

# Board of Trustees

District no. 15

## Meeting Notice

January 18, 2023

Wenatchee Valley College, Wenatchee Campus  
1300 Fifth Street, Wenatchee, WA 98801

### OUR MISSION

Wenatchee Valley College enriches North Central Washington by serving educational and cultural needs of communities and residents throughout the service area. The college is committed to diversity, equity and inclusion for all students and employees and provides high-quality transfere, liberal arts, professional/technical, basic skills and continuing education for students of diverse ethnic and economic backgrounds.

# Wenatchee Valley College Board of Trustees

## January 18, 2023

Work Session	10:00 am	Maguire Conference Center- 1103E, Zoom <a href="https://wvc.zoom.us/j/81504557103">https://wvc.zoom.us/j/81504557103</a>
Regular Meeting	3:00 pm	Wenatchi Hall – 2310, Zoom <a href="https://wvc.zoom.us/j/85485160089">https://wvc.zoom.us/j/85485160089</a>

### WORK SESSION AGENDA

10:00 am	<b>WELCOME &amp; INTRODUCTIONS</b>	
10:10	<b>COMMUNICATIONS</b>	
10:15	<b>REPORT FROM TRUSTEES</b>	
	<ul style="list-style-type: none"> <li>• ACT Winter Conference &amp; Transforming Lives Dinner: January 23-24, 2023, Olympia, WA</li> <li>• New Trustee Orientation: January 23, 2022, Olympia, WA</li> <li>• ACCT Legislative Summit: February 5 – 8, 2023, Washington DC</li> </ul>	
10:20	<b>FINANCIAL PLANNING FOR 2023-2024 .....</b>	2
10:50	<b>PRESIDENT’S REPORT</b>	
	<ul style="list-style-type: none"> <li>• Financial Report (Brett Riley)</li> <li>• Capital Update (Brett Riley)</li> <li>• Reserve Balance Report (Brett Riley)</li> <li>• Annual Contract Review (Brett Riley) ..... 17</li> <li>• Enrollment (Ty Jones) ..... 20</li> <li>• Foundation Report (Rachel Evey)</li> <li>• Core Theme Indicator Report Schedule (Ty Jones)</li> <li>• President’s Update (Dr. Faimous Harrison)</li> </ul>	
12:00	<b>LUNCH</b>	
12:30	<b>TENURE FILE TRAINING/REVIEW (Tod Treat/Reagan Bellamy)</b>	
1:00	<b>BOARD DEVELOPMENT</b>	
	<ul style="list-style-type: none"> <li>• Continuing Education</li> </ul>	
2:00	<b>BOARD MEETING AGENDA REVIEW</b>	
2:05	<b>BOARD AGENDA ACTION ITEMS</b>	
	<ul style="list-style-type: none"> <li>• Sabbatical Request ..... 43</li> </ul>	
<b>2:10 pm</b>	<b>EXECUTIVE SESSION</b>	
	An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)	

**REGULAR MEETING AGENDA**

**CALL TO ORDER**

**LAND ACKNOWLEDGEMENT**

**APPROVAL OF MINUTE6**

- 1. November 16, 2022, Regular Board Meeting & December 5, 2022, Special Meeting Minutes..... 24

**CELEBRATING SUCCESS**

- 2. Athletic Department ..... 28
- 3. LPN to BSN Launch ..... 29

**INTRODUCTION OF NEW EMPLOYEES**

- 4. Introduction of New Employees, Reagan Bellamy, HR Executive Director

**SPECIAL REPORTS**

- 5. ASWVC President, Arturo Mayo Lopez, ..... 30
- 6. ASWVCO President, Abby Steinshouer
- 7. AHE President, Patrick Tracy
- 8. WPEA Chief Shop Steward, Wendy Glenn

**STAFF REPORTS**

- 9. Brett Riley, Vice President of Administrative Services..... 31
- 10. Dr. Tod Treat, Vice President of Instruction..... 33
- 11. Dr. Chio Flores, Vice President of Student Services ..... 36
- 12. Dr. Faimous Harrison, President ..... 40

**ACTION**

- 13. Sabbatical Requests: Dr. Faimous Harrison, President ..... 42

**PUBLIC COMMENT**

Persons wishing to address the board must sign up and limit their remarks to three minutes.

**ADJOURNMENT**

An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)

