications to the January cohort is November 15<sup>th</sup>. This allows students that graduate in June to get 6 months of work under their belts, and also allows for more flexibility for students who wish to attend part-time.

### **Diversity and Cultural Enrichment**

Several staff are attending Equity Now workshop offered by USC and The Center for Urban Education (CUE) with 9 other colleagues from WVC. The goal is to work as a group to try an implement ideas from the workshops on the WVC campus in an effort toward continue improvement of equity for our students and staff.

Faculty and staff launched a Diversity and Cultural Enrichment in Nursing (DCEN) sub-committee last spring to assess our diversity and cultural needs in the nursing programs at WVC. Members include Brigid Chvilicek, Meleah Butruille, Rita Jensen, Tina Gadeberg and Dr. Kristen Hosey.

### **Continuous Improvement**

Wenatchee Valley College submitted an initial Statement of Need for a Medical Laboratory Sciences Applied Baccalaureate to the State Board for Community and Technical College. A BAS in MLS will provide a meaningful completion pathway for our Medical Laboratory Technician graduates.

### Sustainability

Nursing had an increase in nursing applications this year to both the RN to BSN program, as well as the associate degree in nursing RN program. Here is the table for the RN program:

<b>Applications</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>
Total	124	94	105	94	121	121	128
Wenatchee (1st choice)	106	82	85	86	102	112	107
Omak (1st choice)	18	12	20	8	19	9	21
<b>Admitted</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>
Total	59	63	63	60	59	59	60
Wenatchee	44	46	47	49	42	42	43
Omak	15	17	16	11	17	17	17

BOARD MEETING: **November 18, 2020**

AGENDA ITEM **#10 – Information**

CATEGORY: **STAFF REPORTS**

**Chio Flores, Vice President of Student Services**

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BACKGROUND:

**CAMP**

- CAMP submitted the Annual Performance Report for 19-20, reporting outcomes that surpassed the national targets. For the 1-year credit completion measure the national target is 86% and WVC program/students achieved 92.5%. Additionally, the retention of students who completed that year was 96%, 8% higher than the national goal.
- Currently serving 49 students, all of which are engaging in the program and doing well overall.
- CAMP hosted a virtual Día de los Muertos event and had great engagement and conversations with students. The program is planning on having virtual events in November and December and mailing out packages for the students to have supplies for the events.
- Recruitment for 20-21 is in full swing and while remote learning and COVID-19 has impacted ability for in person recruiting it has provided the chance to be more creative. Alfredo, CAMP Recruiter, has established weekly Zoom drop in hours for those interested in CAMP. He developed a monthly newsletter to keep our high schools and community partners apprised of what’s happening at WVC and with CAMP.

**EDUCATIONAL PLANING/CAREER SERVICES**

New Student In-Take and Online Advising and Registration (O.A.R):

- Jaima spent time throughout the month reviewing, editing, and updating the Online Advising and Registration (O.A.R.) tutorial in Canvas so it will be up-to-date for winter enrollment. The IT Department recently made some significant changes to student logins and passwords which required more updates/edits than usual to O.A.R. and other new student documents and forms.
- Jaima also reviewed some of the data from the English Directed Self-Placement (DSP) Pilot. PeopleSoft configurations have been set up for the new placement tool and DSP “scores” entered into the Legacy system so they get converted to PS.
- DSP data has been shared with the English Department and changes/improvements needed provided to make changes prior to using the placement tool for winter enrollment.
- Testing Center is still not currently able to offer Accuplacer placement testing. Staff were required to recertify for Accuplacer test administration this month
- SkillSource reached out for information and advice about becoming a Pearson VUE testing center to offer the GED at their location. Jaima sent them some documentation with specific technical and physical requirements along with several links to move information online. SkillSource has applied to the state to become a testing site.
- So far fall quarter usage of the JIT Alerts has been high.
  - 38 Faculty have submitted JIT notifications
  - 65 Courses are being represented in JIT notifications
  - 152 WVC students have received a JIT notification
    - 66 Running Start students
  - 199 email notifications have been sent out to students