# **WORK SESSION**

## Supporting Documents

# Financial Planning for 2023-2042

Brett Riley, VP of Administrative Services

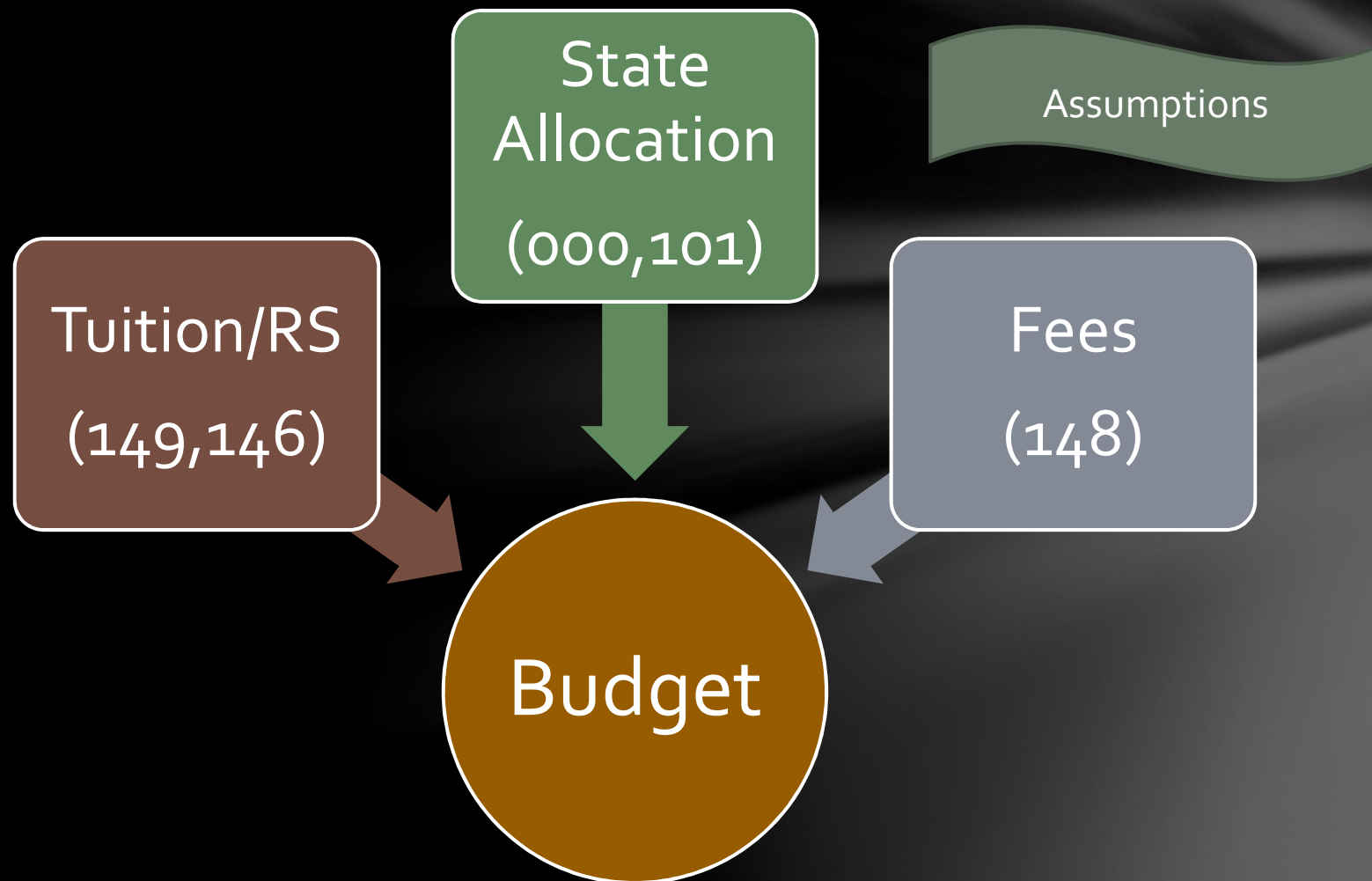
# WVC: Financial Planning 2023-24



# WVC Budget Development

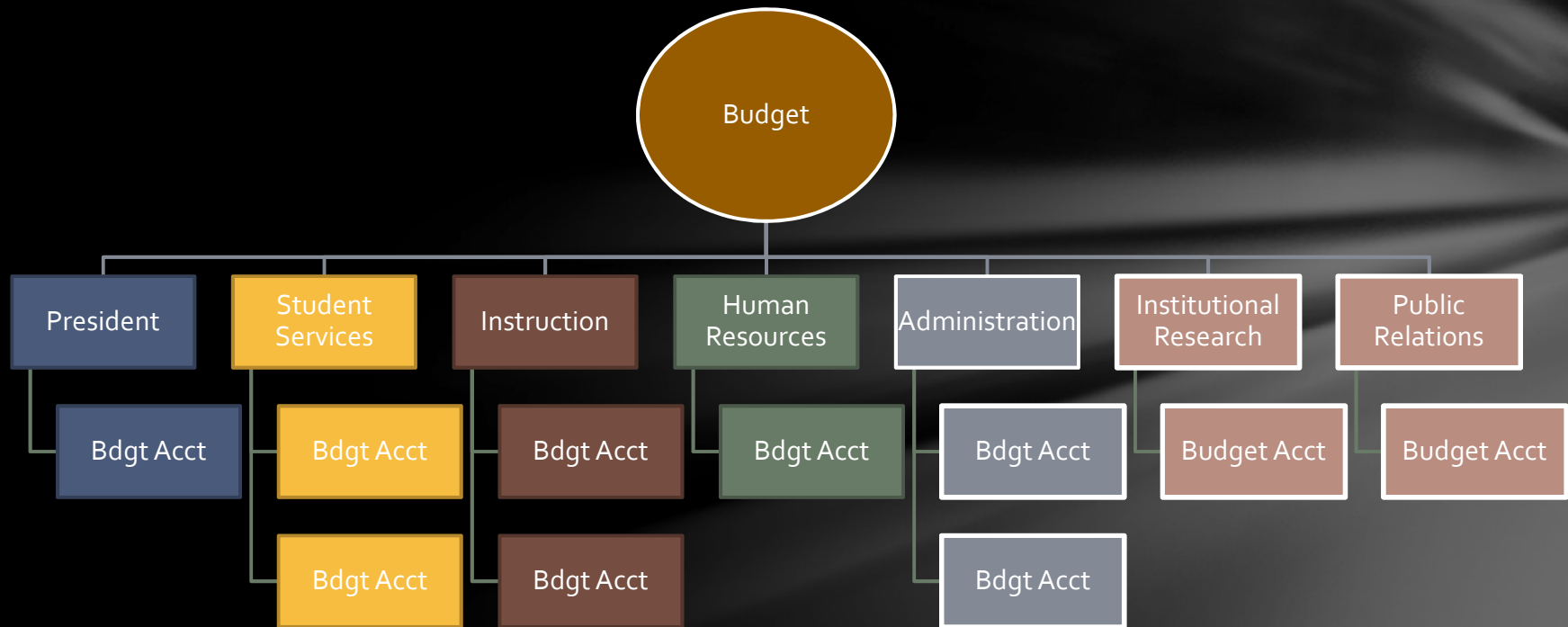
- Budgeting Process Overview
- Calendar
- Account Structure
- Legislative Considerations 2023-24 (So far!)
- Baseline Budget
- Refresh of Budget Dashboards

# Budgeting Process - Revenue





# Budgeting Process - Distribution



# Account Numbers

101

[APPR]  
Appropriation  
Fund

082

Class

1A003

Department ID

148

01X  
Instruction

1D101

149

02X  
Research

LGo20

123, 522, 145, etc.

03X, 04X, 05X,  
etc.

2G003

# Object/Account Codes

500\*

Salaries & Wages (500\*\*\*\* series)

501\*

Employee Benefits (501\*\*\*\* series)

Multiple  
50x\*

Goods & Services (,505,506,508\*\*\*\* series)

508\*  
series

Travel (508\*\*\*\* series)

503 &  
504

Capital Outlays, Fixed Assets (503 and 504\*\*\*\* Series)

# Budget Considerations

- Governor's Budget Highlights
  - I-732 faculty GWI/COLA's 8.9% in FY24 and 4.9% in FY25- This could have substantial impact if not fully funded. Currently, 83% funded.
  - Classified staff 4% in 2024 and 3% in FY2025
  - All others 4% in FY2024 and 3% in FY25
  - Workforce Investments
    - \$30 million
    - \$1.2 million in FY24 for Nursing Enrollments
    - \$4 million to infuse climate science and climate justice in curricula at all colleges.
- Faculty Negotiations

# Baseline Budget

Fund	Base Revenue
149- Total Revenue	\$6,656,083
146- Running Start	\$5,606,538
148- Course Fees	\$1,556,404
101- Allocation	\$21,095,683
Endowed Funds	\$120,000
<b>Total Operating Revenue</b>	<b>\$35,034,708</b>
Base Operating Expenses	\$34,711,309
Endowment Revenue	\$107,660
<b>Total Operating Expense</b>	<b>\$34,818,969</b>
<b>Net</b>	<b>\$215,739</b>

# Budgeting Process - Calendar

## **December 14<sup>th</sup>**

- Governor's Budget Released

## **February - 2<sup>nd</sup> Week**

- Managers begin working on their budgets

## **March - 2<sup>nd</sup> Week**

- VPs begin reviewing departmental budgets

## **April - 2<sup>nd</sup> Week**

- VPs complete departmental budgets and present at cabinet for review & approval

## **May - 2<sup>nd</sup> Week**

- Budget Services receives approved budgets and prepares final budget for review and approval by Cabinet

## **June - 2<sup>th</sup> Week**

- Board and approves final budget

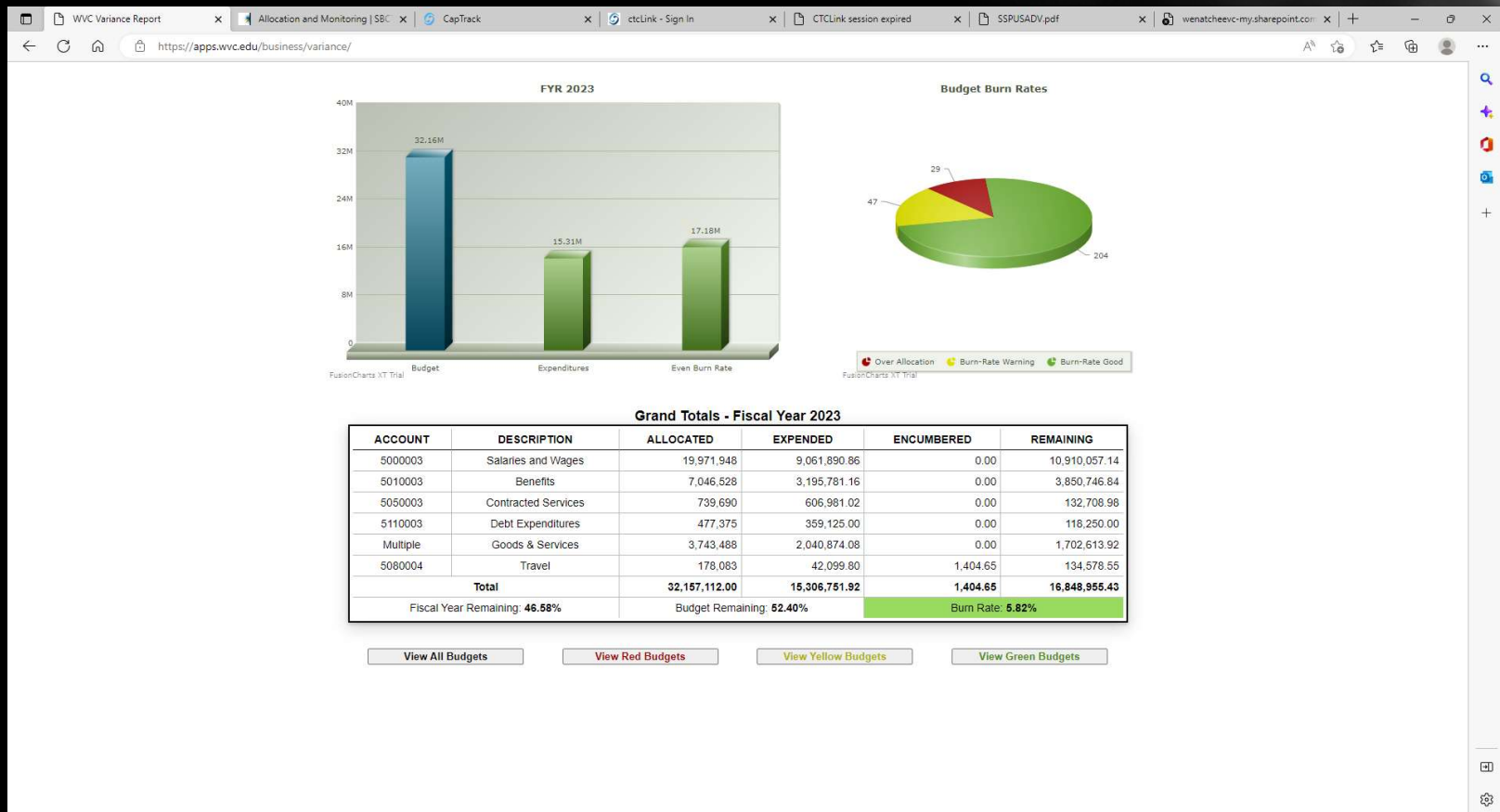
## **June – 2<sup>nd</sup> Week**

- Budget is disseminated to budget managers

## **July- 3<sup>rd</sup> Week**

- Budget is uploaded into ctcLink

# Budget Status Query Dashboards





# Continued

ACCOUNT	DESCRIPTION	FUND	ALLOCATED	EXPENDED	ENCUMBERED	REMAINING_AMT
5000003	Salaries and Wages	149	0.00	15,704.71	0.00	-15,704.71
5010003	Benefits	001	121,918.00	63,889.62	0.00	58,028.38
5010003	Benefits	149	0.00	5,704.34	0.00	-5,704.34
5030003	Goods & Routine Services	149	8,100.00	7,263.92	0.00	836.08
5050003	Contracted Services	149	0.00	5,000.00	0.00	-5,000.00
5080004	Travel	149	10,000.00	360.32	0.00	9,639.68
5081004	Other Expenses	149	0.00	5,581.95	0.00	-5,581.95
<b>Total</b>			<b>499,381.00</b>	<b>351,553.33</b>	<b>0.00</b>	<b>147,827.67</b>
Fiscal Year Remaining: <b>46.58%</b>			Budget Remaining: <b>29.60%</b>		Burn Rate: <b>-16.97%</b>	

1A002 - PRESIDENT - FOUNDATION						Evey,Rachel Miriam
ACCOUNT	DESCRIPTION	FUND	ALLOCATED	EXPENDED	ENCUMBERED	REMAINING_AMT
5000003	Salaries and Wages	001	0.00	2,625.00	0.00	-2,625.00
5000003	Salaries and Wages	149	189,186.00	84,658.03	0.00	104,527.97
5010003	Benefits	001	0.00	1,490.60	0.00	-1,490.60
5010003	Benefits	149	75,452.00	31,917.17	0.00	43,534.83
5030003	Goods & Routine Services	149	3,600.00	445.66	0.00	3,154.34
5040003	Capital Expenses	149	6,000.00	0.00	0.00	6,000.00
5080004	Travel	149	250.00	0.00	0.00	250.00
5081004	Other Expenses	149	0.00	1,170.53	0.00	-1,170.53
<b>Total</b>			<b>274,488.00</b>	<b>122,306.99</b>	<b>0.00</b>	<b>152,181.01</b>
Fiscal Year Remaining: <b>46.58%</b>			Budget Remaining: <b>55.44%</b>		Burn Rate: <b>8.87%</b>	

1A003 - INSTITUTNL MEMBERSHP						Richardson,James Craig
ACCOUNT	DESCRIPTION	FUND	ALLOCATED	EXPENDED	ENCUMBERED	REMAINING_AMT
5050003	Contracted Services	149	0.00	5,000.00	0.00	-5,000.00
5081004	Other Expenses	149	55,000.00	144,621.30	0.00	-89,621.30
<b>Total</b>			<b>55,000.00</b>	<b>149,621.30</b>	<b>0.00</b>	<b>-94,621.30</b>
Fiscal Year Remaining: <b>46.58%</b>			Budget Remaining: <b>-172.04%</b>		Burn Rate: <b>-218.61%</b>	

1A004 - PRESIDENTIAL SEARCH						Bellamy,Reagan K
ACCOUNT	DESCRIPTION	FUND	ALLOCATED	EXPENDED	ENCUMBERED	REMAINING_AMT
5000003	Salaries and Wages	149	0.00	20,000.00	0.00	-20,000.00
5010003	Benefits	149	0.00	1,628.83	0.00	-1,628.83

# Continued

WVC Budget Status  
Data updated 2am daily

Fiscal Year: 2023 | Budget: Choose a Budget | Fund: All Funds | Type: All Types | Start Date: mm/dd/yyyy | End Date: mm/dd/yyyy

Submit

Download Results: [Budget1A000\\_briley\\_20230112.csv](#)  
Notice: Undefined variable: selected\_budget\_name in E:\inetpub\wwwroot\budgetstatus\index.php on line 446

(2023)											
DATE	ACCOUNT	ACCT DESCR	DEPTID	FUND	CLASS	JRNL REF	JRNL ID	TRANS DESCR	MERCHANT	AMOUNT	
1	2022-07-15	5081103	Dues/Membership Fees	1A000	149	081		0	Membership Renewal	Assn of Community College Trustees	3,540.00
2	2022-08-24	5080030	Private Auto Mileage	1A000	149	081		0	TravelerID: 101034448		35.00
3	2022-08-24	5080030	Private Auto Mileage	1A000	149	081		0	TravelerID: 101057638		52.50
4	2022-08-24	5080030	Private Auto Mileage	1A000	149	081		0	TravelerID: 101030620		97.50
5	2022-08-24	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101029628		155.00
6	2022-08-24	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101030620		155.00
7	2022-08-24	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101034059		155.00
8	2022-08-24	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101034448		155.00
9	2022-08-24	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101057638		155.00
10	2022-08-31	5030010	Supplies	1A000	149	081	AUGUST'22	233305	PC04 - ACCT		956.00
11	2022-08-31	5030010	Supplies	1A000	149	081	AUGUST'22	233305	PC04 - ACCT		1,035.00
12	2022-08-31	5030010	Supplies	1A000	149	081	AUGUST'22	233305	PC04 - ACCT		1,035.00
13	2022-08-31	5030010	Supplies	1A000	149	081	AUGUST'22	233305	PC04 - ACCT		1,185.00
14	2022-09-01	5080060	Out of State Airfare	1A000	149	081		0	6391 James Richardson	US Bank National Assn	635.01
15	2022-09-26	5080030	Private Auto Mileage	1A000	149	081		0	TravelerID: 101034448		35.00
16	2022-09-26	5080030	Private Auto Mileage	1A000	149	081		0	TravelerID: 101057638		52.50
17	2022-09-26	5080030	Private Auto Mileage	1A000	149	081		0	TravelerID: 101030620		97.50
18	2022-09-26	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101030620		155.00
19	2022-09-26	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101034448		155.00
20	2022-09-26	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101057638		155.00
21	2022-09-26	5080040	Other Travel Expenses	1A000	149	081		0	TravelerID: 101034059		310.00
22	2022-09-30	5030010	Supplies	1A000	149	081	SEPT'22	242651	PC04 - OFFICE DEPOT		83.64
23	2022-10-31	5030010	Supplies	1A000	149	081	OCT'22	253601	PC04 - ACCT		80.00
24	2022-10-31	5080070	Motorpool Services	1A000	149	081	10 22	253597	Administration to Omak		153.00
25	2022-11-16	5080030	Private Auto Mileage	1A000	149	081		0	TravelerID: 101034448		35.00

# FT Query

FTQueryFY2023 : Database- \\AD-FS-MEDUSA\Departments\FTQuery\2023 FY\FTQueryFY2023.mdb (Access 2007 - 2016 file format) (Read-Only) - Access

READ-ONLY This database has been opened read-only. You can only change data in linked tables. To make design changes, save a copy of the database.

Revenue - FY2023

Date Data Refreshed: 1/11/2023

Fund Number	Description	Amount
148		
4000050	Dedicated Student Fees	\$907,554.40
4000060	Misc Student Fees	\$24.00
4000110	Tuition&Fee Waiver-Non-Need	(\$47,202.61)
4000190	Cares Write-off	\$62.23
4021010	Private Grants and Contracts	\$62,824.00
4030020	Income From Property	\$16,189.42
4030030	Fines &Forfeits	\$754.84
4030050	Sale of Property Other	\$3,042.11
4030060	Charges for Services	\$33,378.57
4030100	Cash Over/Short	(\$278.00)
4030160	Other Operating Revenue	\$36,944.84
4120010	Investment Income	\$52.58
4210010	Cash Capital Contributions	
		\$1,349,624.06
	Total Revenue:	\$2,362,970.44