- Sandra has done 42 calls/emails or follow-ups as time allows. In Omak, Shandy is also responding to many JIT alerts.
- Throughout the month, team members began working through self-paced ctclink trainings for PeopleSoft via Canvas including attending multiple trainings and meetings regarding User Acceptance Testing.
- There was an info session about ctclink's switch from "Early Alerts" to "Student Alerts" which requires configuring the values needed to set up the new parameters for WVC.
- Jaima attended the Cycle 4 Data Validation for CS Core training and has begun working on several Data Validation assignments for Cycle 4 due in November.
- She also attended the Production Workshop for Instructor/Advisor Table and Adding Instructor to Meeting Pattern. Current faculty and non-faculty who advise need to be entered in CTCLink to have access to the PS Advisor Homepage.
- Throughout the month the team members attended various meetings and trainings:
  - Virtual Van Tour organized by SkillSource which highlights various social services throughout the valley.
  - Virtual FAFSA/WASFA Application Night.
  - Pave the Way Financial Aid Virtual Event via Zoom.
  - Advising and Counseling Counselor's Leading with Racial Equity Training which several other
  - Community Partners TS Meeting with ESD, Re-entry Partners.
  - Counseling Department's Wellbeing Session on the Opioid Crisis.
  - WCCCSA 101 Training for new members to the Washington State Community College Consortium for Study Abroad.

### **FINANCIAL AID/VETERANS/ENROLLMENT SERVICES**

Financial Aid & Enrollment Services staff continue to process UAT and data validation for ctclink. There have been some delays due to trying to determine correct access and security access.

The VA audit that started last month is being delayed due to the difficulty of doing it remotely and securely sharing information with the state approving agency. The audit has been extended into November.

### **OTHER DEPARTMENTS**

Athletics, Campus Life, Counseling and TRIO/SSS have been engaged in a variety of initiatives and projects. The following are highlights:

Return to Play (i.e., Practice) for all sports is scheduled to end on November 20. The schedule for winter quarter has yet to be confirmed.

Pre/Post Election Listening Sessions – Counseling & Campus Life offered drop in sessions for staff and students throughout election week.

Campus Life and student club/organizations offered several virtual events including Loteria (Mexican bingo), Day of the Dead/Paper Flower Making, weekly Hump Day/Pump Day, and club expo/mast making.

Sandra Villarreal, Career SVS Coordinator, will be transitioning into her new role as Director of TRIO/SSS effective January 1, 2021. She will be working closely with Ivan Valdovinos and team over the next couple of months before Ivan leaves WVC to dedicate full-time to his doctoral studies.

BOARD MEETING: **November 18, 2020**

AGENDA ITEM **#11 – Information**

CATEGORY: **STAFF REPORTS**

**Jim Richardson, President**

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BACKGROUND:

- As I told you last month, WVC needs to be a “safe” place for all students, faculty and staff. Since the election, we have been working and will continue to work to support our students through a difficult time in many of their lives with COVID, children being home, remote learning and the sometimes continued heated election rhetoric.
- WVC’s Incident Command team continues to meet about issues surrounding COVID and the governor’s higher education reopening plan and how it effects students and staff learning and working remotely. We have had three new, known COVID positive tests in faculty, and have taken the precautions to protect students and staff, while supporting them.
- With our COVID safety plan in place and the knowledge of the area’s rising COVID infections, WVC will continue to operate mostly remotely for winter quarter. We will make the decision for spring quarter around the first of the new year. Following social distancing and PPE standards and our 26-point standard we may allow more student support services such as CAMP and TRiO SSS to open in limited fashion for winter quarter.
- The Wells Replacement project continues and good progress is being made. Dispute a COVID positive test in one of the workers, the project remains on budget.
- The college’s Incident Command team continues to meet once a week to discuss how to keep everyone safe while at work and how to keep the college running. The college has essentially been closed to most students, staff, and the public since March 6. We continue remote working and teaching.
- I continue to attend the SBCTC’s weekly presidents’ updates on COVID and state and national directives that we have held since the beginning of March. We have now committed much of our time to the budget issues colleges are facing that the legislature has not addressed in a special session. The state revenue forecast from September was encouragingly up from June and the initial figures for November look promising, too. We are still planning for a reduction in the 2020-21 budget as reflected in the budget action item on today’s agenda.
- I continue to attend the Chamber’s Recovery Council meetings for Chelan/Douglas Counties. We are now campaigning for “safe gathering” methods for the holidays.
- The Foundation executive committee and full board have continued meeting through Zoom and I have attended and updated them on the situation at the college.
- Have attended Omak foundation board meetings by Zoom.
- WVC continues to train and get ready for CTCLink conversion. The all out effort is above and beyond staff members regular job, so there is much stress right now as preparations intensify before the “go live” date February 8. There are still many glitches and frustrations with the new system, but hopefully as we begin to use it, more of those issues have been worked out. With some of our employees working within the new system now, they report that is is easier to use than the current legacy system (originally from the 1970s).

- The PACE task force is meeting to map out the way to discuss the faculty and staff climate survey, and map our way forward.
- Met virtually with the NWCCU accreditation team on our report and progress on recommendations from our year 7 report. The team seemed impressed with our efforts surrounding security on the Omak campus, but even though we have a strong start, we will still need to show more progress around assessment.
- I met with the state auditors as they begin their Risk Assessment of WVC.
- I have continued to meet with Erin Tofte to have conversations surrounding equity and inclusion at WVC.
- I attended the Foundation's virtual scholarship reception.
- I met with Diana Troyer to discuss and pick the Guided Pathways coaches for WVC as we move forward with our initiative to help all students stay on track to completion.
- I continue to meet with Shandy Abrahamson about her work with tribal relations, equity, and our native students. We also have been discussing our MOU with the Colville Tribes.
- I met with Dorry Foster of the YMCA to discuss their options moving forward with a new building. They have some ambitious planning choices that they are considering.

BOARD MEETING: **November 18, 2020**

AGENDA ITEM **#12 – Action**

CATEGORY: **ACTION**

**2020-2021 Revised Operating Budget, Brett Riley**

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**BACKGROUND:**

The WVC 2020-21 operating budget is presented here for Board of Trustee approval. Included is a summary of the sources of funds and the rationale of budgetary decisions based on enrollment forecast and legislative action.

**RECOMMENDATION:**

That the trustees approve the 2020-21 operating budget as presented

**Revenue Forecast:**

**101 Funds-**

- Our state allocation is projected at **\$17,743,637** including provisos and program funding.

**149 Funds-**

- Tuition forecast is **\$5,763,036** for academic year 2020-21. This reflects a 2.5% increase in tuition rate and a 12% decrease in (net) enrollment.

**148 Funds-**

- Fee revenue is projected to come in at **\$1,832,387**. There were no fee increases proposed this year, therefore any changes will be due to enrollment decline.

**145 Funds-**

- Revenue from Running Start increased significantly from the previous year. We are expecting FY21 Running Start revenue to come in at **\$6,382,415**

**Other-**

- **\$120,000** in WVC Foundation sourced funds dedicated to specific endowed

**Base Operating Revenue-      \$31,841,475**

**\*CARES Funding**

- **\$1,250,000** of one-time money from the Department of Education's CARES funding is also included in our revenue forecast.

**Total Operating Revenue**

**\$33,091,475**

- WVC has established an operating budget of **\$30,261,017** based on most recent revenue and enrollment estimates.
- In addition, we have taken into account an additional **\$356,000** in COVID related expenses associated with auxiliary enterprises.