Report View

# Tools & Resources

- FT Query
- Budget Office
- Budget Status Query



# Annual Contract Review

Brett Riley, VP of Administrative Services

Contractor Name	Purpose of the Contract Description	Period of Performance Start Date	Years
Academic Search, Inc	Presidential Candidate Search	Mar	2022
Alberdin, Jacquelin Guerrero	CAMP Mentor	Jan	2022
Augustsoft - Lumens	Lumens	Jun	2022
Awodi Drumming LLC	Keynote speech and lecture on the use of African drums	Feb	2022
Barrios, Yasmin	Stand Against Racism presenter on Reproductive Justice	Apr	2022
Bibliotheca + 3M	Service Agreement for software maintenance 3M equipment	Mar	2022
Brave Space Media, LLC	One time in-person license fee for screening Expedition Reclamation.	Oct	2022
Bridgeport School District	College in the High School program	Jul	2022
Cascadia Conservation District	Earth Week	Apr	2022
Cashmere School District	College in the High School program	Jul	2022
CBORD Group	Odyssey Card Security Access Software	Mar	2022
Central Washington University (CWU)	MOA for office space in Sexton Hall 6026	Jun	2022
Chelan County Natural Resource Department	Clinical Training Site	Jan	2022
Chelan Douglas Health District	Clinical Training Site	Feb	2022
Chelan Douglas Public Transportation Benefit Area dba Link Transit	LINK bus layover location and use of restrooms.	May	2022
Clean Catalog	Integrated Curriculum Management, Course Catalog, Syllabus Management. 3 year term.	May	2022
Community Colleges of Spokane	SEIU Training Partnership Home Care Aide classes	Jul	2022
Confluence Health Affiliation Agreements	Clinical Affiliation Agreements. Through March 2025.	Mar	2022
Cortes, Danali Landin	CAMP Mentor	Jan	2022
CTE Dual Credit Consortium	Consortium of WVC and local school districts for granting college credits for high school courses	Jun	2022
Delgado, Dayana	Spanish interpreter for 2022 graduation.	Jun	2022
Dreher Entertainment LLC dba FunFlicks Outdoor Movies	Outdoor movie screen rental for Campus Life.	May	2022
Eastmont School District	College in the High School program	Jul	2022
Education Northwest	Equity audit for strategic planning process.	Apr	2022
Foundation for Youth Resiliency & Engagement Michelle Sandoval	Guest speaker from Fyre for graduation at Omak.	Jun	2022
Fox, Wendy	Service Contract for lecture on Omak Campus.	Mar	2022
Frances-McWhite, Karen	Service Contract for mission/vision training to the PAC-DEI.	Apr	2022
Freimuth, Becca Intuitions Media	Korea TEC Project.	Jan	2022
Glacier	Advertise for WVC targeting certain audiences.	Feb	2022
Green River College	Skill Standards Project - Michale Lesky	Jan	2022
Guerrero, Noelia	CAMP Mentor	Jan	2022
Guerrero, Silverio	Fiestas Galas DJ	May	2022
Gwiazdowski, Sueli	Presenter at Stand Against Racism.	Apr	2022
Heimgartner, Nicole	Allied Health Consulting	Jan	2022
Herrera, Vanessa Rodriguez	CAMP Mentor	Jan	2022
IBM	SPSS software - 2 licenses	May	2022
Intrinium	Security Audit	Jan	2022
Lead Pencil Studio	MAC Gallery display - Shadow Aperture.	May	2022
Mansfield School District	College in the High School program	Jul	2022
Microfocus, Attachmate Co - Reflections	Reflections	Jul	2022
Midwest Tape, LLC	Hoopla Digital Media	Feb	2022
Military Department Bldg. Lease (DES)	Lease of property located at 604 Ringold Street. CLL Building.	Apr	2022
Monterey Institute for Technology and Education	EdReady/NROC membership for transitional studies, Math dep and testing center	Oct	2022
MultiCare Health System dba multiple training sites	Clinical Training Site	Feb	2022
Murillo, Cintia	CAMP Mentor	Jan	2022
Okanogan County Fairgrounds	Rental of fairgrounds for roller skating event in Omak.	Feb	2022
Oroville School District	College in the High School program	Jul	2022
Ortega, Jasmin Negrete	CAMP Mentor	Jan	2022
Otis Elevator Company	Elevator maintenance	Jan	2022
Pateros-Brewster Community Resource Center	Mutual services to provide instructional programming leading to professional development, certificates and degrees. One year renewal periods.	Jan	2022
Perez, Amara	Stand Against Racism presenter on Critical Race Theory	Apr	2022

Phytech	Phytech will provide an automated irrigation control service to plantbeat customers.	May	2022
Plan B DBA NEON ENTERTAINMENT	Roller Skating Rink at Okanogan Fairgrounds	Feb	2022
	Roller Skating Rink at the SRC	Feb	2022
Preist, Rena Poet Laureate	Live reading celebrating National Poetry Month in Omak.	Apr	2022
Providence Health & Services - WA MLT Addendum	Clinical Training Site	May	2022
Rader, Matt	Service Contract for classes during Earth Week and Poetry Month.	Apr	2022
Rebar, Cherie	Allied Health Consulting	Jan	2022
Sandoval, Maria Elena Calderon	Keynote speaker for WVC graduation 2022.	Jun	2022
SESAC	Musical Performance License Agreement - Split with Erin Tofte and Athletics	Jan	2022
Shea, Carr & Jewel, Inc.	WVC Campus Housing Study. Per month invoicing.	Feb	2022
Shi	Power Automate Edu Subscription. Power Bi Pro Edu Subscription	Apr	2022
Shimadzu Medical Systems USA	Maintenance & support agreement for Medical Imaging devices	Apr	2022
Siemens Building Tech Inc.	Building Services Automation	Jul	2022
SignalVine, Inc. Work Order 002	Text Messaging Platform	Jun	2022
SignalVine, Inc. Work Order 003	Text Messaging Platform	Jun	2022
SoleyOn Broadcasting NCW Life	TV Contract for NCW Life. Two weeks per month on cable/local news.	Jan	2022
Sustainable Wenatchee	Earth Week	Apr	2022
Three Rivers Hospital	Clinical Training Site	Jan	2022
Urgent Care Cle Elum MLT	Clinical Training Site - MLT	Jun	2022
Washington State Military Department	Building Lease at 604 Ringold, Wenatchee, WA	Apr	2022
Waste Loop	Earth Week presenter on conducting a waste audit and the importance of repurposing waste.	Apr	2022
Wenatchee Baseball Club, LLC (Apple Sox)	AppleSox lease of WVC baseball field; original term extendable each year by written request	Mar	2022
Wenatchee River Institute	Earth Week	Apr	2022
Wolfman Productions	Presenter Nyle Fort for Office of Diversity & Equity	Apr	2022



# Foundation Report – January 2023

Rachel Evey, Executive Director

## Development Activities

- Year-End Appeal: The foundation received direct contributions from 123 donors totaling \$98,852.72. Only \$14,000 was unrestricted with the remaining designed for new scholarships, existing scholarships, general scholarships, or program support. This is a result of two mailed appeals, social media content, and email marketing.
- Give NCW: In partnership with the Community Foundation of NCW, the foundation participated in Give NCW for the second year in a row. This year we received \$17,231 in donations, an increase of 140% from our 2021 campaign.
- Athletics: Coaches have been consistently fundraising with student athletes. As of January 6, the teams have cumulatively raised \$61,215 this year.
- Estate Gifts: The foundation recently received two estate gifts. The gifts were \$150,000 from Tod Rauth Jones for the Tod Rauth Jones Nursing Endowment and \$100,000 from Audrey Lois Carson for the Howard Mann Scholarship.



Figure 1 - Digital marketing for Give NCW campaign.

## Scholarship Program

- Winter scholarship application closed January 8. Volunteer evaluators will review and score content.
- Annual scholarship booklet was mailed to all foundation donors, scholarship recipients, and volunteer evaluators. This project was a partnership with the WVC graphic design program. A team of four students worked with the foundation and local vendors to have the book designed, produced, and mailed. In addition to the print version, it is available online with student interviews at [wvc.edu/scholarship](http://wvc.edu/scholarship) celebration. The booklet will be updated throughout the year due to new scholarship awards each quarter.
- Two new scholarship have recently been established: NCW Empowerment Fund Scholarship and Doug Brant Memorial Scholarship.

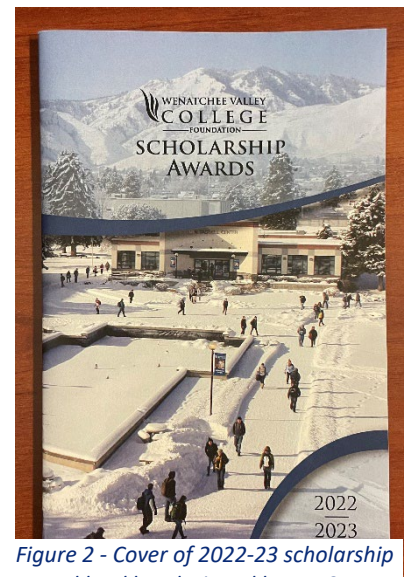


Figure 2 - Cover of 2022-23 scholarship award booklet, designed by WVC students.

## Events

- The foundation hosted a Piatigorsky Foundation Concert on Dec. 14, sponsored by the Woods family. There was low attendance due to a variety of reasons. The foundation is continuing the partnership and will host another concert in the spring.
- The foundation has sponsored Knight at the Wild, held Feb. 10 at 6pm. Campus life and the recruitment team will utilize the partnership with the Wenatchee Wild to showcase WVC programs and clubs. Ticket sales will benefit the foundation's strategic goals.



*Figure 3 - Knight at the Wild 2015*

## Community Partnerships

- National Association of Professional Mortgage Women (NAPMW) held a "Caring & Sharing" fundraiser on Dec. 1 for Knights Kupboard. Results of the fundraiser have yet to be announced.



*Figure 4 - NAPMW volunteers with WVC representatives during their Caring & Sharing event.*

- Jessup Real Estate held a food drive to benefit the Knights Kupboard for their year-end charity activity.

- The foundation will be the beneficiary of two community events this winter:
  - Do Good Drink Beer with The Taproom by Hellbent Brewing in Pybus Market on March 1. A portion of beverage sales will benefit the foundation.
  - Rocket League gaming tournament at Epoch on March 11. The foundation will be partnering with ASWVC on this event. Registration fees for the tournament will benefit the foundation.



*Figure 5 - Rocket League is a vehicular soccer video game.*

## FY22-23 Audit

- The foundation has completed its annual audit using the services of Michael Yale, CPA, of Goetz Bailey & Yale.
- There were no comments within the definition of control deficiency, significant deficiency, or material weakness as outlined in SAS 115.
- The foundation had a decrease in overall assets due to net investment return.
- In total, the foundation provided \$1,011,674 to the college through gifts, grants, awards, and scholarships.

# **REGULAR MEETING**

Supporting  
Documents

# APPROVAL OF MINUTES

District No. 15  
Wenatchee, Washington

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## WENATCHEE VALLEY COLLEGE BOARD OF TRUSTEES

### Regular Board Meeting

November 16, 2022 – 3:00 P.M.

Wenatchee Campus

Wenatchi Hall 2310/Zoom

## MINUTES

### ATTENDANCE

Trustees Present:

Tamra Jackson, Chair  
Steve Zimmerman, Vice Chair  
Wilma Cartagena  
Paula Arno Martinez  
Phylicia Hancock Lewis

Also Present:

Cabinet Members  
Faculty Members  
Students

### CALL TO ORDER: 3:00 P.M.

### AMENDMENT OF AGENDA

Paula Arno Martinez moved to amend the agenda to add an action item: Revision of Policy 710.500 Mobile Communication Devices. The motion was seconded by Wilma Cartagena and carried unanimously.

MOTION NO 2414

### APPROVAL OF MINUTES

#### October 19, 2022, Regular Board Meeting Minutes

Phylicia Hancock Lewis moved that the minutes of October 19, 2022, Regular Board Meeting and November 7, 2022, Special Meeting be approved. The motion was seconded by Steve Zimmerman and carried unanimously.

MOTION NO. 2415

### CELEBRATING SUCCESS

#### Dan Stephens 30 Years of Service as Phi Theta Kappa Advisor

“We at Phi Theta Kappa owe a tremendous debt of gratitude to our chapter advisors whose dedicated service is responsible for the success of our local chapters. Advisors are truly the lifeblood of our organization, and we are delighted to recognize them for their years of service. On your campus, we are proud to honor Daniel Stephens for 30 years of service as advisor to the Eta Rho Chapter.”

## **College and Career Expo**

The North Central Washington Educational Services District Expos in Okanogan and Chelan/Douglas Counties were an incredible success.

The WVC Wenatchee campus hosted the Chelan/Douglas event in Mish ee twee providing extraordinary exposure for our facilities and programs. Roughly 1500 students had the opportunity to learn about careers, meet employers and discover WVC programs! Over 120 vendors, employers, and organizations were represented including fun events around the Fountain with emergency response providers.

Thank you to participating faculty: Arius Elvikius, Michael Lesky, Greg Jourdan, Bob Greiner, Tom Doherty, Zack Jacobson, Patrick Tracy, Amanda Stringham, Andrea Morell, Hilary Martinez, Jeff Bullock, Francisco Sarmiento, Amy Snively-Martinez

At Omak, in the Agri-Plex, another 800+ students participated. Nursing students at Omak share details of their program.

## **SPECIAL REPORTS**

### **Abigail Steinshouer, ASWVC Omak President**

Abigail was not present to add to her written report.

### **Arturo Mayo Lopez, ASWVC Wenatchee President**

Arturo provided an overview of the ASWVC events happening on the Wenatchee Campus.

### **Wendy Glenn, Chief Steward WPEA**

Wendy Glenn was not present to provide a verbal report.

### **Patrick Tracy, AHE President**

Patrick Tracy was not present to provide a verbal report.

## **STAFF REPORTS**

### **Brett Riley, Vice President of Administrative Services**

In addition to his written report, Brett Riley shared that he and Ty Jones attended NWCCU where they engaged in fruitful conversations about DEI and CRT.

### **Dr. Tod Treat, Vice President of Instruction**

Dr. Treat did not add to his written report.

### **Dr. Chio Flores, Vice President of Student Services**

Dr. Flores did not add to her written report.

### **Dr. Jim Richardson, President**

In Dr. Richardson's last president's report, he thanked the board of trustees for their time and dedication to the college and students.

## **ACTION**

### **Revision of Policy 710.500: Mobile Communication Devices**

The purpose of this policy is to establish best practices procedures and protocols for the safe, secure and responsible use of mobile devices on Wenatchee Valley College networks. This policy is necessary to preserve the integrity, availability and confidentiality of Wenatchee Valley College data and its associated communications network. This policy addresses privacy, records retention, and stewardship of confidential state information by enhancing security and establishing employee responsibility and accountability in the use of mobile devices to access and transmit college data.



Wilma Cartagena moved to approve the revisions to Policy 710.500 Mobile Communication Devices. The motion was seconded by Paula Arno Martinez and carried unanimously.

MOTION NO. 2416

**SPECIAL PRESENTATIONS**

Trustee Paula Arno Martinez thanked President Richardson for his years of service and the navigation through COVID-19.

Trustee Wilma Cartagena thanked President Richardson for the many years of service and leadership to WVC, and his commitment to students, faculty and staff. It was remarkable to witness the college navigate through COVID-19, his commitment to equity and being a HSI and ensuring that all students are being served.

Trustee Phylcia Hancock Lewis thanked President Richardson for setting the bar high. Appreciative and impressed by his soft but firm spirit in nature. Recognized his glorious attribute of caring for students.

Trustee Zimmerman thanked President Richardson for his tenure and the development of the college, including, Mish ee twi, the MAC, the Student Recreation Center and Wenatchi Hall. He demonstrated leadership during hard times, including the recession in 2008 and the pandemic. His leadership is unparalleled.

Trustee Tamra Jackson thanked President Richardson for his 17 years of dedication to the colleges and leading with integrity. Recognizing that he impacted the lives of so many people.

**PUBLIC COMMENTS**

No public comments

**ADJOURNMENT – 3:30 P.M.**

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chair



**WENATCHEE VALLEY COLLEGE BOARD OF TRUSTEES**

**Special Board Meeting**

December 6, 2022 – 12:00 P.M.

Wenatchi Hall 2310/Zoom

**MINUTES**

**ATTENDANCE**

Trustees Present via Zoom:

Tamra Jackson, Chair  
Steve Zimmerman, Vice Chair  
Paula Arno Martinez  
Phylicia Hancock Lewis

Trustee Not Present:

Wilma Cartagena

**CALL TO ORDER: 12:00 P.M.**

**ACTION**

**President Contract**

On November 7, 2022, the Board of Trustees approved entering into contract negotiations with Dr. Faimous Harrison as the 13<sup>th</sup> president of WVC. The Board appoints Dr. Faimous Harrison to be the President and chief executive officer for the college. The appointment shall run from January 1, 2023, through December 31, 2025.

Phylicia Hancock Lewis moved to approve the Dr. Faimous Harrison as the 13<sup>th</sup> president of WVC. The motion was seconded by Steve Zimmerman . The roll call vote went as followed:

Steve Zimmerman – Aye  
Paula Arno Martinez – Aye  
Phylicia Hancock Lewis – Aye  
Tamra Jackson - Aye

MOTION NO. 2417

**ADJOURNMENT – 12:03 P.M.**

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Secretary

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Chair

# CELEBRATING SUCCESS

## Athletic Department

Wenatchee Valley College's Athletics has had a transformative year. The 2022-2023 year is proving to be a period of rebirth, a time of considerable change, growth and excitement. The department is honored to be recognized and for the opportunity to showcase the hard work of our incredibly talented student athletes and staff who support them.

WVC recently invested in athletics in a meaningful way by investing in a new staffing model, the pairing of head coach positions with part-time positions throughout campus.

**Aaron Vaughn**, Baseball Head Coach/Assistant Recreation Center Manager, was the first hire in July 2021. Since March 2022, WVC has hired six new head coaches in the following positions:

- **Felix Son Vu**, Men's Soccer / Student Employment Coordinator
- **Guilherme Ferreira**, Women's Soccer Coach / Recruiter-International Programs
- **Kris Groce**, Women's' Basketball Coach / Assistant Athletic Director
- **Matthew Vargas**, Men's Basketball Coach / Enrollment Services
- **Iris Rodriguez**, Softball Coach / Navigator
- **Maria Adams**, Volleyball Coach / Outreach and Marketing Specialist

Prior to instituting the new staffing model, WVC struggled with recruiting and retaining head coaches. replacing any coach unless they had another source of income. By offering a living wage for head coaches, who are integrated into the fabric of campus, we are confident that the benefits for student athletes and WVC will be great beyond measure.

WVC's Athletic Director, **Lance Lavetter**, hired in July 2022, is leading the department into a new era and creating new energy for the future of athletics at WVC.

In addition to focusing on fundraising and strengthening community relations, he will be leading efforts to improving climate, culture and the student athlete experience.

This includes forming a Student Athletic Council, comprised of team leaders, who will serve as ambassadors and integrate the student voice in identifying needs and solutions.

The creation of an Athletic Advisory Council is also planned. This new group will be comprised of faculty, staff and community members, and help inform equity and inclusion efforts and the sustainability of WVC athletics going forward.

## LPN to BSN Launch

Nursing, welcomed 15 Licensed Practical Nurse to Bachelor of Science in Nursing (LPN to BSN) students this week to the Omak campus. They are an eager and grateful group of students that come from all over the state. We have one student that has been an LPN for 20 years and another that has been an LPN for 3 months, so the cohort is rich in diversity of experience.

With the financial support of a two year Premera grant, WVC developed the LPN to BSN over the last two years. WVC is proud of the nursing programs and the impact these programs have on North Central Washington. We estimate upwards of 85% of nurses in the region have been trained at WVC, and the community support is great. Recently we have received requests to increase our enrollment from Confluence Health, and we have heard similar requests through our advisory committee over the years. The LPN to BSN program will be another opportunity for introducing more nurses to our desperately under-resourced healthcare system.



The LPN to BSN students also represent WVC's first cohort of AHEC Scholars as they learn more about rural healthcare disparities and their transformative role in mitigating these gaps.

Congratulations to WVC's full time faculty, all of whom were deeply engaged in this work!

Brigid Chvilicek, Gretchen Aguilar, Jaime Minnock, Jennifer Capelo, Julia Robinson, Julie Smith, Kristen Baltz, Kristen Hosey, Mary Wolcott, Meleah Butruille, Susan Yale, Tina Gadeberg

## SPECIAL REPORTS

### Arturo Mayo Lopez

ASWVC President

President: Arturo Mayo Lopez

Treasurer: Ryder Munly

Director of Campus Activities: Katherine Barragan

Director of Health and Wellness: Nicolas Gonzales

Student Ambassador: Caleb Abbruzzi

Student Ambassador: Aidan Sweeney

Vice President: Ally Aspen

Secretary: Betsy Gomez

Student Ambassador: Kaylee Darlington

Student Ambassador: Ryan Bilben

Student Ambassador: Luis Mendez

Non Active for Winter Quarter:

Director of Diversity: Miranda Rivera

Director of Public Relations: Bryan Moreno Prado

Director of Social and Civic Responsibilities: Brittany

## UPDATES:

- Our Senate team meets every Tuesday at 7:00 am again for Winter quarter
- Kaylee Darlington resigned from her position as a student ambassador, effective January 2023 she is a RS student who also does sports and found it too hard to be engaged with Senate.
- Senate evaluations completed with advisor.
- Mission Ridge tickets being utilized every day, hugely successful.
- Open gym basketball in the Rec Center every Wednesday night.

## Event Updates:

- Dia de Los Muertos (Day of the Dead) Nov 2<sup>nd</sup> – around 30 participants
- Turkey Bowl Nov. 15<sup>th</sup> – around 40 participants
- Winter Bliss December 9<sup>th</sup> – around 20 participants.

## UPCOMING EVENTS:

- Student senate retreat Jan. 13-15 at the Rec Center
- Legislative Advocacy Day Feb 1-2<sup>nd</sup> Olympia
- Black History Month event date TBD
- Knight at the Wild event Feb 10<sup>th</sup> 7:00pm
- Intramurals 3on3 basketball in February

## SENATE ACTIONS AND APPROVALS:

- Senate approved \$2,000 for Senate T-Shirts and Jackets.
- Senate approved \$8,500 for the complete expense for GA Conference.
- Senate approved \$7,000 for Mission Ridge Funding.
- Senate approved \$5,000 for Holiday Event – Winter Bliss.

# STAFF REPORTS

## Brett Riley

Vice President of Administrative Services

### Administrative Services

- Administrative Services continues to participate in capital project meetings for both the Omak Health Sciences project as well as the Center for Technology, Education and Innovation project in Wenatchee.
- Administrative Services has also made progress on the acquisition of real estate in Omak as part of the Omak Health Sciences project. A more detailed update will be provided at the work session.
- Administrative Services in conjunction with the WVC Public Information Office is in the process of awarding a Signage and Wayfinding consultant contract.

### Budget & Internal Auditing

- Budget- The Governor's budget has been released and will serve as the baseline for budget development season. The annual budget development presentation will be provided at the January meeting.
- As stated prior, Budget and IT staff have completed their preliminary Process, Improvement, Review Counseling (PIRC) review. Findings have been discussed at Cabinet with recommendations being widely adopted across all divisions of the college.

### Fiscal Services

- Fiscal Services continues to make progress towards completing the fiscal years 2020-21 and 2021-22 financial statements. We expect the audit on the 2020-21 financials to commence with the month and both fiscal years financial statements and corresponding audits to be completed sometime in April, 2023.

### Facilities and Capital

- The Mish ee twie project remains in warranty period with miscellaneous items being addressed.
- Omak Health Sciences Center- The design team and college stakeholders continue to meet on the project as we move into the design development phase of the project. We recently received updated cost estimates for the project, which remain higher than expected going into the project.

We have also initiated conversations with the landowner of the home the college is interested in acquiring. The homeowner is interested in selling us the property. At this time, we are working with the Department of Enterprise Services to facilitate the purchase of the home.

- CTEI - The CTEI project is also in design development and we have an initial cost estimate that is within the scope of the capital funding available for the project.

### Minor Works

- Minor projects are either awaiting executed contracts or beginning work. Minor projects included:

- Facilities staff are still in development for a boiler replacement project that is tied to the CTEI project. The lab remodel project in Eller Fox is in the closeout phase of the project. Campus wide ADA improvement project is also in closeout phase. Finally, we have a campus wide window replacement project getting ready to start that impacts Wells Hall- Wing 5, Gym, Grants House, and Library.

## **Safety and Security**

- SSEM staff have been working minor theft cases on the Omak campus. SSEM staff continue to develop training opportunities for both campuses in preparation for the end of year culminating event that will coincide with the demolition of Sexton Hall.

## **Information Technology**

- IT staff have been preparing for the start of winter quarter and staffing helpdesks in Mish ee twie and the Library during the start of the quarter.
- IT staff are starting to prepare for a transition to an Okta based credential authentication system for campus. The Okta platform provides multifactor authentication for those using WVC technology resources. This project is connected to our transition to ctclink.
- IT staff and campus stakeholders continue to participate in the ctclink enhancement group. With all colleges now on ctclink we are starting to see some early enhancements that are going to greatly improve the ctclink experience. For example, an imminent enhance will be reducing the payroll processing steps from 32-15 steps.

## Dr. Tod Treat

Vice President of Instruction

### Educational Achievement

Transitional Studies is in transition! Coordinator Julie Fitch recently began her new role as a tenure track faculty member. Mario Reyes-Feijoo, who has taught in the program for a number of years, is serving as interim director.

### Support for Learning

The Radiologic Technology program secured equipment and upgrades that would bring equipment from an outdated computed radiography (CR) cassettes to industry standard digital radiography (DR). The equipment and upgrades will allow us to continue training high quality Radiology Technologists for our district and Washington state.

Instructor Micky Jennings was selected by SBCTC to help author a new open educational resource (OER) textbook for machining. This project not only supports Machining students at WVC but across the state.

### Responsiveness to Local Needs

Nursing and Continuing Ed are launching a Home Care Aid to Certified Nursing Assistant Bridge class in Twisp, using the Senior Center as a training space. This collaborative effort to increase the number of nursing assistants in the area, is thanks to the following; Patty Spencer RN and Leslie Tregillus MD, Board members at Jamies Place, an Adult Family Home in Winthrop WA. Thank you to Erin Davidson from Continuing Education for helping to run this customized training in Twisp. We have plans to offer a 2nd training in March 2023.

### Diversity and Cultural Enrichment

Nancy Spurgeon has agreed to help the WVC initiate the Central Washington Area Health Education Center until a permanent director can be identified. Nancy has a long history with WVC, serving as its director for early childhood education, and currently serves on the board of the Chelan-Douglas Coalition of Health Improvement, and Accountable Communities of Health.



**Central Washington**  
**Area Health Education Center**  
Wenatchee Valley College

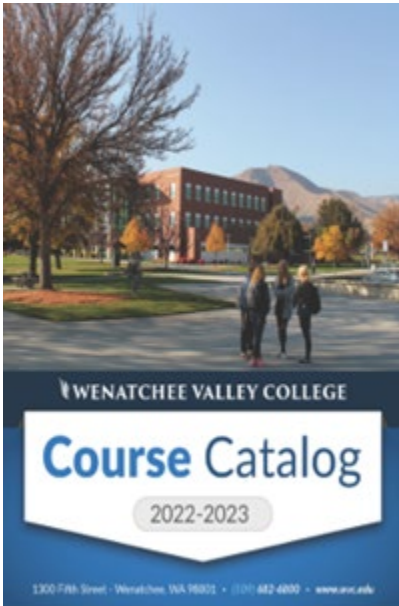
CWAHEC has a regional footprint that includes Chelan, Douglas, Grant, Kittitas, Okanogan, and Yakima counties. The federally funded program is a tremendous asset for rural healthcare in Central Washington and WVC is proud to be selected to host.

The CWAHEC will work to develop a healthcare workforce for rural and underserved communities by (a) connecting students to careers, (b) connecting providers to communities, and (c) connecting communities to better health. The CWAHEC will provide outreach and career information across our region. CWAHEC student scholars will participate in experiential, team-based approaches to address rural health disparities, visit rural health centers, incorporate behavior health, social determinants of health, examine emerging health issues, and develop cultural humility for practice transformation.



In her interim role, Nancy will help assemble and organize the AHEC Board of Directors and support key workplan items around (1) AHEC Scholars, LPN to BSN students, taught by Dr. Kristen Hosey, (2) partnering for Rural Underserved Opportunities Program placements, (3) community and educational outreach with instructional deans, and (4) hiring the AHEC outreach and retention coordinator.

## Continuous Improvement



Clean Catalog implementation continues to progress. In fall, WVC implemented two components of Clean Catalog, the Master Syllabus and WVC Catalog components. With a “cleaner” look and feel, including an online version with program maps and embedded syllabus links, the Catalog will increase transparency and usefulness for students, the campus, and the community. In winter, the final module will be implemented to manage curriculum approval, updates, flow and CLO/PLO/SLO outcome mapping.

### SLO - PLO Mapping (Example from History)

Program Level Outcomes	Student Learning Outcomes													
	Problem Solving				Communication			Social Interaction				Inquiry		
	Critical Thinking	Creative Thinking	Quantitative Reasoning	Qualitative Reasoning	Oral Expression	Written Expression	Artistic Expression	Collaboration	Ethical Conduct	Professional Conduct	Cultural Diversity	Informed Literacy	Research	Documentation
Demonstrate Historical Knowledge	X			X	X	X					X	X	X	
Develop Historical Skills	X			X	X	X					X	X	X	
Illustrate Communication Skills	X			X	X	X					X	X	X	
Identify Historical	X			X	X	X					X	X	X	

### CLO-PLO Mapping (Draft for illustration only)

Discipline		Program Level Outcomes (B- Beginner, I-Intermediate, E-Expert)			
		PLO <sup>1</sup>	PLO <sup>2</sup>	PLO <sup>3</sup>	PLO <sup>4</sup>
HIST/ HIST&		Demonstrate Historical Knowledge	Develop Historical Skills	Illustrate Communication Skills	Identify Historical Thinking
101	CLO <sup>1</sup>		B		
101	CLO <sup>2</sup>	B			
101	CLO <sup>3</sup>	B			B
101	CLO <sup>4</sup>	B		B	
101	CLO <sup>5</sup>	B			B
102	CLO <sup>1</sup>		I		
102	CLO <sup>2</sup>	I			
102	CLO <sup>3</sup>	I			I
102	CLO <sup>4</sup>	I		I	
102	CLO <sup>5</sup>	I			I

BAS-Teaching underwent a virtual site visit by PESB for the 27 month review in December. The 27 month review allows PESB to determine if the program is meeting compliance with state requirements. The quality and value of the program is determined by looking at the programs' performance, design fidelity, standards, key performance indicators, and the ability to demonstrate continuous improvement.

## **Sustainability**

Using high demand special allocation funding, three nursing faculty members (Meleah Butruille, Tina Gadeberg, Melissa Fowler) are focusing recruitment efforts for the BSN program. The recruitment plan includes outreach to 40 clinical and educational sites in the NCW area. The efforts include site visits, networking with staff administration and RN's to provide information about educational opportunities at WVC.

Professors Joan Qazi and Awanthi Hewage were awarded a special allocation from the Climate Solutions Program and SBCTC in the amount of \$67,300. The Program provides focused professional development to built environment, agriculture and natural resources, and engineering, manufacturing, and transportation faculty as well as WVC facilities.

## Dr. Chio Flores, Vice President of Student Services

This month's featured departments are Athletics and the College Assistance Migrant Program (CAMP).

### WVC Athletics

*"Step out of the history that is holding you back. Step into the new story you are willing to create."* Oprah Winfrey

The "New Story" is for the first time in school history, all coaches are full time employees. This is a tremendous achievement for student athletes. Coaches will be much more involved with athletes on a daily basis. Athletes will benefit well beyond the competition field with counseling sessions, study table, time mentoring, and creating strong relationships with coaches and staff members on campus.

- **Maria Adams**, Volleyball Coach / Outreach and Marketing Specialist
- **Guilherme Ferreira**, Women's Soccer Coach / Recruiter-International Office
- **Felix Son Vu**, Men's Soccer / Work-study Coordinator
- **Kris Groce**, Women's' Basketball Coach / Assistant Athletic Director
- **Matthew Vargas**, Men's Basketball Coach / Financial Aid
- **Iris Rodriguez**, Softball Coach / Navigator
- **Aaron Vaughn**, Baseball Coach / Student Rec Center Asst. Manager

**Lance LaVetter** (Athletic Director) and **Amy Dehmer** (Athletic Trainer) round out the team, providing excellent support to coaches and student athletes.

At the start of the Fall semester, WVC had 150 Student Athletes, which is up from a year ago. As WVC had have all new coaches (except for Baseball hire in Sept. of 22), building rosters this quickly was challenging and coaches have answered the call! With Coach Ferreira in the International office, Athletics has expanded its international presence with the addition of **18 full time international students!**



Another impactful moment for Athletics was the purchase of a new bus (in conjunction with ASWVC). This will help teams travel in comfort and class. It will not only bring travel expenses down, but will help in the recruitment of future student athletes.

#### **Fall 2022**

The Wenatchee Valley College **Men's soccer** team finished with an 8-8-1 record and 5-6-1 in the powerful East Region. They missed the playoffs by one game. With nearly no returners from last year's team, this was a tremendous feat. Coach Felix Vu's team played very well throughout the season and all games were competitive.



WVC Men's Soccer midfielder Giovanni Munoz was named to the Northwest Athletic Conference Men's Soccer All-Star team for the 2022 season

For the first time in 2 years WVC was able to field a **Women's soccer** team. By hiring Guilherme Ferreira, he was able to recruit enough women to make it through the year. Although the team went 1-14, they showed tremendous improvement with final scores getting closer and closer as the season progressed. At times they had to compete with no substitutions (due to injuries). The team will build on this achievement and will be able to add more athletes for the future.

### **Winter 2022**

Wenatchee Valley College **Women's basketball** team has a 3-8 Non-Conference record headed into East Region play. Coach Kris Gross has had some athletes out injured, and will get better as healthy players are on the way! Last year's team pulled off a "needle in a haystack", as they finished the year with 6 players, forever to be known as the Super Six. Coach Groce has 13 women on this year's roster.

Wenatchee Valley College **Men's basketball** has also posted a 3-8 Non-Conference record. With Coach Matthew Vargas being hired in the middle of August, he had very little time to get a roster together. In a matter of 3 ½ weeks, Coach Vargas was able to get 12 players signed! They could have very easily won 3 more games if not for foul trouble!

## **College Assistance Migrant Program**

CAMP, one of WVC's most highly successful student support programs, is a federally funded program designed to help students from migrant and seasonal farm working backgrounds during their first year of college. The program staff (see below) provide academic and financial support services to empower students so they have a strong foundation to build upon as they work toward a bachelor's degree.

Director – **Levi Vega-Sanchez** was promoted as CAMP Director in December 2022. CAMP is entering the fourth year of a five-year grant cycle. Levi and team will be ensuring program objectives are met during the grant cycle completion and rewrite.

Retention Specialist – **Talia Barajas Gonzalez** continues to provide excellent support to students vis-à-vis the development of two-year academic plans and co-teaching SDS 107 & 108 (Student Developmental Skills), a designed and offered for college credit to CAMP students.

CAMP Recruiter – the team is excited to welcome **Laura Guillen** as CAMP's newest recruiter, a role most recently held by Levi Vega-Sanchez. She will continue working with campus and community partners to ensure CAMP met its goal for recruitment. CAMP successfully met its recruitment goal of having 60 students enrolled at WVC and CAMP prior to the start of the fall quarter. It is the first time in many school year's that CAMP does not have any open spots for new students during the school year.

Program Coordinator – **Evelyn Mejia Naranjo**, who handles many administrative and budget aspects of the program, continues to keep operations running smoothly.

**Updates:**

- CAMP began the new school year by welcoming new students and parents at a family event “*Todo Comienza Aqui!*” – “It All Begins Here!” At this event, CAMP staff shared more about the program to students and parents, resources that students will receive, and resources available to students and parents on campus and in the community. CAMP also invited campus and community partners to be at this event in order to provide further information on their resources.



Learn about the resources available on campus and in our community!



Come meet the CAMP staff and learn about our services!

CAMP PRESENTA:

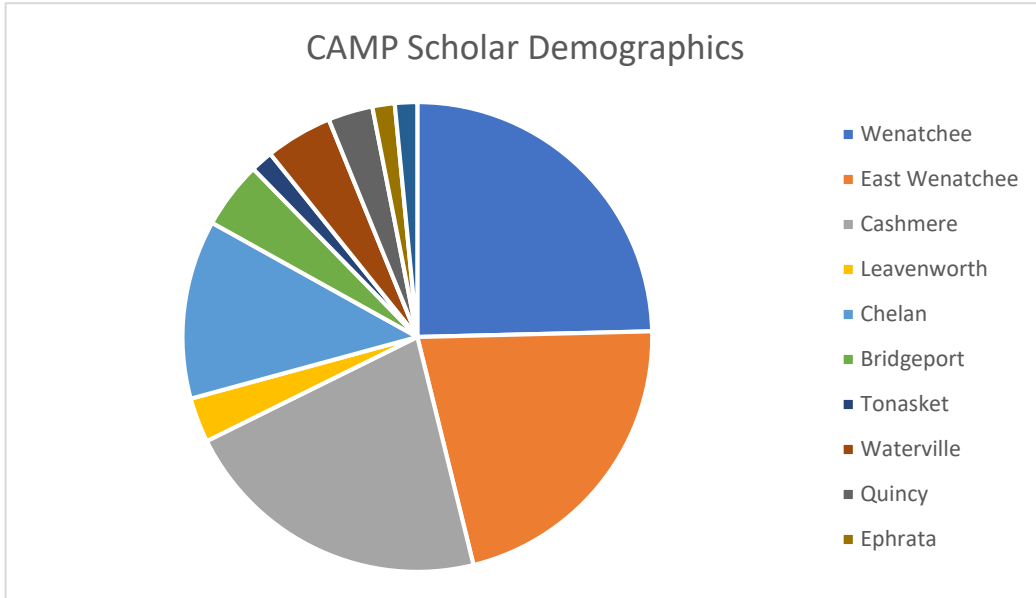
*Todo Comienza Aqui!*

AGOSTO 15, 2022 ~ 2:00PM-4:00PM  
WENATCHEE VALLEY COLLEGE  
801-817 NELSON AVENUE, WENATCHEE, WA  
CAMP@WVC.EDU ~ 509.682.6974

- Representative Orientation. Juan created reflection, inspiration, and self-belief to this year’s cohort. Scholars also wrote letters to themselves on what they hope to accomplish by the end of the school year. This event also allowed students to meet their CAMP mentors and other students in the program. Here is a picture of our Scholars, Mentors, and Staff!



- CAMP is full for 2022-2023. CAMP is serving 60 students from Douglas, Chelan, and Okanogan counties.



- CAMP has successfully hired 15 student employees for 2022-2023. 10 mentors, 3 tutors, and 2 clerical assistants. 13 of the 15 student employees are second-year WVC students who were a part of CAMP last school year, 2021-2022.
- CAMP recruitment efforts for 2023-2024 have begun with a successful collection of interest forms due to visits to schools, and to the College Expo held on November 3<sup>rd</sup> at WVC. CAMP is in contact with over 70 high school seniors from the Douglas, Chelan, and Okanogan counties in order to assist them with applying to WVC and CAMP.
- CAMP continues to support students and ease the financial insecurity that attending college brings. For Fall quarter, CAMP provided over \$11,000 in our lending library resource. The lending library includes textbooks, chrome-books, and graphic calculators.
- CAMP successfully created 2-year academic plans for all 60 students. All 60 students are registered for Winter quarter.



# Dr. Faimous Harrison

President

**Objective:** To integrate myself with the campus and communities Wenatchee Valley College serves, exploring and building new mutually beneficial opportunities for the college and external stakeholders as we advance the colleges mission and strategic priorities.

## First week observations:

- There is work needed in rebuilding the morale among some faculty and staff on campus.
- There is work needed in examining and testing our institutional effectiveness policies, practices, and procedures not only from a top-down framework, but also organically throughout the organization.
- We are limited in our ability to share our stories to both internal and external stakeholders.
- It was wonderful to see that some of my aspirational goals for WVC are also interests for some faculty. For me to be the most effective leader, I must foster a collective ownership culture, and ensure there is buy-in from faculty and staff which are most of the campus that works directly with students.
- WVC is widely respected in our region, and our faculty, staff, and administrators are making a tremendously positive difference in students and community members lives.
- There are opportunities for expansion and growth on both campuses and throughout Chelan, Douglas, and Okanogan Counties.

## Activities, Meetings, and Events:

- Walked around campus, visited faculty and staff in their domain, and had the opportunity to have lunch with students.
- Hosted a Meet and Greet event on our Wenatchee Valley campus on Thursday, January 5<sup>th</sup>, and one on our Omak campus on Thursday, January 12<sup>th</sup>.
- Calendar is starting to have campus and community commitments added, including the first weekend as the new President. On Friday, January 6, 2016, I attend the WVC MAC Gallery. On the second week of January I attended the Foundation Executive Committee, and when possible, the weekly Community Connections at WVC as another avenue to meet and get to know our community agencies and stakeholders.

## Academic Year Goals:

1. A more intimate understanding of each Cabinet member's portfolio (an ongoing process).
2. A campus-wide meeting with faculty and staff to provide them with an update on the progress and goals for the Cabinet divisions and departments, as well as what are the measurable deliverables that we will report back out on at future event(s), website updates, or newsletter(s).
3. Implement a President Onboarding and Transition Committee or Team that would include possible representation from faculty, staff, students, administrators, alum, Foundation Board of Directors, community stakeholders, workforce development, and industries that are currently or exploring expanding opportunities in our region.
4. Engagement with Foundation Executive Committee, Board, donors, and supporters and when appropriate, scheduling personal meetings or luncheons with large donors.



5. As part of my onboarding process and learning our institutional culture, my goal is to have a get-to-know-you-better-hour meeting with departments on both campuses, as well as schedule opportunities to meet with faculty, staff, and students in classes, and at campus and community events.
6. Engage with the media, and community stakeholders and expand WVC visibility locally, state-wide, and nationally. I have included a link to provide an example of what I am envisioning based on my previous institution:
  - o <https://www.csustan.edu/news/new-projects-plans-kick-new-academic-year-stockton-campus>
7. Deploy a comprehensive micro-SWOT analysis that involves campus and community stakeholders, with emphasis on institutional effectiveness and a continuous improvement framework. Moreover, creating a strong diversity, equity, and inclusion lens in a post-pandemic era. Historical aggregate and disaggregated qualitative and quantitative data will be instrumental in the needs assessment vision building and will help make the case for additional support from constituents.
8. Foster a shared governance, collective ownership culture, and systems-thinking framework with campus and community stakeholders that are built on proactive engagement, regular and ongoing communication, meaningful authentic relationships, and trust. As I have experienced several times during my career thus far, this is a continuous and extremely rewarding ongoing process and one where I will seek your advice as we proceed forward together.
9. Cabinet or broader campus stakeholders' discussion of our program review audits, frequency, and how we can build upon our assessment, outcomes, and impact processes.
10. Sharing our story with as many audiences as possible (students, faculty, staff, alum, elected officials, residents, k-20 schools, businesses, potential donors and partners, and workforce development).
11. Supporting our students by attending as many curricular, cocurricular, extracurricular, athletics, community, and intramural activities and events as possible.
12. Building upon the P-12 and workforce-development pipeline. Enrollment recruitment, enrollment, retention, growth, and completion are going to be an ongoing priority for most higher education institutions for the foreseeable future. I am interested in learning more about our existing and future efforts in this area.
13. Strengthening our community engagement and relationship-building efforts throughout Central Washington.
14. Assessment of College budgets and exploring opportunities to diversify our financial portfolio, including with public-private partnerships, grants, and fee for services. Based on allocations for each department, and division, it is important for us to ensure that we are financially solvent, and if possible, to not be in the red at the end of the 2022-23 academic year.
15. Accreditation, quality assurance, and institutional effectiveness are ongoing processes that involve all divisions, and I would argue, all stakeholders. I am eager to perform a deeper dive into this critically important process with Ty Jones and his team.
16. Advancing WVC mission and the priorities of our Board of Trustees.

# ACTION

## Sabbatical Request: Dr. Faimous Harrison, President

Recommendations for sabbatical leave follow the process outlined in the AHE contract, Article VII, Section H.2. Sabbatical leave is an investment by the faculty and the district in its programs and teaching efficiency. Criteria for approval shall be one or more of the following: enhancing the quality of the program of the district, making a reassignment possible in the event of a program change, or improving the faculty member's professional abilities in his/her assignment. To be eligible, an applicant for sabbatical leave must be tenured and have completed five years of full-time employment with the district.

The Faculty Professional Development Committee invites applications from eligible faculty members. The AHE contract allows faculty members to submit applications through November 1. The committee meets as soon as possible after that date to formulate its recommendations to the district president for consideration by the board of trustees.

The professional development committee received two applications from faculty seeking professional (sabbatical) leave. The applicants were Christa Cacciata, math instructor, requesting leave during the 2023-2024 academic year and Peter Donahue, English instructor for the 2023-2024 academic year.

The committee carefully reviewed, considered and evaluated each application according to the guidelines of the sabbatical leave. The committee came to a decision to recommend a full-year sabbatical leave for Christa Cacciata beginning fall quarter 2023, ending spring quarter 2024 and a full-year sabbatical for Peter Donahue beginning fall quarter 2023, ending spring quarter 2024.

### Recommendation:

At the discretion of the board.